

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 7TH MAY 2014 AT 7.00PM

PRESENT

Councillors Pearson, Ferriby, Maycock, Williams, Webster, Stabler, Hodson, Bryceson, Clark, Cowell, P Stafford, Pitcher, D Stafford, and Richardson

The press were in attendance

FC/1/2014 ELECT A CHAIRMAN

Cllr J Cowell was proposed by Cllr Ferriby and seconded by Cllr Bryceson. Cllr Cowell was duly elected as Chair. Cllr Cowell thanked previous chair Cllr D Stafford.

FC/2/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllr Nicholson

FC/3/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 9TH APRIL 2014

APPROVED and signed as a true record

FC/4/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/5/2013 PUBLIC PARTICIPATION

5/2014/1 To receive comments and representations from members of the public - None

5/2014/2 To receive reports from Borough and County Councillors in attendance – Cllr Scott provided members with information regarding double taxation for residents to which is going to the Scrutiny Committee at Allerdale. The chair thanked Cllr Scott.

5/2014/3 To receive reports from the Police – No police were in attendance

FC/6/2014 FINANCE MATTERS

6/2014/1 To receive and authorise the April payments - Received and approved

6/2014/2 To receive the monthly financial statement for April 2014 – The clerk informed committee that Banks statements had not been received so could not confirm the statement. The clerk to email report once complete.

FC/7/2014 PARK HOUSE

To discuss arrangements for housing the tractors and equipment – Finance and Footpaths and Parks Committees to meet to discuss this.

FC/8/2014 TOWN MAYOR ANNOUNCEMENTS

The Mayor had attended the following:
Afternoon tea and tour of The Old Court Buildings
Opening of Kirkland Park
Antiques Roadshow

FC/9/2014 CLERK'S REPORT

The clerk's report was circulated to members.

FC/10/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

MB – Carnival Meeting, All going well. Parks Meeting
CS – Pride In Wigton, Business Group meeting where a new monthly market will be held in Wigton on the last Tuesday of every month. Thank You form NADT for the donation of plants.
JW – None
AP – None
DF – None
BM – Park Opening
TR – None
SH – Park Opening
DS – WBJC
MC – WBJC – Finances are a major concern, Park Meeting
PW – WBJC – ACAS coming to discuss contracts etc., Park Meeting
PP – None
PS – Park Opening
JC – Heritage Event, Parks Meeting

FC/11/2014 DATE OF NEXT MEETING

Next meeting will be held on Wednesday 11th June 2014

Meeting Closed at 7.55pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 11th JUNE 2014 AT 7.00PM

PRESENT

Councillors Pearson, Ferriby, Maycock, Williams, Webster, Hodson, Clark, Cowell, P Stafford, Pitcher, D Stafford, Nicholson and Richardson

IN ATTENDANCE

Cllr Scott and 2 members of the public.

FC/12/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllr Stabler and Bryceson

FC/13/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 7TH MAY 2014

APPROVED and signed as a true record

FC/14/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/15/2013 PUBLIC PARTICIPATION

15/2014/1 To receive comments and representations from members of the public - None

15/2014/2 To receive reports from Borough and County Councillors in attendance – Cllr Scott informed the council that he is now representing UKIP. He recommended that the town council follow up the progress of the matter of allocation of funds across the borough with Allerdale Borough Council.

15/2014/3 To receive reports from the Police – Inspector Kelly reported 17 crimes had been reported and the monthly written report will follow. The police are to have a base in Wigton Market Hall and expect to move in early July. No incidents are currently being reported about anti-social behaviour at East End Play Park. A second PCSO has been recruited. Inspector Kelly is to retire in September and he thanked the Town council for their support. Cllr Cowell wished him well and thanked him for his help. Cllr Pearson asked for information regarding front counter provision. Inspector Kelly advised that whilst that provision has been removed they are working on alternative methods of public contact. Cllr Webster mentioned that there has been a recent re-occurrence of speeding cars in the centre of town which Inspector Kelly was aware and targeting. Cllr Cowell asked Inspector Kelly to express the gratitude of the council to PC Blain who is moving to another policing area.

FC/16/2014 FINANCE MATTERS

16/2014/1 To receive and authorise the May payments - Received and approved

16/2014/2 To receive the monthly financial statement for May 2014 – Received and approved

FC/17/2014 WIGTON BURIAL JOINT COMMITTEE

Concerns have been raised that proper procedures and policies may not be in place or followed along with financial fears for the future. The work undertaken by Cllrs Clark & Williams was acknowledged and appreciated. It is planned to set up a “Friends of Wigton Cemetery” group who aim to open the chapel. Cllr Pearson requested clarification as to the reason why the Chair of WBJC had not changed at the last meeting. After a discussion, Cllr Cowell clarified that committee members are expected to represent and support the Town Councils views. The Clerk recommended that a letter be sent to Waverton & Woodside Parishes outlining certain issues. A vote was taken and it was unanimously **RESOLVED** that a letter be drafted which would be forwarded to all councillors for feedback before being sent. The clerk was requested to email all councillors dates of future WBJC meetings and draft minutes be requested

FC/18/2014 TOWN MAYOR ANNOUNCEMENTS

The Mayor had attended the following:

NTS Centenary concert

The Maryport Mayor making ceremony

Wigton’s Spring Fling Open Art Exhibition

Chrysalis volunteer lunch

FC/19/2014 CLERK’S REPORT

The clerk’s report was circulated to members:

Wigton Carnival – 28th June 2014

Once again all members have been invited to this year’s Carnival.

Town Team

Next month Joe Broomfield will be coming to our Full Council looking for suggestions as to where we can spend the £10k that has been set aside for Wigton. The criteria is that it has to be in line with ABC’s Local Plan. Members to send suggestions before the next meeting

GMB Ballot

I’ve had a letter from GMB that there is going to be a ballot on 13th June with regard to Local Government 2014 Pay Claim. We currently have 3 members of staff in the GMB.

SFTS 2014

As the event is going to be much smaller this year, they are looking to hold the event out of Wigton.

