**WIGTON TOWN COUNCIL**

Town Clerk: Emma Ireton

Community Offices, Church Street, Wigton. CA7 9AA

Tel: 016973 44106

Email: clerk@wigtontowncouncil.org.uk

www.wigtontown.com

3rd May 2023

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 10th May 2023 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton

Clerk to the Council

**Agenda**

1. **Apologies for Absence**

To receive and accept apologies for absence

1. **Minutes of the meetings of the Town Council Meetings and Committees**

To receive and agree the minutes of the Events Committee held on the 3rd April 2023 – **See attached**

To receive and agree the minutes of Full Council meeting held on 12th April 2023 – **see attached.**

To receive and agree the minutes of Parks, Open Spaces and Allotments Committee meeting held on 25th April 2023 – **see attached.**

1. **Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable

Interests” and refer to “Dispensations” relating to any item on the agenda.

1. **Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

1. **Public Participation**

5.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

5.2 To receive reports from Cumberland Authority members in attendance –

**6 Finance Matters**

6.1 To receive and authorise Payments and Bank Reconciliation for April 2023 – **to follow.**

**7. Grounds Maintenance Report**

To receive a report from the Supervisor – **To follow**

**8. Cemetery Update**

To provide a monthly update – **Cllr Robbins**

**9. Recruitment Update**

To provide an update on assistant clerk position – **Town Clerk**

 **10. Public Toilets**

To provide an update regarding cleaning contracts – **Town Clerk**

 **11. Town Mayor’s Report**

To receive Mayor’s report

**12. Clerk’s Report**

To receive the Clerk’s report

**13. Member Reports**

To receive reports from Councillors who have attended meetings or represented the Town Council. It’s also an opportunity to bring matters of interest to the council for information or future discussion.

**14. Date of next meeting:** Wednesday 14th June 2023