

**WIGTON TOWN COUNCIL**  
**A MEETING OF THE PARKS AND FOOTPATHS COMMITTEE WAS HELD ON**  
**WEDNESDAY 19<sup>th</sup> JUNE 2019 AT 1.30PM**

**PRESENT** Councillors Clark, Hamblin, Jackson and Robbins

**F&P/1/2019 TO ELECT A CHAIR**

Cllr Clark was duly elected as Chair

**F&P/2/2019 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllr Ferriby & Lynch

**F&P/3/2019 APPROVE THE MINUTES OF THE FOOTPATHS AND PARKS COMMITTEE HELD ON 21<sup>ST</sup> FEBRUARY, 2019**

Minutes approved

**F&P/4/2019 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**F&P/5/2019 TO RECEIVE LIST OF RESPONSIBILITIES OF WIGTON TOWN COUNCIL FOOTPATHS AND PARKS COMMITTEE.**

The following areas have been identified: Allotments, Children's Play Areas at East End, Highmoor & Fell View, Wigton Park & Bowling Green, Speet Gill & Millennium Walk, St Mary's Churchyard, Barton Laws, Phoenix Park & Cycle Track

**F&P/6/2019 ALLOTMENTS**

6.1 The acquisition of the WCF site was discussed and it was **AGREED** that the transfer of the site be recommended at the next full council meeting

6.2 The letting of Allotment no 16A was discussed and it was agreed that it could be let to a tenant on a full sized allotment with the full sized allotment being made available later in the year after harvesting.

**F&P/7/2019 TO DISCUSS REPLANTING OF SPEET GILL FOLLOWING THE REMOVAL OF THE POPLAR TREES**

It was noted that the following condition will apply to the licenced felling in Speet Gill Wood and will be part of the agreement between the Forestry Commission and Mrs Alison Dodd

1. Before 30th June 2022 the land on which the felling took place must be:
  - a) Brash treated to allow planting space.
  - b) Planted with 20% yew 20% rowan 20% holly species 20% hazel 20% crab apple to achieve not less than 500 per hectare evenly distributed over the site.

2. For a period of 10 years from the planting:

- a). The plants must be protected against damage and be adequately weeded.
- b) Any failure or losses should be replaced as necessary to provide a stocking of not less than 500 stems per hectare evenly distributed over the site.
- c) Any replanting must be maintained in accordance with the rules and practice of good forestry.

Councillors agreed to accept the condition. The work will need to be costed and relayed to the finance committee. It was also agreed to try to determine if any grants could be obtained.

### **F&P/8/2019 TO RECEIVE A REPORT CONCERNING THE CONDITION OF PLAY EQUIPMENT IN THE CHILDREN'S PLAY AREAS BARTON LAWS**

The clerk advised councillors of repairs needed to several items of play equipment across the play parks in town. The total cost of replacements/repairs would exceed the 2019/20 Budget. The Clerk had asked the Parks Supervisor the priority of each as some would become a health and safety issue. It was agreed to go ahead with all works with the exception of the Revolve Roundabout in Wigton Park (due to it not presenting a health and safety issue, and it being the most expensive). Councillors will relay the roundabout cost to the Finance Committee for 2020/21

### **F&P/9/2019 TO SET AN INSPECTION SCHEDULE OF COUNCIL PROPERTIES AND LAND**

The allotments will next be inspected on 31<sup>st</sup> July at 1.30pm at which time judging for the best kept and most improved will take place.

It was agreed committee members take responsibility for certain areas for inspection

- East End Play Park – Cllr Crouch
- Fell View Play Park – Cllr Clark
- Highmoor Play Park – Cllr Jackson
- Wigton Park- Cllr Robbins
- Bowling Green, Cycle Track & footpaths – Cllr Stapley
- Station Yard Depot – Clerk

### **F&P/10/2019 TO DISCUSS THE ENTRY FOR CUMBRIA IN BLOOM FOR 2019**

This year's entry had been submitted late and it was recognised that next year's preparations need to start well in advance.

Meeting Closed – 3.00pm

Date of Next Meeting – TBA

**WIGTON TOWN COUNCIL**  
**A MEETING OF THE PARKS AND FOOTPATHS COMMITTEE WAS HELD ON**  
**WEDNESDAY 4<sup>TH</sup> SEPTEMBER 2019 AT 1.30PM**

**PRESENT** Councillors Clark, Hamblin, Jackson and Robbins

**F&P/11/2019 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

None

**F&P/12/2019 APPROVE THE MINUTES OF THE FOOTPATHS AND PARKS COMMITTEE HELD ON 19<sup>th</sup> JUNE 2019**

Minutes approved and duly signed

**F&P/13/2019 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**F&P/14/2019 TO DISCUSS ISSUES RAISED REGARDING KIRKLAND PLAY AREA**

Cllrs Hamblin and Jackson reported they had visited the site following the complaints of anti-social behaviour on the site. It was decided to request the Parks Supervisor to look at locking the farm gate as a deterrent and to replace the middle gate which again could be locked. There is a spring on the small gate to replace. The clerk is to ask the Parks Supervisor about anti-climb paint for the wall and to look at the damaged Elder Tree on site

**F&P/15/2019 TO SET THE TIMETABLE AND BUDGET FOR THE RE-PLANTING OF SPEET GILL AND ASSOCIATED WORKS**

It was noted that there remained some timber to be removed. The area is to be replanted by the end of June 2022. The clerk was requested to ask the Parks Supervisor to look at the brash treating required and to look at possible grants for replacement trees.

