**WIGTON TOWN COUNCIL**

**A MEETING OF THE FINANCE COMMITTEE WAS HELD ON**

**MONDAY 17TH JULY 2017 AT 2.00PM**

**PRESENT**  Councillors Pitcher, Williams & Ferriby

**FIN/1/2017 TO ELECT A CHAIR**

Councillor Ferriby was duly elected chair of the Finance Committee

**FIN/2/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Councillor Lynch

**FC/3/2017 APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON 23rd March 2017**

Minutes approved

**FIN/4/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FIN/5/2017 AUDITORS REPORT 2016/17**

The year-end report by the internal auditor was duly noted by the committee. The observations noted by the auditor – 1. Local Government Transparency Code 2015 and 2. Asset Register are in the process of being implemented. The committee asked that their thanks be relayed to the Clerk in recognition of the work undertaken in obtaining the certification.

**FIN/6/2017 DONATIONS**

To discuss a donation to Mind in West Cumbria – Agreed £800 for Room Hire

To discuss a donation to Citizens Advice Allerdale – Agreed £1000 towards Room Hire

The clerk read out a thank you letter from the Treasurer of Wigton Cricket Club in response to

the recent grant awarded of £100 together with the sponsorship of a trophy.

**FIN/7/2015 DATE OF NEXT MEETING**

Date of next meeting – tba

Meeting closed at 2.25pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FINANCE COMMITTEE WAS HELD ON**

**MONDAY 2ND OCTOBER 2017 AT 1.00PM**

**PRESENT**  Councillors Pitcher, Bryceson & Ferriby

**FIN/8/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Councillors Lynch and Williams

**FC/9/2017 APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON 17TH JULY 2017**

Minutes approved

**FIN/10/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

Cllr Pitcher – 5.1 and Cllr Ferriby 5.2

**FIN/11/2017 BUDGET MONITORING**

April to June 2017

Accounts for April to June were discussed. No major problems.

Wages will have an overspend of £11,000 this year due to the costings sent in by LGPS.

Clerk thanked for her work

**FIN/12/2017 DONATIONS**

To discuss a donation to Solway Arts Society - **Agreed** £175

To discuss a donation to Bolton Low Houses Pre School – Clerk to send donation form and

also request further information after which the grant will be discussed at Full Council rather

than Finance.

**FIN/13/2017 TRAILER**

The Clerk reported that unfortunately we can no longer carry two machines on one trailer and

therefore require an additional trailer for the transit van.

Price for a new trailer is £2,150 + VAT

Members **AGREED** to purchase a new trailer.

**FIN/14/2015 DATE OF NEXT MEETING**

Date of next meeting – 13th November 2017

Meeting closed at 2.00pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FINANCE COMMITTEE WAS HELD ON**

**MONDAY 13TH NOVEMBER 2017 AT 1.00PM**

**PRESENT**  Councillors Pitcher, Lynch & Williams

**FIN/15/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Councillors Ferriby and Williams

**FC/16/2017 APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON 17TH JULY 2017**

Minutes approved

**FIN/17/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

Cllr Pitcher – Budget (Bolton Low Houses and Wigton Baths)

**FIN/18/2017 BUDGET MONITORING**

July to September 2017

Accounts for July to September were discussed. No major problems and no amendments to make. Members approved the accounts for the second quarter.

**FIN/19/2017 ALLOTMENT, PITCH AND BOWLING CHARGES**

Allotment Charges for 2019/20 – To stay the same as last year - £50 per annum

Pitch Charges for 2018/19 – To stay the same as last year

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Charges for 2018-19 Season** | **Charges for 2017-18 Season** |
| Adult | per match | **£40.00** | **£40.00** |
| Youth - Under 18's | per match | **£20.00** | **£20.00** |
| Junior - Under 16's | per match | **£10.00** | **£10.00** |
| Mini - Under 10's | per match | **£5.00** | **£5.00** |
| Junior/Mini Football Training | per session | **£5.00** | **£5.00** |
| Casual use of all facilities | per session | **£60.00** | **£60.00** |

Bowling Charges for 2018/19 – To stay the same as last year

|  |  |  |
| --- | --- | --- |
|  |  | **Charges for 2018-19 Season** |
| Bowls Season Ticket - Adult |  | **£38.00** |
| Bowls Season Ticket - Concessions |  | **£27.00** |
| Bowls Season Ticket - Child |  | **£5.00** |
| Bowls Casual Ticket - Adult |  | **£5.00** |
| Bowls Casual Ticket - Concessions |  | **£3.00** |
| In Town Bowling Competitions |  | **£10.00** |
| Cumbria Bowling |  | **£5.00** |
| Park Bowling Club Assoc'n Competitions |  | **£100.00** |

**FIN/20/2017 BUDGET 2018-19**

Members discussed the budget and went through it line by line.

