**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**WEDNESDAY 6TH JUNE 2018 AT 6.00PM**

**PRESENT**

Councillors Keaveney, Huntington, Hodson, Lynch, Pitcher & Stabler

**FES/1/2018 ELECT A CHAIR**

Cllr Keaveney proposed Cllr Stabler, seconded by Cllr Pitcher

Cllr Stabler duly elected as Chair.

**FES/2/2018 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

S Williams, D Graham, B Campbell and J Lancaster

**FES/3/2018 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 2ND MAY 2018**

Minutes approved & signed.

**FES/4/2018 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/5/2018 UPDATE ON SPRING FLING / WIZA WORDS 2018**

500 Visitors / 130 entries / 80 artists

10 paintings sold

Favourite painting – G McVittie Gone fishing

Wiza Words – Looking at the possibility of changing the weekend to the end of the art

exhibition

**FES/6/2018 WIGTON CARNIVAL**

No update from carnival committee

Cllr Stabler reported that the dog show required a leader to take it on.

**fes/7/2018 remembrance weekend**

Clerk reported the trees would be lit in august on Water Street, therefore not sure how this would affect the poppy displays.

Cllr Hodson reported poppies were being made for display. Still unsure of parade will go ahead on the 11th November.

**FES/8/2018 CHRISTMAS EVENT 2018**

GLL confirmed stage booked

Street entertainment booked

Extra Marshalls required this year

Market to be run by Sustainable Brampton, hoping to have 20 plus stalls. Flyer to be produced.

Discussed fun fair going on car park

Date of next meeting – Monday 23rd July 2018

Meeting Closed 6.30pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**MONDAY 8TH OCTOBER 2018 AT 6.30PM**

**PRESENT**

Councillors Keaveney, Pitcher, Stabler and Hodson

**FES/9/2018 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

D Graham, J Crouch and M Huntington

**FES/10/2018 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 6TH JUNE 2018**

Minutes approved & signed.

**FES/11/2018 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/12/2018 CHRISTMAS EVENT 2018**

Update from C Stabler

Market – 15 Stalls booked so far. They will bring own generators, lighting etc. Will need some volunteers to help with gazebos. Market will run from 12.00pm to 5.00pm

Street Entertainment booked. Ask J Higgins if Fire Show can go on stage if not then room behind the barriers is required.

Update from Clerk

Premises and Market Licence sorted.

Road Closure form completed

Risk Assessment and EAF Form completed

Generator, Barriers and Portaloo – Ordered

Tree for St Marys – Ordered

Lights going up 18th to 20th November

Trees for Shops – Agreed 12th to 18th November – Clerk to email Abbey Electrical to confirm

Letter to go to businesses in town 14 days prior to event. M Huntington to deliver. SH asked to let businesses know that we will be judging the shop windows this year. Winners to be announced at Town Council meeting on 12th December.

MH to ask businesses if they would kindly donate a raffle prize.

Lights Switch On – Agreed to invite Caden Watters and the Mayor to switch lights on. Caden has worked very hard on the Communities Together Project.

Poster – CS and SK to sort out details for poster

Fun Fair – Clerk to contact Taylors to find out if there will be a fun fair on the car park this year.

**FES/13/2018 WIGTON CARNIVAL 2019**

Cllr crouch has suggested that the Wigton dance is resurrected for next year’s carnival. He is happy to set up workshops and has some funding available. Members happy for John to set this up and keep the committee updated.

**fes/14/2018 WW1 EVENTS**

Cllr Hodson reported that still not sure if the parade would go ahead this year. Will keep committee informed. Poppies are going really well and will be displayed on trees around the town.

Cllr Keaveney reported on the exhibition that will be in the Market Hall. Opens on 10th November until 18th from 10.00am to 5.00pm

Date of next meeting – Thursday 1st November 2018

Meeting Closed 7.20pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**THURSDAY 1ST NOVEMBER 2018 AT 6.00PM**

**PRESENT**

Councillors Keaveney, Pitcher, Stabler and Huntington

D Graham

**FES/15/2018 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllrs Hodson and Lynch and S Williams (Youth Station)

**FES/16/2018 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 8TH OCTOBER 2018**

Minutes approved & signed.

**FES/17/2018 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/18/2018 CHRISTMAS EVENT 2018**

Market – 23 Stalls booked so far. Still require volunteers to help.

Clerk to ask Junior School if we can use car park

Electric from Youth Station – Clerk informed members that we do not have a risk assessment so we cannot commit to stalls using electric other than their own generators.

Fire Show – Still waiting to hear form GLL

Agreed that GLL can have the use of 6 town team gazebos. SK to sort storage nearer the time.

Clerk to email Abbey Electrical to confirm date for trees.

Fun Fair – No news as yet.

Letter to businesses in town – Cllr Huntington received letters to deliver. MH to ask businesses if they would kindly donate a raffle prize.

**fes/19/2018 WW1 EVENTS**

Unfortunately the parade will not be happening this year.

Market Hall To Stay and To Serve Exhibition Opens on 10th November until 18th from 10.00am to 5.00pm.

Date of next meeting – TBC

Meeting Closed 6.35pm