FC/20/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

DS Allerdale Mayor making ceremony, Open Art Exhibition, WBJC, Youth Station SFTS
PS NTS concert and Open Art Exhibition
MC WBJC
DF NTS concert
PW NTS concert, Windows week, WBJC
PP NTS concert, CALC planning meeting
AP Youth Station, SFTS
SH NTS Concert

FC/21/2014 DATE OF NEXT MEETING

Next meeting will be held on Wednesday 9th July 2014

Meeting Closed at 8.10pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

MONDAY 30TH JUNE 2014 AT 6.30PM

PRESENT

Councillors Maycock, Williams, Hodson, Clark, Cowell, P Stafford, Pitcher, Bryceson, Stabler, Nicholson and Richardson

FC/22/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Pearson, Stafford, Ferriby and Webster

FC/23/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 11TH JUNE 2014

APPROVED and signed as a true record

FC/24/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/25/2014 TO APPROVE THE ACCOUNTS FOR YEAR ENDING 31/03/2014

RESOLVED that copies of the Council's accounts for the year ended 31st March 2014, as circulated by the Clerk, be formally received, noted and approved

FC/26/2014 TO APPROVE THE STATEMENT OF ASSURANCE AND AUTHORISE THE CHAIRMAN TO SIGN THE ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2014

RESOLVED that it be formally recorded, that in the opinion of the Council it has met all its statutory obligations to comply with the Account and Audit Regulations 2011 and accordingly authorises the Chairman to sign the Annual Governance Statement, prior to submission to the External Auditor

FC/27/2014 TO RECEIVE AND RESPOND TO THE INTERNAL AUDITOR'S REPORT FOR YEAR ENDING 31ST MARCH 2014

RESOLVED that members accepted the audit report and the recommendations identified by the Internal Auditor be referred to the Finance Committee for action.

FC/28/2014 DATE OF NEXT MEETING

Next meeting will be held on Wednesday 9th July 2014

Meeting Closed at 7.00pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 9TH JULY 2014 AT 6.30PM

PRESENT

Councillors Webster, Hodson, Clark, Cowell, P Stafford, Pitcher and Bryceson

A short presentation by Mr David Oldham from Innovia Films

Change of ownership has taken place – No change at present.

The cello side of the plant is looking very healthy but the OPP side is not so good. One Bubble machine had been closed for 4 weeks and more closures to come.

New Gas turbine – up and running

Cost Saving – 3% needed

Bubble 8 – work started at should be up and running on time

Securities Plant – Planning received work will start 21st July 2014

Pension Error – Hopefully all sorted out now.

Fume Complaint – 2 complaints received and they had both been dealt with.

Recruitment – 5 out of 7 apprenticeships were from NTS

Youth Station – Innovia are trying to help raise the profile of the Youth Station

Chair thank David for coming.

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 9TH JULY 2014 AT 7.00PM

PRESENT

Councillors Webster, Hodson, Clark, Cowell, P Stafford, Pitcher and Bryceson

IN ATTENDANCE

Cllr Armstrong and 6 members of the public.

FC/29/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Stabler, Williams, Ferriby, Nicholson, D Stafford, Richardson, Pearson and Maycock

FC/30/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 30TH JUNE 2014

APPROVED and signed as a true record

FC/31/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

Cllrs Bryceson and Pitcher – Agenda Item 5 Wigton Baths Trust

FC/32/2014 PUBLIC PARTICIPATION

32/2014/1 To receive comments and representations from members of the public - None

32/2014/2 To receive reports from Borough and County Councillors in attendance – Prior to the meeting the Clerk distributed an email from Cllr Armstrong. Cllr Armstrong informed the council that we need to look at registering places in Wigton. He is a to arrange the placing of a plaque on the Old Mill in Wigton.

Cllr Armstrong had nothing to report from Allerdale Borough Council.

32/2014/3 To receive reports from the Police – Inspector Kelly and Sgt Montgomery were in Attendance.

Update on Carnival – Successful event but an unfortunate incident happened on the evening outside West Street Social Club. 2 people were arrested.

Cllr Cowell reported that the Carnival finished at 5.00pm so the dance was not part of the Carnival.

Cllr Webster felt that there were still steps that could be taken to make it a better day for all.

Inspector Kelly apologised that the newsletter had not yet been published.

The Inspector and Sergeant were thanked by the Chair.

Cllr Scott joined the meeting.

FC/33/2014 WIGTON BATHS TRUST

Mr Nick Robson (Baths Trust Secretary) was invited to speak. He gave the background into the pool since it closed in September 2013. There has been a trust set up of 10 members who are looking to take over the full running of the baths in March 2015. They are looking to have the pool open to the public for extra hours through the week as well as weekends to which they are hoping to get a licence to do so. They are in the process of hiring lifeguards to run the pool on a weekend for the next 3 months to which a cost of approx. £3,000 would be needed. They are also looking to refurbish the ladies changing rooms which would be a cost of £2,000. Also looking into the Allerdale 10p swim which would be a good source of income.

The Baths trust are looking for support from the Town Council.

Cllr Hodson asked if there was any financial support coming from County Council – No

Cllr Cowell said that we could help with the Grounds Maintenance once the trust takes over and asked if they could provide a financial statement.

Cllr Armstrong suggested that they need to be looking at Plan B – Building a new pool by getting lottery money.

At present they are looking at making this pool viable but will be looking at other options in the future.

FC/34/2014 ALLERDALE BOROUGH COUNCIL

34/2014/1 Joe Broomfield was welcomed to the meeting. Joe told members the following:

Cumbria In Bloom would be taking place in Wigton on 22nd July 2014.

Town Centre Clean Up on 11th July 2014

Crofts Wall – Price to make safe is £260 and asked if Town Council were willing to go 3 ways with ABC and CCC – TC approved this.

Suggestions for spending the £10,000 Allerdale have in their budget for Town Centre improvements.

AP – Wigton Baths

JW – Purchase of new Christmas Lights and new sign for the Baths

SH – Paint railing along Syke Road/Lowmoor Road and Cart Protection Metal Corner Posts

JA – Heritage Plaques and Pinfold Information Board

JC – Statue in Wigton (Pinfold or Opp Stocksman), Seats in Car Park, Mural somewhere in the town.

PW – Skate Park on Door Step Green

AD – New Welcome to Wigton Signs at the entrances into Wigton made into a feature, Putting bollards up at Cornmarket and using it for Market Stalls.

Joe asked that costs be sought for each project and we would need to vote and agree at our next meeting which projects we would like to support.

34/2014/2 Status of Wigton Market – Joe told members that there is more than one firm bidding to take over the markets across Allerdale but since Wigton TC hold a licence for Wigton he's happy for this to continue.

The chair thanked Joe for coming.

FC/35/2014 FINANCE MATTERS

35/2014/1 To receive and authorise the June payments - Received and approved

35/2014/2 To receive the monthly financial statement for June 2014 – Received and approved

FC/36/2014 LGPS DISCRETIONS POLICY

The discretions policy had been circulated prior to the meeting. The Town Council's new discretions policy was adopted by Council.

FC/37/2014 WIGTON BURIAL JOINT COMMITTEE

As there had been no correspondence received to date from either Waverton or Woodside Parish Council, the Chair deferred this agenda item until another meeting.