CCTV was discussed and agreed an extra £15,000 be added to the precept for next year.

Wages increase of 3% (Independent pay review has been asked for)

Cemetery grant to stay the same as last year.

Clerk to update sheets ready for next meeting.

**FIN/21/2015 DATE OF NEXT MEETING**

Date of next meeting – 4th December 2017 at 1.00pm

Meeting closed at 2.25pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FINANCE COMMITTEE WAS HELD ON**

**MONDAY 4th DECEMBER 2017 AT 1.00PM**

**PRESENT**  Councillors Pitcher, Lynch , Ferriby, Bryceson Williams

**FIN/22/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

None

**FC/23/2017 APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON 17TH JULY 2017**

Minutes approved (Noted apologies from Cllr Ferriby)

**FIN/24/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

Cllr Pitcher – Budget (CCTV and Wigton Baths Trust)

Cllr Bryceson – Budget (Wigton Baths Trust)

**FIN/25/2017 TO SET CHARGES FOR WIGTON LURE CLUB 2018/19**

Cllrs **RESOLVED** a set charge of £20 per session

**FIN/26/2017 TO AMEND AND FINALISE BUDGET FOR 2018/19**

Following correspondence recently received from Allerdale BC it was agreed to leave the

Wigton Cemetery Grant at £21900 pending negotiations. The Budget for Speet Gill/Doorstep

Green was increased from £1000 to £3000 in order to begin the implementation of

maintenance works to Speet Gill

**FIN/27/2017 DATE OF NEXT MEETING**

Date of next meeting – tbc

Meeting closed at 1.45pm

Members proceeded to view the draft plans for Barton Laws. Four options had been put

forward by the architect, all of which were new buildings as in his view the existing building

is not worth renovating. Cllrs initially prefer option 3. The Clerk is to investigate estimated

build costs.

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FINANCE COMMITTEE WAS HELD ON**

**TUESDAY 23RD JANUARY 2018 AT 6.00PM**

**PRESENT**  Councillors Pitcher, Lynch, Ferriby, Bryceson & Williams

**FIN/28/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllr Keaveney

**FC/29/2017 APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON 4TH DECEMBER 2017**

Minutes approved

**FIN/30/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

Cllr Lynch – Item 4 Donation to NTS

**FIN/31/2017 DONATIONS**

NTS Sambandits - £250 AGREED

Wigton Theatre Club - £500 AGREED

Wigton Bird Society - £50 AGREED

Wigton Youth Station - £500 AGREED to purchase 10 no. model cars

NADT - £500 PENDING – Clerk to ask if they have approached other councils for donations towards the EIP. Also to check if NTS are going to be engaging with the next cycle of the programme.

Cumbria Dyslexia Project – The Clerk to check with NTS and St Cuthbert’s School to see if this is something they think will help.

**FIN/32/2017 ADHOC EVENTS**

£50 per day

**FIN/33/2017 BUDGET MONITORING**

Members discussed the budget monitoring sheets for October to December 2017. AGREED

No amendments necessary

**FIN/34/2017 DATE OF NEXT MEETING**

Date of next meeting – Tuesday 8th May 2018 at 10.00am

Meeting closed at 7.15pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FINANCE COMMITTEE WAS HELD ON**

**TUESDAY 8TH MAY 2018 AT 10.00AM**

**PRESENT**  Councillors Lynch, Ferriby, Bryceson & Williams

**FIN/35/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

None

**FC/36/2017 APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON 23RD JANUARY 2018**

Minutes approved. Matters arising were dealt with at FC

**FIN/37/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

Cllr Lynch – None

**FIN/38/2017 DONATIONS**

Cricket Club - £100 AGREED

Free 4 All - £500 AGREED

Wigton Boxing Club - £500 AGREED

**FIN/32/2017 ADHOC EVENTS**

£50 per day

**FIN/33/2017 BUDGET MONITORING**

Members discussed the budget monitoring sheets for January to March 2018. AGREED

No amendments necessary. Extra expenses = Extra income

**FIN/34/2017 DATE OF NEXT MEETING**

Date of next meeting – tba

Meeting closed at 10.30 am