**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 11TH MAY 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Cowell, Williams, Webster, Armstrong, Scott, Bryceson, Keaveney, Clark, and Stafford

**FC/1/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Stabler, Lynch, Hodson, Warren and Pearson

**FC/2/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 13TH APRIL 2016**

**APPROVED** and signed as a true record.

**FC/3/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllrs Cowell and Pitcher – Members of ABC

**FC/4/2016 EXCLUSION OF PRESS AND THE PUBLIC**

Agenda Item 12 – Wigton Market

**FC/5/2016 PUBLIC PARTCIPATION**

**5/2016/1** To receive comments and representations from members of the public – Concerns were raised about speeding in the town especially on West Road. Could we look into Speeding signs been put on sides of Domestic bins? Town Centre Manager Joe Broomfield to look into this. Also contact Inspector to follow up on Mr Boville’s email the previous month as he’s had no response.

Mr and Mrs Graham have issues with Kirkland Play Park. The clerk informed them that the rubber would be attached to the zip wire by the end of the week and that Contract Fencing would be repairing the fence and adding extra posts to help stop the fence rattling when a ball hits it. The Mayor asked that this be monitored for the next few weeks.

Paul Radcliffe has asked if any members are available to help out on Carnival Day.

Mary Huntington asked if the Town Council were putting on event for the Queen’s Birthday. Cllr Keaveney said to contact the Chamber of Trade to see if they putting on an event.

Update from Charles Miles re: theft of Wood Chipper. The police are taking the offender to court on a charge of theft. They are also looking into Mr Miles getting compensated for his loss.

**5/2016/2** To receive reports from Borough and County Councillors in attendance – Both Allerdale members attended a meeting with Wigton Civic Society.

**5/2016/3** To receive reports from the Police. Apologies received from PCSO Irving. Report had been previously circulated via email. Clerk to contact the Inspector regarding the speeding vehicles in the town.

**FC/6/2016 PURCHASE OF VAN**

Report discussed on different options for purchasing/leasing a van.

Vote taken on purchasing a van for £7,000 and Clerk to negotiate a reduction if possible.

Vote Yes – 8. Vote No – 2. **AGREED** to purchase a van for £7,000 with a possible reduction.

Cllr Scott wanted it recorded that we should have leased a van and that we don’t know who we are buying the vehicle from.

**FC/7/2016 FINANCE MATTERS**

**7/2016/1** To receive and authorise the April payments - Received and approved

**7/2016/2** To receive the monthly financial statement for April 2016 – Received and approved

**FC/8/2016 TOWN MAYORS ANNOUNCEMENTS**

Allerdale Civic Dinner

Market Meeting

**FC/9/2016 CLERK’S REPORT**

The following was noted by members

**Allotments**

Extra trial holes have been undertaken – Email sent still awaiting the report

**Invites**

All members welcome to attend the opening of the art exhibition in the Cumberland Suite on Saturday 28th May at 11.00am and afterwards in the Market Hall for the ‘Wiza Words’ Exhibition.

All members have been invited to a Memorial Concert to commemorate the Battle of the Somme at St Mary’s Church, Maryport on Saturday 2nd July at 7pm. Please let me know if you would like to attend.

ABC hosting a Thank You event to all those who helped our communities after the recent flooding. Friday 20th May at the Atrium, Energus, Workington. Let me know if you would like to attend.

**WBJC**

Meeting set with ABC and 2 other Parish Councils on Thursday 19th May at Allerdale House. Hopefully all 3 councils will agree to the terms of reference. If not then Allerdale will impose it.

**Annual Town Meeting**

This will be held on the Market Hall on Wednesday 25th May at 7.00pm.

Presentations by Wigton Youth Station, NADT – Footprints of our Fathers and Wigton Baths

Trust. Footpaths, Parks and Allotment Committee to discuss future plans for the allotments.