FC/38/2014 TOWN MAYOR ANNOUNCEMENTS

The Mayor had attended the following:
Wigton Carnival
Allerdale Mayor's Civic Service

FC/39/2014 CLERK'S REPORT

The clerk's report was circulated to members:

FC/40/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

MB Carnival

PS Carnival

MC WBJC – Monthly meeting, Friends of Wigton Cemetery and HR/Personnel meeting

AP Carnival AND Allerdale's Armed Forces Day

SH None

JW Infant School and Friends of Wigton Cemetery

JC None

FC/41/2014 DATE OF NEXT MEETING

Next meeting will be held on Wednesday 10th September 2014

Meeting Closed at 8.45pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 10TH SEPTEMBER AT 7.00PM

PRESENT

Councillors Williams, P Stafford, Nicholson, Pitcher, Clark, Maycock, Stabler, Webster, Hodson, Ferriby, Cowell, Pearson & Richardson

IN ATTENDANCE

Cllr Liddle, 2 members of the public, NADT film students.

FC/42/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllr Bryceson

FC/43/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 9th JULY 2014

APPROVED and signed as a true record

FC/44/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

Cllr Stabler - Agenda Item NADT & Cllr Pitcher – Agenda Item – Wigton Baths Trust

FC/45/2014 PRESENTATION FROM NADT STUDENTS – WIGTON FILM

The chair welcomed the NADT film students to the meeting. S Keaveney briefed councillors about details of the course, and explained the film produced was to encourage visitors to Wigton and would be promoted through social media. Music had been composed by one of the students.

After the showing the Chair thanked the students. There is the opportunity for a narrative film in the future with an exhibition planned at the end of the course.

FC/46/2014 PUBLIC PARTICIPATION

46/2014/1 To receive comments and representations from members of the public.

A letter was read by the Clerk concerning seagulls causing an annoyance. Cllr Stabler will monitor the situation.

An email had been received by the Clerk regarding the two parking spaces that were being used by the Police following their move into the Market Hall. A councillor had also received a verbal representation from a member of the public about the same concern. The clerk explained the email had been forwarded to the police, and advised that the parking on those places is outside Allerdale Borough Councils remit.

A councillor had received a complaint about the pot holes in Reeds Lane which had been forwarded to County Councillor R Liddle.

H Rudd, an employee of the Wigton Joint Burial Committee was in attendance as a representative of the chair of WJBC, and enquired about the constitution of Wigton Town Council. The clerk explained that local councils unlike principal authorities are not required by law to adopt a constitution but they do need to adopt Standing Orders & Financial Regulations and to have other governing documents such as a Member Code of Conduct. The chair suggested that other issues Mr Rudd attempted to raise was inappropriate for this meeting due to his position as a paid employee of WJBC and indirectly WTC. The chair suggested any concerns could be put in writing to the Clerk for council to consider.

46/2014/2 To receive reports from Borough and County Councillors in attendance.

Cllr Liddle apologised for not attending for a while due to other commitments. He explained that budget cuts were being considered and he supported a unitary authority for Cumbria which was a big savings opportunity. He recommended WTC support a unitary authority and plan local services it could run. Some services could be concentrated in one place and consideration take place as for example, as to what more can be ran from the Market Hall, what can be transferred to local groups (e.g. Wigton Baths Trust), and look at the prevention of problems (eg working with Barnardos)

Cllr Liddle expressed his dissatisfaction with the lack of feedback from Highways about issues raised and felt the organisation could improve. He felt it important to support local groups through grants. He would chair a meeting of the Partnership.

Councillors fed back their views to Cllr Liddle, and noted consultation will take place in the Autumn.

46/2014/3 To receive reports from the Police – not in attendance, their monthly report is available from the Constabulary's website.

FC/47/2014 ABC TOWN CENTRE FUNDING

The Clerk circulated the final list of proposed options for allocation of the £10,000 fund from Allerdale BC. Each item was discussed and it was RESOLVED that the following be allocated:

Works to improve the Cornmarket - £5,000, Christmas Light Replacement fund - £1,500, Community Noticeboard £1,000, Fingerposts £1,000, Welcome to Wigton Signs £1,500. Wigton Parks Staff will be asked to refurbish the cart protection corner posts.

FC/48/2014 FINANCE MATTERS

48/2014/1 To receive and authorise the August payments - Received and approved

48/2014/2 To receive the monthly financial statement for August 2014 – Received and approved

48/2014/3 To discuss a contribution towards the cost of fitting an aluminium sheet on the railings along Station Road.

It was agreed to commit, in principal, £1,000 towards the scheme subject to additional information from the Environmental Agency with detailed plans.

FC/49/2014 WIGTON BATHS TRUST

Cllr Pitcher updated the council on developments so far. The baths had opened for 4 Saturdays during the school holidays, extra lifeguards have been trained and paid for by the Trust. The business plan has been submitted to Allerdale and will go to County. ABC have been generous with time, suggestions and funding, and County is to assist with some refurbishment. The trust expressed their gratitude to Cllr Liddle and Rory Stewart MP. A feasibility study has been commissioned with regard to using the beck as a heat source, and discussions are ongoing with the Environmental Authority with regard to water disposal, as well as discussions with County concerning asset transfer.

FC/50/2014 WIGTON BURIAL JOINT COMMITTEE

A background paper concerning the history of the committee, prepared by Cllr Ferriby was circulated along with matters to be raised for clarification through the representatives of the council at the next WJBC

FC/51/2014 TOWN MAYOR ANNOUNCEMENTS

The Mayor had attended the following:

Maryport Carnival, Cockermouth Civic Service, Thomlinson Junior School Sports Day, Wigton Amateur Boxing Club Presentation, Aspatria Civic Service, Wigton WW1 Commemorative Service St Mary's Parish Church, Silloth Carnival, Wigton Civic Service

FC/52/2014 CLERK'S REPORT

The clerk's report was circulated to members:

FC/53/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

PP Defibrillator training,

PW WBJC

AP Civic reception/Defibrillator training

MC WBJC/Civic Service/WW1 Service/Placecheck/Site allocation exhibition

BM Defibrillator training

CS Defibrillator training, Cumbria in Bloom

DF WBJC, Site allocation exhibition

FC/54/2014 DATE OF NEXT MEETING

Next meeting will be held on Wednesday 8th October, 2014

Meeting Closed at 8.45pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 8TH OCTOBER AT 7.00PM

PRESENT

Councillors Williams, P Stafford, Nicholson, Pitcher, Clark, Hodson, Ferriby, Cowell, Pearson & Bryceson

IN ATTENDANCE

3 members of the public & PCSO K Irving

FC/55/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs D Stafford & Maycock

FC/56/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 10TH SEPTEMBER 2014

APPROVED and signed as a true record

FC/57/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/58/2014 PUBLIC PARTICIPATION

58/2014/1 To receive comments and representations from members of the public.

2 letters received – to be addressed at Agenda Item No. 8 Allotments

58/2014/2 To receive reports from Borough and County Councillors in attendance.

None

58/2014/3 To receive reports from the Police –

PCSO Kier Irving was in attendance. She reported the following:

Following the retirement of Dennis Kelly our New Inspector is Gary Hunter

Police Surgeries are now taking place from 1-3pm at the Co-Op ion Wigton every Wednesday.

25 crimes were reported in September and 27 ASB crimes.

