

# Wigton Burial Joint Committee

WBJC Clerk: Emma Ireton

Wigton Cemetery, Station Hill, Wigton, Cumbria CA7 9BN

Tel: 016973 44106

Email: [clerk@wigtontowncouncil.org.uk](mailto:clerk@wigtontowncouncil.org.uk)

[www.wigtontown.com](http://www.wigtontown.com)

11 January 2024

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on **Wednesday 17<sup>th</sup> November 2024 at 7:00 pm** in the Vestry, Wigton Cemetery.

Please let me know if you are unable to attend.

Yours sincerely

*E. Ireton*

Emma Ireton

Clerk to the Council/WBJC

## **Agenda**

### **1. Apologies for Absence**

To receive and accept apologies for absence

### **2. Minutes of the meetings of the WBJC Meeting**

To receive and agree the minutes of the meeting held on the 15<sup>th</sup> November 2023 –  
**See attached**

### **3. Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

### **4. Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

### **5. Public Participation**

To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

**6. Headstone Repairs**

To receive a report and an update from Cllr Girvan.

**7. Tree Root Removal**

To discuss and agree on any action to take.

**8. Summer Contract**

To discuss the requirements of the summer contract and payment arrangements.

**9. Finance**

To discuss finance matters.

**10. Cemetery Fees 2024/2025**

To discuss cemetery fees.

**11. Wreath Removal**

To discuss plans for removal.

**12. Improving The Cemetery Access**

To discuss and agree on a plan to improve the entrance and allow for wheelchair access

**13. Graves**

To discuss any issues.

**DATE of next meeting: TBC**