**FC/10/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies

MB – Lighting of Candle Allerdale

BA – None

JW – None

JC – WBJC meetings, Market Opening, Civic Society and Allotment Insp

SK – Market Opening, Festivals Update – Fashion Show Cancelled

SH – Radio Cumbria

EL – WBJC meetings and Allotment Inspection

PW – Meting with R Liddle/E Dugdale Wigton Hospital, WBJC meetings and Allotment Inspection

GS – Wigton Hospital League of Friends

MC – Civic Society, WBJC meetings and Allotment Inspection

**FC/11/2016 STAFF ISSUES**

New Date for Appraisals. Tuesday 24th May at 9.00am, Station Yard. Cllrs Pitcher and Hodson

**FC/12/2016 WIGTON MARKET – CONFIDENTIAL**

**FC/13/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 8th June 2016

Meeting Closed at 8.15pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 8TH JUNE 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Cowell, Williams, Webster, Armstrong, Scott, Keaveney, Hodson, Pearson and Stafford

**FC/14/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Stabler, Lynch, Bryceson & Clark

**FC/15/2016 APPROVE THE MINUTES OF THE AGM & TOWN COUNCIL MEETING HELD 11th MAY 2016**

**APPROVED** and signed as a true record.

**FC/16/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/17/2016 EXCLUSION OF PRESS AND THE PUBLIC**

Agenda Item 12 – Staff Issues, Agenda Item 13 - WBJC

**FC/18/2016 PUBLIC PARTCIPATION**

**18/2016/1** To receive comments and representations from members of the public – A resident thanked Cllr Keaveney & the Festivals committee for the organised events of Spring Fling 2016.

Concerns were raised about the play equipment, noise, lack of fencing repairs, anti-social behaviour at the Kirkland Road play area, and the delay in answering a 101 call. PCSO Harris advised of the regular visits by the police. These matters are to be discussed at the next Footpaths and Parks committee meeting to which Mr & Mrs Graham will be invited.

Residents also expressed concerns about the apparent lack of consultation with regard to planning application 2/2016/0249 – Lowmoor Road, the planning process and the number of houses already for sale in Wigton. Cllr Hodson proposed that in order for the Town Council to apply due diligence in their response to consultation a review of our procedures is undertaken.

Cllr Keaveney urged the community to take part in public consultations.

**18/2016/2** To receive reports from Borough and County Councillors in attendance – Cllr Cowell attended the Council meeting on 18th May at which the Mayor and committees were set, Cllr Pitcher attended a CCC meeting to discuss flooding issues.

**18/2016/3** To receive reports from the Police. Inspector Smillie and PCSO Harris were in attendance. Insp. Smillie read out the monthly police report and gave a summary of year on year crime figures to date. He has already fed back the complaints of the 101 response to Police Headquarters, and Cllr Keaveney asked if he would report any feedback to the Town Council. Speeding issues had been reported to the Road Policing Unit. Cllr Keaveney thanked the police for their work regarding a specific vehicle. A member of the public read out the police response concerning speeding issues previously raised

**FC/19/2016 TOWN MEETING**

A 20mph speed limit for the town centre was proposed. Parking problems in the vicinity of the Infants School were highlighted. These matters, along with the lack of dropped kerbs in the town centre have been reported to the relevant authorities. Cllr Armstrong requested that these matters be discussed at the next full council meeting.

**FC/20/2016 FINANCE MATTERS**

**20/2016/1** To receive and authorise the May payments - Received and approved

**20/2016/2** To receive the monthly financial statement for May 2016 – Received and approved

**20/2016/3** To approve the Statement of Assurance and authorise the Chairman to sign the Annual Return for the year ended 31st March 2016 – This matter held over until 22nd June in order to incorporate the accounts of the Burial Committee

**20/2016/4** To receive and approve the accounts for year ended 31st March 2016 – This matter held over until 22nd June in order to incorporate the accounts of the Burial Committee

**20/2016/5** To receive and respond to the Internal Auditor’s Report for Year Ending 31st March 2016 – This matter will be referred to the Finance Committee.

**FC/21/16 GOVERNANCE ISSUES**

The Clerk explained the necessity to review a financial risk assessment for the Town Council and compile one for the Cemetery, which is to be undertaken by a working party. The clerk is to outline the requirements and email out to councillors for consideration.

**FC/22/2016 TOWN MAYORS ANNOUNCEMENTS**

Cllr Pitcher advised that he had attended a Markets Meeting, undertaken Staff Appraisals,

attended the Maryport Mayor making ceremony and the event held by Wigton Baths Trust on

Sunday, 5th June

**FC/23/2016 CLERK’S REPORT**

**Allotments**

Extra trial holes have been undertaken – Report received Meeting to be set up for Footpaths and Parks Committee

**Town Walk around this morning**

Discussions re dropped kerbs, lamp at monkey tree, Area at back of Kings Arms – legal action pending, baths path will be done on 8th July Town Clean-up day, along with Little Lane.