Dates and times of Remembrance Services were clarified as 2.00pm on 9th November and 10.45am on 11th November both at St Mary's Church

PCSO Irving was thanked for attending and reporting at the meeting.

FC/59/2014 AUDIT REPORT 2013/14

The Clerk reported that we had received a qualified audit report due to not having updated our risk assessment document since March 2013.

FC/60/2014 AUDIT REGULATIONS

60/2014/1 To adopt updated financial regulations – The Clerk was asked to defer this to the next meeting as some members wanted extra time to look at this document.

60/2014/2 To update review the Council's Risk Assessment Document – Adopted and signed by the Mayor on behalf of the Council

FC/61/2014 FINANCE MATTERS

61/2014/1 To receive and authorise the September payments - Received and approved

61/2014/2 To receive the monthly financial statement for September 2014 – Received and approved

FC/62/2014 ALLOTMENTS

The Clerk had received a letter from the tenant of Allotment No 10. They were asking the Council to reconsider their decision to evict them.

Cllr Cowell had been approached by the tenant of Allotment No. 4 asking the same.

After a long discussion about sharing plots etc. it was **AGREED** to support the decision made by the Footpaths and Parks Committee to evict 3 out of the original 4 plots which in turn was ratified at FC in September. The 4th plot would have an extension of one month following discussions with the Clerk about not receiving any letters due to sharing and all letters going to the other tenant. The other tenant on that allotment has now vacated.

FC/63/2014 WIGTON BURIAL JOINT COMMITTEE

Cllr Ferriby reported that notes sent by the Clerk on behalf of WTC had been discussed and he was satisfied that they had been dealt with. He is having a finance meeting with the Clerk and 2 members of the Joint Committee on 16th October.

A letter received by the Clerk from WBJC was read out to members:

“It was discussed that Cllr Cowell, at your last FC meeting, stated the following to Howard Rudd (Our Assistant Curator); “Wigton Town Council pay your wages so you’re not entitled to speak at this meeting.”

As Cllr Cowell’s comment was incorrect, we would like to see a full unreserved apology from him to Mr Rudd.”

Members discussed this and all **AGREED** that no apology would be given as this is not what Cllr Cowell stated at the meeting (Please refer to Minute Ref: FC/46/2014/1)

Members of the burial committee had an interesting presentation by a Mapping Co. on the burial mapping system at their last meeting and although the idea was very good they would not be able to afford the £25,000 to implement it. They would wait and see if any funding became available.

The Clerk informed the meeting that Cllr Stafford had met with an ABC Bereavement Services Officer and AN Other at the Cemetery. Cllr Stafford was asked for feedback from this meeting to which Cllr Stafford replied that “her report on anything to do with WBJC is given to the Council each month in the form of their minutes, which is circulated to all Councillors as agreed”

The Clerk could not answer councillor questions on why a meeting had taken place and/or what had been discussed.

Cllr Cowell reminded all Councillors that it is their duty to report back to Town Council when they sit on outside bodies. They are there to represent the Town Council in their capacity as a Wigton Town Councillor.

FC/64/2014 TOWN MAYOR ANNOUNCEMENTS

The Mayor had attended the following:

- 18/09 – Digital Champions meeting at Rheged
- 19/09 – Town Team
- 21/09 – Maryport Civic Service
- 22/09 – Wigton In Bloom Presentation
- 23/09 – Planning Meeting at WBC and Drainage board meeting at Penrith
- 26/09 – Chrysalis AGM
- 04/10 – Fountain Gallery Celebration

FC/65/2014 CLERK’S REPORT

The clerk’s report was circulated to members:

FC/66/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

MB – Planning meeting at BC (West Road) & Wigton In Bloom Presentation

FN - None

PS - None

SH – None

PP – Digital Champions, Allerdale Planning & 3 tier meeting at ABC

PW WBJC, Wigton In Bloom Presentation & Baths Fundraiser

AP – Wigton In Bloom Presentation

MC WBJC, Wigton In Bloom Presentation

DF WBJC, Wigton in Bloom Presentation & Chrysalis AGM

JC – None

FC/67/2014 DATE OF NEXT MEETING

Next meeting will be held on Wednesday 12th November, 2014

Meeting Closed at 8.30pm

WIGTON TOWN COUNCIL
A MEETING OF THE FULL COUNCIL WAS HELD ON
WEDNESDAY 12TH NOVEMBER AT 6.30pm

PRESENT

Councillors Nicholson, P Stafford, P Williams, Clark, Cowell, Pearson, Hodson, Stabler, Richardson, Webster and Pitcher.

D Oldham, Innovia was welcomed by the chair, and made a short presentation.

David thanked the Town Council for their support to his colleagues at the last presentation and proceeded to update members on Innovias performance for 2013 and 2014 to date.

He updated members on the progress of the new building and that issues around the lonning had been resolved. Bubble 8 is on schedule. Apprentice of the year is Charlotte Graham.

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 12TH NOVEMBER AT 7.00PM

PRESENT

Councillors Nicholson, P Stafford, P Williams, Clark, Cowell, Pearson, Hodson, Stabler, Richardson, Webster and Ferriby.

IN ATTENDANCE

2 members of the public & PCSO K Irving

FC/68/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Maycock and Bryceson.

FC/69/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 8th OCTOBER 2014

APPROVED and signed as a true record

FC/70/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/71/2014 EXCLUSION OF PRESS AND PUBLIC

Exclusion with regard to agenda items 15 and 16

FC/72/2014 PUBLIC PARTICIPATION

72/2014/1 To receive comments and representations from members of the public.

None

72/2014/2 To receive reports from Borough and County Councillors in attendance. Councillors Scott and Armstrong had sent their apologies as they are unable to attend

72/2014/3 To receive reports from the Police – PCSO Kier Irving was in attendance. She reported the following:

Police Surgeries continue to take place from 1-3pm at the Co-Op in Wigton every Wednesday.

She reported a decrease in crimes, further details are available on the police report, and 23 ASB logs had been recorded.

PCSO Irving was thanked for attending and reporting at the meeting.

FC/73/2014 AUDIT REGULATIONS

To adopt updated financial regulations – Adopted and signed by the Mayor on behalf of the council.

FC/74/2014 FINANCE MATTERS

74/2014/1 To receive and authorise the October payments - Received and approved

74/2014/2 To receive the monthly financial statement for October 2014 – Received and approved

74/2014/3 To receive and authorise the Budget for 2015/16 – Received and approved. It was noted that the 2015/16 budget is a deficit budget and that should the burial support grant not be received in full from Allerdale, then the Town Council will be unable to subsidise WBJC.

FC/75/2014 HIGHWAYS MATTERS

75/2014/1 To discuss the options for the cycle track – It was agreed to proceed with the simpler process to dedicate the track as a cycle track which then safeguards the land.

75/2014/2 To discuss the footpath between Station Hill and Cross Lane – the clerk reported that due to lack of evidence she suggested the application be withdrawn - agreed.

