

**WIGTON TOWN COUNCIL**  
**A MEETING OF THE FESTIVALS COMMITTEE WAS**  
**HELD ON MONDAY 6<sup>TH</sup> MARCH 2023 AT 6:00 PM**

**PRESENT**

Councillors Scott, Armstrong, Ferriby.  
A Hetherington

Clerk: E. Ireton

**FES/28/2023 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllrs Crouch and Hodson

**FES/29/2023 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/30/2023 EXCLUSION OF PRESS AND PUBLIC**

None

**FES/31/2023 ACTIONS FROM PREVIOUS MEETING**

Actions	Person responsible	Outcome	Complete
Contact Brian Campbell RE Spring Fling	EI	Email was sent to BC, he replied that he wouldn't be continuing with the spring fling but would happily provide advice for any person or group wishing to continue. BC also confirmed he no longer was able to be part of the events committee.	YES
Contact Carol Burns RE Window Week	Cllr Hodson	Cllr Hodson has had a conversation with CB and will update the committee at the next meeting as she was absent from this meeting.	ONGOING
Contact Allerdale to check who is replacing EJ	EI	EI contacted Anna Chippendale who is Ellie Jones' replacement. AP was invited to this meeting as the committee had questions regarding the Taste of Wigton event to be held on the 22 <sup>nd</sup> April. AP did not attend this meetings so EI will contact her to ask for further information.	ONGOING
Contact local organisations RE sponsorship and donations	Clerk's office	EI has spoken to Futamura but has not yet contacted further organisations.	ONGOING

## **FES/32/2023 EVENTS**

### **4.1 TO DISCUSS THE REQUIREMENTS OF THE TASTE OF WIGTON EVENT**

Some concerns were raised that the event was five weeks away and the committee did not have further details. EI explained that several emails had been sent to AP and she was invited to this meeting but there has been no further communication. ACTION – EI to call AP to have clarification over the details surrounding the event.

The committee discussed having a Town Council gazebo that would showcase what the Town Council were doing and to allow the residents of Wigton to talk to councillors. Cllr Armstrong discussed possibly having a questionnaire to give to residents to collect views and opinions on services etc.

It was also discussed the Town Council gazebo would display photographs and have leaflets to hand out to residents including nature trails and the events for the coming year.

#### **ACTIONS**

Cllr Ferriby to contact The Nelson Thomlinson School to provisionally book the car park for Saturday 22<sup>nd</sup> April.

EI to ask AP to confirm how many vendors will be present and who they are.

EI to provide CS with all the dates of this and future events so CS can arrange for a leaflet to be created.

EI to ask Royal Mail how much a leaflet drop would cost for the CA7 area.

EI to check with Allerdale if there will be any parking restrictions.

EI to contact all the local shops and cafes to make them aware of the event.

### **4.2 TO START PREPARING FOR THE KING'S CORONATION**

The King's Coronation will be celebrated by having a 'party in the park' at Barton Laws on Saturday the 6<sup>th</sup> May, the suggested start time will be 2pm. **ACTION** – before confirming start time, EI to investigate TV and procession schedule to prevent clashes.

Cllr Armstrong will clean out the Beacon prior to the event, the Beacon will be lit on the 6<sup>th</sup> May, time TBC.

#### **ACTIONS**

CS to liaise with Dennis Graham to ask about a stage.

CS to contact local acts including LOL and Dave, Donna, Blythey, King Street and the NTS band.

EI to invite the Scouts and Young Farmers as well as contacting all stall holders from the Christmas Event to supply food and drinks. The suggested fee is £30 per stall with all vendors needing to provide their own generators.

EI to liaise with SF and football managers to ensure the pitches will be free this weekend.

CS to liaise with Slaters to have fairground rides.

EI to look after all the administrative and legal requirements.

It was also confirmed the date of the Christmas Light Switch on will be Sunday 26<sup>th</sup> November and the Wigton Park Centenary will be Saturday 2<sup>nd</sup> September.

**ACTION** – EI to liaise with SK regarding future events to see how we can support and share important information.

### **FES/33/2023 SPONSORSHIP/DONATIONS**

Futamura's offer of support was discussed, it was suggested that they could volunteer with the town's maintenance.

**ACTION** – EI to contact local organisations to discuss sponsorship options.

**Meeting closed at 7:07pm**

**Date of next meeting: Monday 27<sup>th</sup> March 2023**