**Office Hours**

Please be aware due to audit time of year, and other pressures of work, that we would appreciate keeping your visits to a minimum. We are also dealing with an increased number of public visits with regard to planning applications and getting behind with our day to day works.

**Resignation of Councillor**

Brian Warren has resigned from Wigton Town Council. I will advertise to co-opt.

**Presentation**

Presentation of flood investigation report by Cumbria CC will take place sometime in July, date to be confirmed, 5 & 7 for community drop in and, 7 til 9pm presentation of formal report in here – I will email out to you the date when I have it confirmed. Cllr Keaveney explained the original date planned had clashed with our next full council meeting, hence the requirement to reschedule.

**Wigton Carnival**

Invite to all Councillors to walk in parade on Saturday 25th June 2016.

Meet for a cup of tea at Wigton Bowling Club at 12 O’clock. Mayor/Deputy Mayor invited to be part of the judging team.

**FC/24/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies

SK – Art Exhibition & Festivals Committee. Advised Councillors that at the next Festival meeting we will be discussing how best to recognise the dedication of the outgoing Volunteer Christmas Lights team. Markets Meeting – summary of latest meeting with the Clerk to write to ABC & Geraud our understanding of the meeting

JW – Meeting with GLL Leisure regarding Christmas Lights Show for 2016

SH –Appraisals, Art Exhibition, Wiza Works

GS – Spring Fling – Great success. Clerk to send letter of thanks to Cllr Keaveney and the Festivals Committee.

PS – Art Exhibition and Town Meeting

PW – ABC Cemetery meeting, Windows Week

MC – Civic Society, WBJC meetings and Allotment Inspection

**FC/25/2016 STAFF ISSUES - CONFIDENTIAL**

**25/2016/1 Staff Appraisals**

**FC/26/2016 WIGTON BURIAL JOINT COMMITTEE - CONFIDENTIAL**

**FC/27/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 13th July 2016

Meeting Closed at 9.00pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 22ND JUNE 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Hodson, Armstrong, Scott, Keaveney, Lynch and Stafford

**FC/28/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Stabler, Bryceson, Williams, Webster, Pearson & Clark

**FC/29/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 8TH JUNE 2016**

**APPROVED** and signed as a true record.

**FC/30/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Cowell – ABC Member

**FC/31/2016 FINANCE MATTERS**

**31/2016/1** To approve the Statement of Assurance and authorise the Chairman to sign the Annual Return for the year ended 31st March 2016 – **APPROVED AND SIGNED BY THE CHAIR AND RFO**

**31/2016/2** To receive and approve the accounts for year ended 31st March 2016 – **APPROVED AND SIGNED BY THE CHAIR AND RFO**

**FC/32/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 13th July 2016

Meeting Closed at 8.15pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 13TH JULY 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Lynch, Bryceson, Clark, Keaveney, Armstrong, Stabler, Hodson, Stafford, Scott and Cowell

**FC/33/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Webster, Pearson and Williams

**FC/34/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 8TH JUNE 2016**

**APPROVED** and signed as a true record.

**FC/35/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Item 8 - Cllrs Cowell and Pitcher – ABC Member.

Item 7 – Cllrs Pitcher and Keaveney

**FC/36/2016 EXCLUSION OF PRESS AND PUBLIC**

Items 6.2 and 12. It was agreed that Item 6.2 be moved to the end of the meeting.

**FC/37/2016 PUBLIC PARTCIPATION**

**37/2016/1** To receive comments and representations from members of the public -

Problems with children on bikes – weaving on and off the pavements onto the road.

An accident waiting to happen. Police are already aware and are dealing with it.

**37/2016/2** To receive reports from Borough and County Councillors in attendance –

Cllr Cowell had been to a Corporate Scrutiny Meeting – A Finance review of the previous

year. ISS have retained the grounds maintenance contract for ABC.

Rory Stewart had attended Wigton Hospital. NTS Youth Business Enterprise. Carnival and

Footprints of our Fathers.

Cllr Pitcher had attended a training session on the development panel. He has asked that this

be extended to WTC Planning Committee members.

**37/2016/3** To receive reports from the Police - PCSO Harris, PC Young and PCSO Stuart

were in attendance. The monthly report was read out by PCSO Harris.