Councillors requested the clerk provide an update on remedial works to Harry Scott Way at the next meeting, and noted that the footpath through to The Crofts would be closed for a week due to building works.

FC/76/2014 CUMBRIA COUNTY COUNCIL

To discuss and comment on draft budget proposals.

It was noted that there was to be a consultation in the Market Hall on 21st November, and therefore it would be deferred to the next meeting.

FC/77/2014 ALLERDALE BOROUGH COUNCIL

To discuss the Draft Shop Front Design guide. Cllr Stabler suggested that there should be an incentive to shop owners and Cllr Cowell suggested the Wigton Civic Society, in the process of being formed, may have a role to play. It was requested that Allerdale Borough Council attend the next meeting to discuss suggestions.

FC/78/2014 ELECTION OF EMERGENCY PLANNING COMMITTEE MEMBERS

Due to the difficulty in current members being able to attend, it was agreed that the Emergency Planning Committee members include members of the Planning Committee

FC/79/2014 MAYORS ANNOUNCEMENTS

The Mayor had attended the following

19/10 Silloth Civic Service
28/10 Allerdale Walkabout and Civic Society meeting
10/11 Civic Society meeting
09/11 Remembrance service and March
11/11 Remembrance service at Cenotaph

FC/80/2014 CLERKS REPORT

The clerks report was circulated to members

FC/81/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

PS - Remembrance Service
PW - Allerdale Walkabout, and WBJC
MC – Civic Service, Civic Society meeting, Allerdale Walkabout, WBJC and Remembrance service
SH – Allerdale Walkabout, Civic Service, BBC NE debate, Remembrance Services
JW – Remembrance service at cenotaph, Allerdale Walkabout
DF – WBJC, Both remembrance services, Hospital League of Friends.
TR – Remembrance service
CS - Allerdale Walkabout
PP - Remembrance Service

Councillors requested the Clerk to contact Isobel Scott to thank her for the Tried and Valiant Exhibition

FC/82/2014 STAFFING MATTERS

The chair moved that under Section 100 of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it will involve discussions with regard to staff and legal matters which are to remain confidential. The members of public left the meeting

FC/83/2014 WBJC

The chair moved that under Section 100 of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it will involve discussions with regard to staff and legal matters which are to remain confidential. The members of public left the meeting

Next meeting will be held on Wednesday 10th December, 2014

Meeting Closed at 8.35pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 10TH DECEMBER AT 7.00PM

PRESENT

Councillors Bryceson, Pitcher, Nicholson, P Stafford, P Williams, Clark, Cowell, Pearson, Hodson, Richardson and Ferriby.

IN ATTENDANCE

Cllrs Scott and Armstrong

FC/84/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Maycock, Webster and Stabler.

FC/85/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 8th OCTOBER 2014

APPROVED and signed as a true record

FC/86/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/87/2014 EXCLUSION OF PRESS AND PUBLIC

None

FC/88/2014 PUBLIC PARTICIPATION

88/2014/1 To receive comments and representations from members of the public.

None

88/2014/2 To receive reports from Borough and County Councillors in attendance. Cllrs Scott and Armstrong wanted it noted that they had tried to stop the extra borrowing for the new Leisure Centre at Workington but were unsuccessful. They also asked that the Town Council invite key business people to our meetings to show our support to them for their interest in Wigton. The Chair thanked them for their input.

88/2014/3 To receive reports from the Police –
None – Apologies given by PCSO Irving and Harris

FC/89/2014 FINANCE MATTERS

89/2014/1 To receive and authorise the November payments - Received and approved

89/2014/2 To receive the monthly financial statement for November 2014 – Received and approved

FC/90/2014 CUMBRIA COUNTY COUNCIL

To discuss and comment on draft budget proposals.

The Chair asked all members to look through the consultation document.

Comments were as follows:

All Councillors decided that the Clerk write a letter to Eric Pickles MP to support a Unitary Authority in Cumbria. Copy to Cllr R Liddle and R Stewart MP

No comments on proposals 1-13

FC/91/2014 WIGTON BURIAL JOINT COMMITTEE

The burial committee have been told that Wigton TC will only be giving the burial board what grant money they receive from ABC next year.

H & S is going to cost a lot of money but it is in hand.

Contract – HR Consultant is revamping the contracts for the staff.

FC/92/2014 MAYORS ANNOUNCEMENTS

The Mayor had attended the following

14/11 AONB Carlisle

15/11 Calc AGM

17/11 High Sherriff Carol Service, Carlisle Cathedral

21/11 CCC Budget Consultation & NADT Media Event at Tullie House

22/11 Church Bazaar

26/11 Wigton Civic Society & Youth Station AGM

28/11 Cumbria Sports Awards, Windermere

06/12 NADT Media Event, Market Hall

09/12 Innovia Opening of new site

FC/93/2014 CLERKS REPORT

The clerks report was circulated to members

FC/94/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

PS – Light Switch On
PW – Health Forum at Lakes College and WBJC
MC – Ski slope, WBJC and John Peel Theatre event
SH – Light Switch On & Ski Slope
DF – Ski Slope, WBJC & Festivals
TR – None
PP - Light Switch On, Flood Strategy Meeting & Ski Slope
MB - Ski Slope
AP – Ski Slope
FN - None

Next meeting will be held on Wednesday 14th January 2015

Meeting Closed at 8.20pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 14TH JANUARY 2015 AT 7.00PM

PRESENT

Councillors Bryceson, Webster, Pitcher, P Stafford, Williams, Clark, Cowell, Pearson, Hodson, Richardson and Stabler.

IN ATTENDANCE

Cllrs Scott and Armstrong. Jonny Irving (Cumberland News), 3 members of the public

FC/95/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Maycock, Nicholson and Ferriby.

FC/96/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 10TH DECEMBER 2014

APPROVED and signed as a true record

FC/97/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/98/2014 EXCLUSION OF PRESS AND PUBLIC

None

FC/99/2014 PUBLIC PARTICIPATION

99/2014/1 To receive comments and representations from members of the public. Complaints from Allotment Holders with regard to our new allotment rules and the notice to quit served on a tenant. Unfortunately we didn't have a copy of the new rules to hand and the tenant was asked to put in writing to the Clerk anything that they wished to be clarified. Cllr Cowell was willing to have a meeting with the tenant that had been given a notice to quit but explained that this was now in the hands of our solicitors. Clerk to set up a time to suit.

99/2014/2 To receive reports from Borough and County Councillors in attendance. Cllr Liddle sent apologies.

Cllr Scott wanted it noted that they had asked that all of Allerdale had to be included in the leisure strategy plan. They had been promised Officer time from ABC to look at sports, swimming etc.

99/2014/3 To receive reports from the Police –
None – No apologies received. Clerk asked to write to the Police and ask for feedback.

