

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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7th February 2023

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Thursday 16th February 2023 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton
Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the Town Council Meetings and Committees

To receive and agree the minutes of the Parks, open space and allotment committee meeting held on 10th January 2023 – **See attached**

To receive and agree the minutes of Full Council meeting held on 11th January 2023 – **See attached**

To receive and agree the minutes of Staffing, Policy and Development meeting held on 19th January 2023 – **See attached**

To receive and agree the minutes of the Finance meeting held on the 23rd January 2023 – **See attached.**

3. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable

Interests” and refer to “Dispensations” relating to any item on the agenda.

4. Exclusion of the Press and the Public

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

5. Public Participation

5.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

5.2 To receive reports from Borough and County Councillors in attendance –

6 Finance Matters

6.1 To receive and authorise Payments and Bank Reconciliation for January 2023 – **See attached.**

7. Grounds Maintenance Report

To receive a report from the Supervisor – **See attached**

8. Cemetery Update

To provide a monthly update – **Cllr Robbins**

9. Framework agreement

To clarify process around contractor quotes – **Cllr Hamblin and EI**

10. Purchasing Memorial Bench

To discuss and agree on purchasing/replacing a memorial bench – **Cllr Scott**

11. Town Mayor's Report

To receive Mayor's report

12. Clerk's Report

To receive the Clerk's report

13. Member Reports

To receive reports from Councillors who have attended meetings or represented the Town Council. It's also an opportunity to bring matters of interest to the council for information or future discussion.

14. Date of next meeting: Wednesday 8th March 2023