PCSO Harris praised the Carnival Committee for their efforts this year.

The Police are aware of the problems with the public trying to contact them. There are other

ways to contact them for non emergencies. Email/Social Media and Website.

Cllr Lynch expressed concern over the parking on King Street/High Street.

**FC/38/2016 REPORTS FROM COMMITTEE MEETINGS**

**38/2016/1** Report from Footpaths and Parks Meeting – 4th July. Discussions took place over the fencing of the new allotment site. It was **AGREED** the costs come to the next FC meeting in September to discuss further.

**38/2016/2** – To be discussed at the end of the meeting

**38/2016/3** Report from Wigton Burial Joint Committee Meeting – 29th June. 1st Meeting of

newly constituted committee. Very productive. Undergoing the TUPE process with staff

members. Cemetery Inspection took place and a meeting with ABC Bereavement Services

Officer.

**FC/39/2016 FINANCE MATTERS**

**39/2016/1** To receive and authorise Payments for June 2016 - Received and approved

**39/2016/2** To receive the monthly financial statement for June 2016 - Received and approved

**FC/40/2016 ABC TOWN FUNDING**

To discuss £10k funding from ABC for 2016/17 –

Agreed - £7k be allocated for Christmas Lights (Putting up/testing and taking down)

Clerk to look at previous discussion and supply costs for the September meeting.

**FC/41/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attended the following –

Baths Trust Meeting

Mayors Civic Service – ABC

Footprints of Our Fathers

Somme Memorial Concert

Carnival

WBJC

Finance Meeting

Clerk asked to send cards/flowers to Tracey Noble (Youth Station) and Paul Pearson on behalf

of Council

**FC/42/2016 CLERK’S REPORT**

**Milestone Society**

Have been in touch and would like to restore the milestone at Accrington Terrace, East End for £60. He has mentioned another one which is not in our Parish boundary. A596 west of junction at Church Rigg – *Clerk to contact Mr Moore to undertake work.*

**Town Centre Clean Up**

Water Street car park was tidied up. No further report.

**Planning Applications**

Further to the discussion at last month’s meeting. All major planning applications received will be discussed at Full Council - *Agreed*

**Wigton Partnership Meeting**

Still trying to get a meeting sorted for the dissolution of Wigton Partnership

**Co Option of Councillor**

As yet nobody has come forward.

**Presentation**

Presentation of flood investigation report by Cumbria CC will take place on 21st July in the Market Hall.

**Wigton Carnival**

Letter of thanks received from the Carnival Committee.

**Allotments**

A number of allotments have been broken into between Sunday pm and Monday am. They have been reported to the Police.

**Park House**

Atkisnon Ritson have been in contact again. Beaty and Co. are dealing with this.

**FC/43/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies

EL – Carnival, WBJC and Footprints of Our Fathers

MB – Somme Memorial Concert and Footprints

MC – WBJC, Civic Society (Heritage Strategy is being completed by ABC)

JC - None

BA - None

SK – Festivals, GWR and John Peel Theatre Play

GS – Footprints

SH – Carnival, Footprints and Play

PS – Footprints and Carnival

**38/2016/2 – CONFIDENTIAL**

**FC/44/2016 STAFF ISSUES – CONFIDENTIAL**

**FC/45/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 14th September 2016

Meeting Closed at 8.50pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 14TH SEPTEMBER 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Pearson, Williams, Lynch, Bryceson, Clark, Stabler, Hodson, Stafford, Scott and Webster

**FC/46/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Armstrong, Keaveney and Cowell

**FC/47/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 13TH JULY 2016**

**APPROVED** and signed as a true record.

**FC/48/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/49/2016 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/50/2016 PUBLIC PARTCIPATION**

**50/2016/1** To receive comments and representations from members of the public -

Comments regarding the flags that had been put up around the town. Nobody knew what they

were for. It was explained that they had been put up for the launch of the new polymer bank

note and they would stay up until after the GWR attempt on 11th October.

**50/2016/2** To receive reports from Borough and County Councillors in attendance –

Cllr Pitcher had attended a development panel meeting at ABC.

**50/2016/3** To receive reports from the Police - No police were in attendance. Apologies had

been received by the Clerk. The monthly report had been emailed to members previously.

Cllrs asked he Clerk if there had been any information received regarding the thefts at the

allotments. Nothing had been reported. Clerk to ask Police for an update and ask that if there

are any other crimes reported in Wigton that we receive information.