FC/100/2014 FINANCE MATTERS

100/2014/1 To receive and authorise the December payments - Received and approved

100/2014/2 To receive the monthly financial statement for December 2014 – Received and approved

100/2014/3 To discuss and agree the precept for 2015/16 – **A Precept for 2015/16 of £194,634.10 was Agreed by Full Council**

FC/101/2014 ALLERDALE BOROUGH COUNCIL

To discuss and comment on ABC's draft plan – Discussions took place and it was decided that the Clerk make representation regarding Leisure Facilities for the whole of Allerdale.

The Chair reminded all members that they can all individually make comments and urged them to do so.

FC/102/2014 NEW PREMISES FOR TOWN COUNCIL

To discuss new depot for Town Council staff and vehicles – The Clerk to ask the owner for a selling price. The Council would consider this option and the Clerk to get some estimates for work to be carried out on the property to include shutter doors.

Other options were for a prefab building on our Allotment site. Clerk to look into costs.

Land at West Road could be another option.

FC/103/2014 WIGTON BURIAL JOINT COMMITTEE

The clerk reported that we need a headstone inspection at St Marys Churchyard. Members to ask burial staff if they could do this inspection.

It was noted by members that through the summer months the grass cutting wasn't always kept to a good standard as previous years. The Burial Committee members were asked to keep an eye on the grounds maintenance works this year.

FC/104/2014 MAYORS ANNOUNCEMENTS

The Mayor had attended the following

17/12 – Thomlinson Junior School Opening of Library

21/12 – Rydal Mount Christmas Party

24/12 – Chrysalis Carol Service

25/12 – Visits to Inglewood, Loveday House, Redmayne Court, Rydal Mount and Wigton Hospital

09/01 – East End Park Site Visit and Scott Way

FC/105/2014 CLERKS REPORT

The Clerks report was presented to members

**FC/106/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO
HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON
OUTSIDE BODIES**

PP – 3 Tier Meeting Calc

MC – WBJC, Fairtrade Meeting, ABC Draft Plan Meeting and Kirkland Play Area

PW - WBJC, Old Tan Yard, ABC Draft Plan Meeting and Kirkland Play Area

SH – None (Contact ABC re dog fouling and CCC Temp lights at South End causing problems)

JW – WBJC

AP – None (Meeting re: Renewable Energy at Market Hall with Baths Trust)

TR – None

MB - None

CS – Heritage Trail

PS - None

Next meeting will be held on Wednesday 11th February 2015

Meeting Closed at 8.30pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 14TH JANUARY 2015 AT 7.00PM

PRESENT

Councillors Bryceson, Webster, Pitcher, P Stafford, Williams, Clark, Cowell, Pearson, Hodson, Richardson and Stabler.

IN ATTENDANCE

Cllrs Scott and Armstrong. Jonny Irving (Cumberland News), 3 members of the public

FC/95/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Maycock, Nicholson and Ferriby.

FC/96/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 10TH DECEMBER 2014

APPROVED and signed as a true record

FC/97/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/98/2014 EXCLUSION OF PRESS AND PUBLIC

None

FC/99/2014 PUBLIC PARTICIPATION

99/2014/1 To receive comments and representations from members of the public. Complaints from Allotment Holders with regard to our new allotment rules and the notice to quit served on a tenant. Unfortunately we didn't have a copy of the new rules to hand and the tenant was asked to put in writing to the Clerk anything that they wished to be clarified. Cllr Cowell was willing to have a meeting with the tenant that had been given a notice to quit but explained that this was now in the hands of our solicitors. Clerk to set up a time to suit.

99/2014/2 To receive reports from Borough and County Councillors in attendance. Cllr Liddle sent apologies.

Cllr Scott wanted it noted that they had asked that all of Allerdale had to be included in the leisure strategy plan. They had been promised Officer time from ABC to look at sports, swimming etc.

99/2014/3 To receive reports from the Police –
None – No apologies received. Clerk asked to write to the Police and ask for feedback.

FC/100/2014 FINANCE MATTERS

100/2014/1 To receive and authorise the December payments - Received and approved

100/2014/2 To receive the monthly financial statement for December 2014 – Received and approved

100/2014/3 To discuss and agree the precept for 2015/16 – **A Precept for 2015/16 of £194,634.10 was Agreed by Full Council**

FC/101/2014 ALLERDALE BOROUGH COUNCIL

To discuss and comment on ABC's draft plan – Discussions took place and it was decided that the Clerk make representation regarding Leisure Facilities for the whole of Allerdale.

The Chair reminded all members that they can all individually make comments and urged them to do so.

FC/102/2014 NEW PREMISES FOR TOWN COUNCIL

To discuss new depot for Town Council staff and vehicles – The Clerk to ask the owner for a selling price. The Council would consider this option and the Clerk to get some estimates for work to be carried out on the property to include shutter doors.

Other options were for a prefab building on our Allotment site. Clerk to look into costs.

Land at West Road could be another option.

FC/103/2014 WIGTON BURIAL JOINT COMMITTEE

The clerk reported that we need a headstone inspection at St Marys Churchyard. Members to ask burial staff if they could do this inspection.

It was noted by members that through the summer months the grass cutting wasn't always kept to a good standard as previous years. The Burial Committee members were asked to keep an eye on the grounds maintenance works this year.

FC/104/2014 MAYORS ANNOUNCEMENTS

The Mayor had attended the following

17/12 – Thomlinson Junior School Opening of Library

21/12 – Rydal Mount Christmas Party

24/12 – Chrysalis Carol Service

25/12 – Visits to Inglewood, Loveday House, Redmayne Court, Rydal Mount and Wigton Hospital

09/01 – East End Park Site Visit and Scott Way

FC/105/2014 CLERKS REPORT

The Clerk read out the report to members

FC/106/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

PP – 3 Tier Meeting Calc

MC – WBJC, Fairtrade Meeting, ABC Draft Plan Meeting and Kirkland Play Area

PW - WBJC, Old Tan Yard, ABC Draft Plan Meeting and Kirkland Play Area

SH – None (Contact ABC re dog fouling and CCC Temp lights at South End causing problems)

JW – WBJC

AP – None (Meeting re: Renewable Energy at Market Hall with Baths Trust)

TR – None

MB - None

CS – Heritage Trail

PS - None

Next meeting will be held on Wednesday 11th February 2015

Meeting Closed at 8.30pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 11TH FEBRUARY 2015 AT 7.00PM

PRESENT

Councillors Bryceson, Pitcher, P Stafford, Williams, Clark, Cowell, Pearson, Hodson, Richardson and Stabler.

IN ATTENDANCE

None

FC/107/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Maycock, Nicholson and Webster.

FC/108/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 14TH JANUARY 2015

APPROVED and signed as a true record

FC/109/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/110/2014 EXCLUSION OF PRESS AND PUBLIC

None

FC/111/2014 PUBLIC PARTICIPATION

111/2014/1 – None

111/2014/2 To receive reports from Borough and County Councillors in attendance. Cllrs Armstrong, Scott and Liddle sent apologies.

