

# WIGTON TOWN COUNCIL

Town Clerk: Alison Dodd  
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2<sup>nd</sup> September 2021

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 8<sup>th</sup> September 2021 at 7.00pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

*A Dodd*

Alison Dodd  
Clerk to the Council

## **Agenda**

### **1. Apologies for Absence**

To receive and accept apologies for absence

### **2. Minutes of the meetings of the Town Council Meetings and Committees**

To receive and agree the minutes of the Full Council held on 14<sup>th</sup> July 2021 – **attached**

To receive and agree the minutes of the Festivals Committee held on 20<sup>th</sup> July 2021 – **attached**

To receive and agree the minutes of the Policy & Development Committee held on Monday 23<sup>rd</sup> August 2021 - **attached**

### **3. Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

### **4. Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

### **5. Public Participation**

5.1 To welcome Acting Sergeant Leesa Edwards to the Council Meeting

5.2 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

5.3 To receive reports from Borough and County Councillors in attendance –

- 6. Finance Matters**  
To receive and authorise Payments and Bank Reconciliation for July & August 2021 – **attached**
- 7. Intimidation and Dignity at Work Policy**  
To receive and adopt a reviewed Intimidation and Dignity at Work Policy - **attached**
- 8. Health & Safety / Staff Issues**  
To receive a report on any recommendations from Supervisor and Clerk
- 9. Formation of a Working Group – Environmental Group**  
To create a 10 year plan for Recreation and Leisure Facilities within the town and to review the Town Plan
- 10. Christmas Lights**  
To discuss and agree lights for this year (Contract ended 2020) - **attached**
- 11. Town Mayors Announcements**  
To receive announcements from the Mayor
- 12. Clerk’s Report**  
To receive the Clerk’s report
- 13. Member Reports – Internal and Outside Bodies**  
To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies
- 14. Date of next meeting**  
Next meeting will be held on Wednesday 13<sup>th</sup> October 2021