**FC/51/2016 REPORTS FROM COMMITTEE MEETINGS**

To receive and discuss costs for fencing at allotments

The following quoted had been obtained by the Clerk and read out to members:

**Road leading from Longthwaite Road to phoenix Park**

Scrape off excess and use as hardstanding in new area **£ 1,050.00**

**New Fence – Wigton Infant School**

Green Weldmesh Fencing supplied and fitted to run along

the side of Wigton Infants School (back of allotment no.s 1-14) **£ 6,450.00**

**New Fence – Allotment Land**

Green Weldmesh Fencing supplied and fitted **£10,045.00**

Stock Fence supplied and fitted **£ 950.00**

Top Soil required – Areas 1 & 2

2,000 tonne @ £7.00 per tonne **£14,000.00**

 **£32,495.00**

Cllrs discussed the above and a few concerns were raised. Mainly due to the costs involved.

Cllrs explained that no work had been done at the allotments for many years and this has been

ongoing for over 8 years. Other concerns were raised to the number of people wanting

allotments. The Clerk reported that the waiting list is still very high so there is still a great need

for allotments.

A proposal by Cllr Lynch seconded by Cllr Williams – To go ahead with all the fencing works

and works to the road. Vote taken – For 8 Against 2 Abstain 1

**FC/52/2016 FINANCE MATTERS**

**52/2016/1** To re ceive and authorise Payments for August 2016 - Received and approved

**52/2016/2** To receive the monthly financial statement for August 2016 - Received and approved

**FC/53/2016 WIGTON PARK BOWLING CLUB**

Members discuseed a letter receive from Cumbria Bowling Association Secretary Mr Little.

Members were unsure as to why CBA didn’t pay costs set out in our charges.

Cllrs Williams asked that Mr Little be invited along to a meeting to discuss further.

**FC/54/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attended the following –

Cockermouth Civic Service

Maryport Civic Service

Success Regime

Residents Group (Planning)

WBJC

Futumura Opening

**FC/55/2016 CLERK’S REPORT**

**Wigton Partnership Meeting**

No date set for meeting to dissolve the partnership

**Cumbria In Bloom**

Silver Award received for Pride in Your Community

**Rotary Club**

Looking to plant 5,000 purple Crocuses in and around Wigton.

Any ideas as to where? *Verges around the new Welcome to Wigton Signs*

**GWR – 11th October**

Looking for Stewards on the day - 8.30am to 1.00pm – *Cllrs Stafford and Lynch*

**Wigton Cemetery**

Due to waiting on repairs to the mower I have loaned the cemetery our ride on grass cutter

**FC/56/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies

EL – Env Agency Flood Meeting, WBJC, Residents Group and Rory Stewart

MB – Env Agency, Futamura Opening, Cockermouth and Maryport Civic Service

MC – Env Agency, Forestry Commission, WBJC, Success Regime

JW - None

CS – Rory Stewart Meeting

PP – Wigton Residents Group

GS – Success Regime

SH – Env Agency and Rory Stewart Meeting

PS – None

PW – Baths Meeting, Env Agency and WBJC

**FC/58/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 12th October 2016

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 12TH OCTOBER 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Stabler, Hodson, Stafford, Scott, Armstrong, Keaveney, Cowell and Webster

**FC/59/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Bryceson & Pearson

**FC/60/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 14TH SEPTEMBER 2016**

**APPROVED** and signed as a true record.

**FC/61/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Pitcher regarding Agenda Item 7.1

**FC/62/2016 EXCLUSION OF PRESS AND PUBLIC**

None

Cllr Pitcher proposed that Agenda Item 9 be dealt with prior to Agenda Item 6 to accommodate the presence of Dr Craig Melrose of the Cumbria Partnership NHS Foundation Trust. Agreed.

**FC/63/2016 PUBLIC PARTCIPATION**

**63/2016/1** To receive comments and representations from members of the public -

 A member of Wigton Residents Group requested that the council consider drawing up a neighbourhood plan. Cllrs are awaiting a meeting with the Borough Councils planning department. It was agreed that this meeting would take place, some initial research done after which a further meeting with the Residents Group would be arranged.

 A complaint was made about Dog mess on the footpaths. The clerk will approach Allerdale Borough Council to see if the stencils can be redrawn.