111/2014/3 To receive reports from the Police –
None – Apologies received. Clerk waiting for a response from Police.

FC/112/2014 FINANCE MATTERS

112/2014/1 To receive and authorise the January payments - Received and approved

112/2014/2 To receive the monthly financial statement for January 2015 – Received and approved

112/2014/3 Burial Support – The clerk informed the members that the burial support grant for 2015/16 had come in at £34,292 (£2,630 less than expected). The clerk to inform the WBJC before their next meeting.

FC/113/2014 ALLOTMENT

Recently a decision had been made to evict the tenant from Allotment No. 10, Cllrs Clark and Cowell had a meeting with the tenant and at a meeting of the footpaths and parks committee felt that there were 2 options:

Option 1 – Seek advice from a new solicitor

Option 2 – Offer the existing tenant a new agreement, only having half the allotment and a probationary period of 6 months. The F & P Committee recommend option 2 as option 1 could be costly and we may not win as previous inspections etc. were not as robust as they should have been. New rules and regulations are now in place for future inspection.

It was **AGREED** to overturn the decision made at the October FC meeting (Ref: FC/62/2014) and go with the recommendations of the committee.

FC/114/2014 NEW PLANT AND MACHINERY

As previously discussed at Finance the Clerk was asked to obtain 3 quotes for a new ransome mower, ride on mower and trailer

Supplier 1 – Total cost of £37,640 + VAT

Supplier 2 – Total cost of £47,682 + VAT

Supplier 3 – Total cost of £48,947 + VAT

Supplier 4 – Total cost of £27,450 + VAT

After discussions it was decided to go with Supplier 1 as the machine costed by Supplier 4 was not as good a machine according to Park Staff.

Cllr Ferriby proposed Supplier 1 and this was seconded by Cllr Bryceson - Carried

FC/115/2014 WIGTON BURIAL JOINT COMMITTEE

Members still felt that the meetings were not being chaired correctly and that burial staff should not attend the whole meeting.

The clerk asked to set up a meeting with Allerdale Borough Council (Mr C Holmes and Mr M Heaslip) to discuss the future of Wigton Cemetery.

FC/116/2014 STAFF MATTERS

116/2014/1 Stephen Farish – After consultation with Cllrs Ferriby and Cowell the following is recommended.

To appoint Stephen Farish as Grounds Maintenance Supervisor on Scale 22. Contract to be reviewed after 6 months and to start on 1st April 2015 – **AGREED** by members

116/2014/2 Overtime Working
Currently the following occurs:

Monday to Friday – park gates opened/locked @ ½ hour per day + 2 for bowling

Saturday – 2 hours paid @ plain time

(Work includes Opening/Locking park gates, checking pitches in the football season, checking green in bowling season and litter picking if necessary)

Sunday – 2hours @ double time (Same work as Saturday)

Total of 10 ½ hours paid per week – Equates to £365 per month

2 Options to be considered by Council

Option 1

Monday to Friday – All staff on rota

Saturday – Rota

Sunday – 1 member of staff

Total of 10 ½ hours paid per week – Equates to £365 per month

Option 2

Monday to Friday – Park gates are open/locked at start and end of working day

Pedestrian gate to be left open (Public can get in to park anyway when gate is locked). Spoke to Police – no problems reported. New playground sign to be in place.

Saturday and Sunday – No overtime to be paid

With regard to Football Teams – Responsibility given to Managers of the teams and a key given for the main gates or we can open/lock gates at an extra charge.

Bowling Matches – Same as Football

Total of 0 hours to be paid per week. A saving of £4,000 per year.

The Clerk was asked to write to Football Teams and Bowling Club with regard to option 2. Members **AGREED** to Option 2 in principal

FC/117/2014 MAYORS ANNOUNCEMENTS

The Mayor had attended the following in the previous month

Baths Trust Meeting
Staff Meeting and with Mr & Mrs Gray
Park Committee
Innovia with Rory Stewart
Junior School presentation to Mr Cardigan

FC/118/2014 CLERKS REPORT

For Information

Local Council Award Scheme

The price for completing the scheme is £50 registration and a further £50 to £150 dependant on the level of award we go for.

External Contracts

We have been awarded Dalston Parish Council Grounds Maintenance Contract and Kirkbride School both starting in April 2015

Work Placement

Callum Hodgson would like to do his work placement on Grounds Maintenance for one week 6th to 10th July 2015. He's from Beaconhill School. **AGREED**

Allotments

Tenancy Agreement sent off to Solicitors for them to draw up a new water tight agreement that states we have the power to evict tenants who are not complying with the new rules.

FC/119/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

PP – Baths Trust
MC – WBJC, Development Panel and Meeting with Mr & Mrs Gray
PW – Baths Trust
SH – None
AP – None
TR – None

MB – Carnival Meeting – Carnival will be held on 27th June 2015

CS – None

PS – None

DF – WBJC, Staff Meeting

Cllr Clark asked that a working group be set up with regard to the planning application for West Road – Development of 64 houses by North Associates. All agreed that this was a good idea and to involve interested parties who have objected the proposal. The planning committee to be involved. She explained that there had been many errors on the part of Allerdale BC and these were pointed out to them at the development panel meeting. The clerk asked to write to our local MP Rory Stewart and our County Councillor Roger Liddle to express our concern about ABC's Planning Department.

Next meeting will be held on Wednesday 11th March 2015

Meeting Closed at 8.45pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 11TH MARCH 2015 AT 7.00PM

PRESENT

Councillors Pitcher, Williams, Clark, Cowell, Pearson, Richardson and Webster.

IN ATTENDANCE

None

FC/120/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Maycock, Ferriby, Nicholson, Stabler, Bryceson and Hodson.

FC/121/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 11th FEBRUARY 2015

APPROVED and signed as a true record

FC/122/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/123/2014 EXCLUSION OF PRESS AND PUBLIC

None

FC/124/2014 PUBLIC PARTICIPATION

124/2014/1 Complaint re: Fibre Optic broadband cabinet appearing in front of D Studholme Funeral Directors. Clerk asked to look into this.

Cllr Williams had been contacted regarding dog muck in Wigton. Clerk to contact ABC

124/2014/2 To receive reports from Borough and County Councillors in attendance – None in attendance

124/2014/3 To receive reports from the Police – None. Had email to say they would be attending.

FC/125/2014 FINANCE MATTERS

125/2014/1 To receive and authorise the February payments - Received and approved

125/2014/2 To receive the monthly financial statement for February 2015 – Received and approved

125/2014/3 To discuss quotes received for building works – 2 quotes received. Clerk asked to obtain further quotes for water and electrics.

125/2014/4 To approve works to be carried out at The Cornmarket – Members are happy for the work to be completed but would like less bollards and some type of chains/poles though the bollards.