**F&P/16/2019 TO REVIEW PRIZE AWARDS FOR THE ALLOTMENTS**

The chair suggested to the committee that as well as Best Kept (£100) and Most Improved (£50) an additional prize "Chairman's Choice" be introduced to the value of £25. Members agreed with the suggestion. The inspection dates are to be set early in 2020.

Meeting Closed – 3.15pm  
Date of Next Meeting - TBA

**WIGTON TOWN COUNCIL**  
**A MEETING OF THE PARKS AND FOOTPATHS COMMITTEE WAS HELD ON**  
**TUESDAY 4<sup>TH</sup> FEBRUARY 2020 AT 1.15PM**

**PRESENT** Councillors Clark, Stapley Hamblin & Jackson.

**F&P/17/2019 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllr Robbins

**F&P/18/2019 APPROVE THE MINUTES OF THE FOOTPATHS AND PARKS COMMITTEE HELD ON 4<sup>th</sup> SEPTEMBER 2019**

Minutes approved and duly signed

**F&P/19/2019 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

Cllr Stapley attended the meeting at 1.20pm

**F&P/20/2019 TO DISCUSS LANDSCAPING AT BARTON LAWS**

Cllr Stapley suggested that the area on land next to the Cycle Path would benefit from tree planting, potentially with more Willow. The Clerk confirmed that no budget had been set for 2020/21. A discussion followed and it was **AGREED** that The Woodland Trust & Forestry Commission be asked to view the site and be asked for advice on planting as this could be carried out when they next visit Speet Gill.

**F&P/21/2019 TO RECEIVE A REPORT CONCERNING THE PROGRAM OF WORKS AT SPEET GILL**

The Clerk reported the contractor had hoped to attend the meeting but was unable to do so. He has indicated that the ground is now drying and hopes to finish the works in the next couple of weeks

Cllr Jackson attended the meeting at 1.35pm

**F&P/22/2019 ALLOTMENTS**

**22.1** The clerk reported there were currently 5 or 6 empty plots on the Open Site. 2 had been let in the last few weeks. There is 1 empty plot at The Crofts which has proved difficult in letting. Cllr Hamblin suggested that the site may be suitable as a nursery for WTC. A discussion followed and it was **AGREED** that since there is no easy vehicle access, then the Parks Supervisor be asked his opinion. Cllr Stapley also suggested that the Clerk look into the possible sale of the land due to the number of allotments we have.

**22.2** Cllr Hamblin reported he had been to view the WCF site, and the Skip has now gone, but there remains quite a lot of debris to clear on one allotment. A discussion followed and it was **AGREED** that once the site had transferred into the Town Council ownership then a meeting be arranged with

the tenants. Cllr Stapley suggested that the meeting would make clear the Town Councils expectations, set timescales, and discuss what improvements the Town Council can make to the site

**22.3** The Allotment inspection dates were set at Wednesday 29<sup>th</sup> April 10am, Wednesday 15<sup>th</sup> July 10am and Wednesday 16<sup>th</sup> September, 10.am

### **F&P/23/2019 PLAYPARKS**

**23/1** – To discuss the repair of replacement of the Roundabout at Wigton Park – The clerk advised repair would cost in the region of £1K, and that there had not been enough in the budget the previous year to repair. Cllr Stapley requested that the Clerk ask for a renewal quote and that it be placed as an Agenda item at the next meeting

**23/2** – To discuss the planting of a hedge at East End Play Area – Cllr Hamblin suggested that it may be beneficial to consider planting a Leylandi hedge at East End as it would act as a sound barrier for noise from the Play Area. He re-iterated the problems householders in the area encounter due to anti-social behaviour. Cllr Clark asked about maintenance of the hedge and after a discussion it was **AGREED** to ask the Parks supervisor to assess and check relevant clearance requirements around play park equipment. Cllr Stapley suggested that the Clerk contact the Woodland Trust to see if trees can be provided.

### **F&P/23/2019 CUMBRIA IN BLOOM 2020 – TO DISCUSS AND DECIDED WHETHER TO ENTER THE COMPETITION THIS YEAR, AND IF AGREED PLAN A COURSE OF ACTION**

After a discussion, it was **AGREED** that in view of time and resources required that The Town Council do not enter the competition this year. Cllr Stapley reiterated the importance of maintaining what we currently do.

Meeting Closed – 2.30pm  
Date of Next Meeting - TBA