**63/2016/2** To receive reports from Borough and County Councillors in attendance –

 Cllr Cowell reported on the Borough Council meeting of 21st September at which the plight of Wigton Hospital was discussed. Cllr Pitcher reported his attendance at the Community and Overview Scrutiny Panel meeting at which the Draft Housing Strategy was discussed

**63/2016/3** To receive reports from the Police - No police were in attendance. Apologies had been received by the Clerk. The monthly report had been emailed to members previously. Cllrs raised concerns about the perceived increase in low level incidents and the absence of CCTV. Cllrs requested that the Crime Commissioner be invited to a council meeting.

**FC/64/2016 WIGTON HOSPITAL**

 Cllr Scott reported on the ideas that had come forward following a number of meetings.

 One idea was to undertake a feasibility study to build a new hospital on land

 at Barton Laws.

 Dr Craig Melrose of the Cumbria Partnership Foundation Trust explained the background and options put forward by the Success Regime and expressed an interest in exploring other options if land was available. A discussion followed regarding the suitability of the Barton laws site and the necessity to explore all options for the Town which does not involve the loss of services, and the importance of commitment from the community.

**FC/65/2016 REPORTS FROM COMMITTEE MEETINGS**

 Wigton Burial Joint Committee – Cllr Lynch advised members that the assistant curator has resigned and the clerk has arranged for ABC Bereavement Services and ISS to undertake burials in the absence of the curator. Memorial inspections and safety issues will be on the next agenda.

**FC/66/2016 FINANCE MATTERS**

**66/2016/1** To receive and authorise Payments for September 2016 - Received and approved

**66/2016/2** To receive the monthly financial statement for September - Received and approved

**66/2016/3** To approve and accept the annual return year ended 31st March 2016 - Accepted

**66/2016/4** To receive the issues arising report – Received and agreed that Finance Committee look at the report in detail.

**FC/67/2016 WIGTON PARK BOWLING CLUB**

The meeting due to be held with Mr Little of the Cumbria Bowling Association has been

Postponed.

**FC/68/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attended the following –

NTS Year10 achievement awards – speech

Wigton Hospital Meeting

Civic Service

Guinness World Record

WBJC

**FC/69/2016 CLERK’S REPORT**

**GWR – 11th October**

World Record was broken 1530 confirmed. Thank you to all volunteers and our Parks Staff.

**National Grid N W Coast Connections Project**

public consultation 18th October at Maryport Wave Centre has been postponed

**Public Park**

Teenagers have regularly of late been vandalising play equipment at the park. 3 cradle swings and one flat one have been damaged. Has been reported to police. Potential actions to be discussed at next footpaths and parks committee.

**Local Government boundary commission consultation**

Runs until 5th December. Inclusion for Novembers Agenda?

**Refurbishment/extension of Barton Laws**

Am pleased to say that the FA have, in principle, agreed to a donation of £50k. We understand there is £20k available from ABC. Alison and I have a few other enquiries to make, and then this proposal will be discussed by the Finance Committee.

**Fencing at Allotments**

Hopefully works will begin in November.

**Policy & Devt Meeting**

Need to call for mid-November – Financial Risk Assessment, Sign off Emergency plan, discuss social media policy and review Town Plan.

**Cumbria Highways**

I sent you all email from Highways following a walk around the town on 28th September highlighting issues raised. Am pleased we have now been promised certain actions.

**Barton Laws Riverbank**

Open Spaces will be visiting tomorrow morning with a view to providing an outline cost for the repairs

**FC/70/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies

EL – WBJC

PW – WBJC

JC – WBJC – wall inspection

MC – WBJC, Civic Society – work being undertaken to look at listed buildings

 The clerk is to write to the Friends of Wigton Station to congratulate them on their award

GS – League of Friends meetings at Penrith and Wigton

**FC/71/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 9th November 2016

Meeting Closed at 8.25pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 9TH NOVEMBER 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Bryceson, Hodson, Stafford, Scott, Armstrong, Keaveney, Cowell and Webster

**FC/72/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Stabler & Pearson

**FC/73/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 12TH OCTOBER 2016**

**APPROVED** and signed as a true record.

**FC/74/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllrs Pitcher and Cowell regarding Agenda Item 6 Finance

**FC/75/2016 EXCLUSION OF PRESS AND PUBLIC**

Agenda Item No. 12

**FC/76/2016 PUBLIC PARTCIPATION**

**76/2016/1** To receive comments and representations from members of the public -

 A member of Wigton Residents Group acknowledged a meeting with the Clerk on Monday 14th November.

