

# WIGTON BURIAL JOINT COMMITTEE

Wigton Cemetery, Station Hill, Wigton, Cumbria CA7 9BN

Email address: wigtonburialclerk@gmail.com

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14<sup>th</sup> June 2021

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on **Wednesday 23<sup>rd</sup> June 2021 at 7-00 pm** in The Chapel, Wigton Cemetery.

Covid 19 restrictions will apply. Social distancing will be 2 metres apart so public attendance will be limited.

## Agenda

### **1. Elect a Chair**

### **2. Apologies for absence**

To receive and accept apologies for absence

### **3. Minutes of the last meeting of the Joint Committee**

To receive and agree the minutes of the meeting held on 24<sup>th</sup> March 2021 via Zoom

### **4. Declarations of Interest/Dispensations**

Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.

### **5. Exclusion of the Press and the Public**

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

### **5. Public Participation and Correspondence**

To receive correspondence and representations from members of the public.

Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Committee unless invited to do so by the Chair.

**6. Finance Matters**

To receive accounts to date and agree invoices to pay

**7. Ground Maintenance Contract**

To discuss making additions to the contract

**8. Appointment of a Clerk**

To discuss the appointment of a Clerk to the Committee

**9. Chair and Member Reports**

To include Management Agreement with ABC, Cemetery records and new Computer system, Cemetery House.

**8. Date of next meeting**

Sept 2021