

Wigton Burial Joint Committee

WBJC Clerk: Emma Ireton

Wigton Cemetery, Station Hill, Wigton, Cumbria CA7 9BN

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9 November 2023

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on **Wednesday 15th November at 7:00 pm** in the Vestry, Wigton Cemetery.

Please let me know if you are unable to attend.

Yours sincerely

E. Ireton

Emma Ireton

Clerk to the Council/WBJC

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the WBJC Meeting

To receive and agree the minutes of the meeting held on the 5th October 2023 – **See attached**

3. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

4. Exclusion of the Press and the Public

To consider whether any items on the Agenda should be considered without the presence of the Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

5. Public Participation

To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6. New Member

To welcome the new WBJC member.

7. Role of the clerk

To discuss and approve the roles and responsibilities of the clerk.

8. Headstones

To discuss the recent problems with headstones and agree on a solution.

9. Grave spaces on west wall

To discuss the request for grave spaces on the west wall.

10. Business plan and budget

To approve the final budget, precept and business plan.

11. Access plans and preparation

To discuss the plans around access to the cemetery.

12. Chair's report

To receive the chair's report.

13. Clerk's report

To receive the clerk's report.

DATE of next meeting: TBC