

WIGTON TOWN COUNCIL

Town Clerk: Alison Dodd
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1st June 2022

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 8th June 2022 at 7.00pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

A Dodd

Alison Dodd
Clerk to the Council

Agenda

1. **Apologies for Absence**
To receive and accept apologies for absence
2. **Minutes of the meetings of the Town Council Meetings and Committees**
To receive and agree the minutes of the AGM held on 11th May 2022 - **attached**
To receive and agree the minutes of the Full Council held on 11th May 2022 – **attached**
To receive and agree the minutes of the Festivals Committee on 17th May 2022- **attached**
To receive and agree the minutes of the Parks, Open Spaces and Allotments Committee on 23rd May 2022 – **attached**
3. **Declarations of Interest/Dispensations**
Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.
4. **Exclusion of the Press and the Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
5. **Public Participation**
 - 5.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
 - 5.2 To receive reports from Borough and County Councillors in attendance –

6. **Co-option of vacant seat**
To receive candidates and co-opt 1 member
7. **Asset Register 2021/22**
To approve the Asset Register as of 31st March 2022. Total Value of assets = £1,102,014 this figure is on the AGAR - **attached**
8. **Risk Assessment – General & Financial**
To receive and approve an updated general and financial risk assessment - **attached**
9. **Internal Audit 2021/22**
 - a. To receive the Council’s Internal Auditor’s report - **attached**
 - b. To note that the Finance Committee have reviewed the effectiveness of Internal Audit control and concluded it has operated effectively for 2021/22 and have re-appointed Mrs Jean Airey as Internal Auditor for 2022/23
10. **Annual Governance and Accountability Return (AGAR) 2021-22: Accounting Statements**
 - a. To approve the accounts for year ended 31st March 2022 - **attached**
 - b. To review and approve Section 1 (Annual Governance Statement) & Section 2 (Accounting Statements) of the AGAR for 2021/22 and authorise the chairman to sign the AGAR 2021/22 - **attached**
11. **Finance Matters**
 - a. To receive and authorise Payments and Bank Reconciliation for May 2022 – **to follow**
 - b. To receive a recommendation from the Finance committee to use sponsorship money to purchase a new mower for the putting green
12. **Remove a party – Cumberland Building Society**
To confirm Pat Williams is no longer a Wigton Town Councillor and therefore needs to be removed from the bank accounts signatory list.
13. **Street naming – Lowmoor Road**
To discuss the suggested names for new development on Lowmoor Road - **attached**
14. **Grounds Maintenance Report**
To receive a report from the Supervisor – **to follow**
15. **Pump Track Working Group**
Working Group would like Council to change the name of the working group to Throstle Park Working group, also a verbal report from the group
16. **Town Mayor’s Announcements**
To receive announcements from the outgoing Mayor
17. **Clerk’s Report**
To receive the Clerk’s report
18. **Member Reports**
To receive reports from Councillors who have attended meetings or represented the Town Council. It’s also an opportunity to bring matters of interest to the council for information or future discussion.
19. **Date of next meeting**
Wednesday 13th July 2022