

# WIGTON BURIAL JOINT COMMITTEE

Email: wigtonburialclerk@gmail.com

Address: Wigton Cemetery, Station Hill, Wigton, Cumbria CA7 9BN

## Minutes of meeting held on 29<sup>th</sup> July 2020 via Zoom

Present – E. Lynch, P. Williams, G. Girvan, W. Marrs, M. Huntington, H. Robbins, T. Huntington, M. Clark

1. Minutes from February meeting were approved and signed.
2. No declarations of interest etc.
3. No press or public present.
4. a) Financial statements were received and it was agreed to make all payments except Bulb (electricity and gas) as there is a discrepancy with the gas meter number. PW is in contact with Bulb regarding the matter. It was decided to pay the electricity element of the bill but to withhold the payment of gas until the matter is resolved.  
b) Quotes for work done on the Cemetery House had been agreed by all the Committee via email.  
c) A discussion ensued about future finances and how and when we were to pay back the grants from the 3 councils. It was a unanimous decision to defer this until the next quarterly meeting when the Cemetery House should be let and we will have a better idea of our finances going forward.
5. Grounds Maintenance –
  - a) It was discussed that we should offer a 3 year contract to Ian Rumney to carry out the grounds maintenance work at the cemetery as he was doing a good job. MC is to approach IR to discuss quotes for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> period for summer maintenance. Unanimous decision to arrange the contract.
  - b) The Payback team had been in touch with MC about doing Autumn/Winter work in the Cemetery to say that all work had been held up due to the pandemic.
  - c) Christmas wreath removal to be discussed at the next meeting.
6. Cemetery House – it was reported that carpet laying was complete and the decorator is to return to do touching up of skirtings etc after the carpet laying. WM had repaired the shower and TH is arranging with Your Move for the photos and advertising next week. It was unanimously agreed that TH be the signatory on all documents regarding the rental of the Cemetery House.

7. New Agreement with ABC for curating services – GG had been in discussion with Allerdale Bereavement Services (ABS) regarding pricing and these would be added to the agreement and sent out to members for their consent.
8. There has been no progress so far with the digitalisation of the cemetery maps. GG will get in touch with ABS to move things on.

Date of next meeting - 28<sup>th</sup> October 2020

Meeting closed at 8-30 pm.