FC/126/2014 ADMINISTRATION

126/2014/1 To approve revised Insurance documents – Received and Approved

126/2014/2 To approve updated Asset Register – Received and Approved

FC/127/2014 DONATIONS

127/2014/1 To discuss a donation to John Peel Theatre - £800 **Agreed**

127/2014/2 To discuss a donation to Wigton Carnival - £800 **Agreed**

127/2014/3 To discuss a donation to 1st Wigton Baden-Powell Scouts – No donation at this stage, Will look at this at our Finance meeting in April.

FC/128/2014 WIGTON JOINT BURIAL COMMITTEE

Meeting held with Allerdale BC – Constructive meeting and awaiting report.

Bio Mass Boiler was rejected at the last burial meeting.

FC/129/2014 PLANNING MATTERS

Planning Application 60 homes proposed at West Road - Clerk informed members that a report had been put forward by Taylor and Hardy with some inaccuracies and also a letter from Beaty & Co stating that we cannot object to the proposed plans to use the cycle track as part of this development. Clerk asked to look for another Solicitor to represent the Town Council. Also send a letter to ABC with the correct information.

FC/130/2014 STAFF MATTERS

130/2014/1 To discuss change of contract for Mr C Irving - Clerk informed members that she had asked Chris to work 40 hours in the summer months and 20 hours in the winter months to help out this year due to retirement of staff. Approved

130/2014/2 Retirement of Staff – Clerk informed members that David Bedlington would be retiring on 31st March and Maurice Brown will be retiring on 2nd April. Due to holidays David will be paid up to 4th May and Maurice up to 30th April 2015. Clerk to sort out a small presentation for them both in April.

130/2014/3 Recruitment of Seasonal Staff – Clerk to advertise

130/2014/4 To set a date to look at Appraisal Forms – Clerk to inform Cllrs Cowell and Williams when Appraisal forms have been completed by staff.

FC/131/2014 TOWN MAYORS ANNOUNCEMENTS

17/02 – Parks Meeting

22/02 – Young Farmers Panto at Theatre by the Lake

01/03 – Methodist Church

09/03 – Calc Training & WW1 Civic Service - ABC

FC/132/2014 CLERKS REPORT

For Information

Work Placement

Callum Hodgson would like to do his work placement on Grounds Maintenance for one week 20th to 24th April 2015. He's from NTS.

Staff Uniforms

I've asked for a price for Uniform Packs to include Wigton Town Council on.

Vehicle Signage

Waiting for a price for signage to go on vehicles also new Park Signs

Parish Elections - Nomination Packs

Copies available this evening

Wigton First Responders

Cllr Williams to report

FC/133/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON OUTSIDE BODIES

PP – Calc Planning and West Rd Working Group

MC – WBJC, West Rd Working Group, ABC and Friends of Wigton Cemetery

PW – WBJC, West Rd Working Group, First Responders, ABC and Friends of Wigton Cemetery

AP – None

TR – None

JW - None

Cllr Williams asked that we set up a heart start course and get businesses involved. Clerk to contact Chamber of Trade to get some feedback of when best to run a course. Days/times.

Next meeting will be held on Wednesday 8th April 2015

Meeting Closed at 8.45pm

WIGTON TOWN COUNCIL

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 8TH APRIL 2015 AT 7.00PM

PRESENT

Councillors Clark, Webster, Stafford, Ferriby, Williams & Cowell

IN ATTENDANCE

None

FC/134/2014 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Members received and accepted reasons for apologies from Cllrs Richardson, Hodson, Pitcher, Nicholson, Stabler & Bryceson.

FC/135/2014 APPROVE THE MINUTES OF THE TOWN COUNCIL HELD ON 11th MARCH 2015

APPROVED and signed as a true record

FC/136/2014 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/137/2014 EXCLUSION OF PRESS AND PUBLIC

None

FC/138/2014 PUBLIC PARTICIPATION

138/2014/1 Mr & Mrs Gray addressed the committee and requested that they be allowed to keep the whole of their allotment as it would be difficult to cultivate and keep hens on a smaller area. Cllr Cowell thanked them for their attendance and assured them the matter would be discussed under a later agenda item.

138/2014/2 To receive reports from Borough and County Councillors in attendance – None in attendance

138/2014/3 To receive reports from the Police – Apologies received. Councillors requested that whilst we appreciate their work commitments a letter be sent to the police requesting attendance from Inspector to at least one meeting.

FC/139/2014 FINANCE MATTERS

139/2014/1 To receive and authorise the March payments - Received and approved

139/2014/2 To receive the monthly financial statement for March 2015 – Received and approved

FC/140/2014 ALLOTMENTS

140/2014/1 To discuss issues regarding allotment number 10. Mr and Mrs Gray requested that they be allowed to keep the whole of the allotment. Cllr Webster proposed that Mr and Mrs Gray be allowed to continue for one year at which time it would be reviewed. Seconded by Cllr Pearson. Vote Taken: 5 in favour, 1 abstain.

140/2014/2 To agree a date for allotment inspections. – Agreed Tuesday 14th April 11am Cllrs Clark, Cowell & Williams.

FC/141/2014 WIGTON JOINT BURIAL COMMITTEE

Clerk has resigned. Health and Safety inspection postponed. WTC awaiting quote for memorial inspections. Cemetery Wall repairs outstanding. Cllr Ferriby advised of the legal rights lodges with ABC. Clerk to follow up with ABC

FC/142/2014 PLANNING MATTERS

The clerk reported the outcome of the development planning meeting. A pre-action protocol is to be submitted by a resident. Cllr Williams to find out if Lord Liddle's letter to ABC is in the public realm. Costs for a pre-action protocol are to be funded by residents and a request to WTC for assistance has been made. Cllr Ferriby proposed up to £500 be allocated if required. Cllr Pearson seconded. Vote taken – unanimous.

FC/143/2014 ALLERDALE BOROUGH COUNCIL TOWN CENTRE FUNDING

A grant of £10k has been allocated for town centre improvements. It was agreed in principal to deliver the priorities set last year. It was also suggested that publicity be placed in the local paper especially with regard to the historical significance of the cornmarket.

FC/144/2014 STAFF MATTERS

Grounds Maintenance vacancy – candidates to be interviewed Friday 17th April from 2pm with the Supervisor also in attendance

FC/145/2014 TOWN MAYORS ANNOUNCEMENTS

Swimming Pool Opening.

FC/146/2014 CLERKS REPORT

The Clerks report was read out. With regard to the bowling club, councillors instructed that a letter be sent to clarify points raised by the club.

**FC/147/2014 RECEIVE REPORTS FROM ANY TOWN COUNCILLORS WHO
HAVE ATTENDED MEETINGS OR REPRESENTED THE TOWN COUNCIL ON
OUTSIDE BODIES**

JW – Burial Board

PP – CALC

MC - West Road Development

Next meeting will be held on Wednesday 13th May 2015

Meeting Closed at 8.50pm