**76/2016/2** To receive reports from Borough and County Councillors in attendance –

 Cllr Cowell had attended a scrutiny meeting at ABC. A draft report will be produced with regard to Youth unemployment in Allerdale.

 Also received a complaint about someone burning leaves on Cross Lane.

 Cllr Pitcher had contacted ABC regarding water leaking onto West Road

 County Councillor Roger Liddle apologised for not attending meetings for a while.

 He is in full support of the campaign to save hospital beds and is having a meeting with Sir Neil McKay. He feels that the community pressure is good.

 Housing Developments in Wigton – ABC will be consulting with towns about what people want. He’s been trying to address the flooding concerns for Station Road/Burnfoot with CCC and the EA.

 He had secured £20,000 funding for Wigton Baths

**76/2016/3** To receive reports from the Police - No police were in attendance. Apologies had been received by the Clerk. Councillors still concerned with parking issues. Clerk to ask CCC to patrol Infants School and St Cuthberts, King Street. Cllr Webster confirmed that as a Governor at the Infants, parents had been asked not to park outside the school. It is difficult with drop off/pick up times being the same as Chrysalis Day Centre.

 Cllr Keaveney reported that tyres had been slashed on a police van and also it had been keyed at 4pm in the afternoon.

**FC/77/2016 REPORTS FROM COMMITTEE MEETINGS**

**77/2016/1** Wigton Burial Joint Committee – Set and recommended a budget for approval at next month’s meeting as no members were present from Waverton PC.

**77/2016/2** Festivals Committee – Letter sent to businesses to ask for their help to ‘light up our town’ this year due to some of the lights not getting put up due to H & S reasons. Christmas trees will be going up along with a tree in St Marys Churchyard and the fountain will be lit.

Cllr Armstrong told the members that the cables/hooks had been put up in 1989 and could understand there could be H & S issues. Cllr Stafford asked why had these issues not been rectified earlier in the year? Cllr Keaveney reported that there were many issues to resolve and time had not been on our side and it was not through lack of effort that they had not been sorted.

Cllr Keaveney asked if TC would pay for certificates of participation for the 4 schools involved in the GWR attempt and invite them along to next meeting to collect. Agreed by members

**77/2016/3** Footpaths and Parks Committee – Meeting with Mr Little (Cumbria Bowling Association) regarding complaint letter received. It was noted that there is a national decline of bowling members and the committee need to look at the facilities we have and the future of the bowling club.

Allotments – Fencing ordered and work should start this year.

Speet Gill – Meeting with Forestry Commission who feel Speet Gill is in good shape. Some works to be done but nothing major.

1000 crocus supplied by Rotary, planted by TC around the new welcome to Wigton signs.

Bedding pants and planters for Cornmarket and Car Park to be looked at.

**77/2016/4** Finance Committee – Budget meeting. Looking at the precept being below 1% for

next year.

Capital Expenditure – Barton Laws, Allotments and Play Areas

**FC/78/2016 FINANCE MATTERS**

**78/2016/1** To receive and authorise Payments for October 2016 - Received and approved

**78/2016/2** To receive the monthly financial statement for October - Received and approved

**FC/79/2016 LOCAL GOVERNMENT BOUNDARY COMMISSION CONSULTATION**

Council do not wish to comment on consultation document.

**FC/80/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attended the following –

The Solway Community Alliance Group (Wigton Hospital) to discuss a proposal of a 5th option

To the NHS Success Regime Consultation.

 **FC/81/2016 CLERK’S REPORT**

Three members of Wigton Residents Group are calling in early next week to provide outline information regarding neighbourhood plans prior to our meeting with Allerdale planners on 16th November, 2.30pm.

Pleased to see dropped kerb done near Station Road and work to Beacon on High Street has started.

The police and crime commissioner will be attending the next full council meeting, any questions please beforehand to me asap.

Footpath at Barton Laws – 2 letters to Hopes to which we have had no response. The footpath is in danger of being closed. How do you wish us to proceed? Send a letter explaining that we will be carrying out the work and to come back if any objections.

Reminder that Remembrance Service is on Sunday at 3pm, St Marys Church.

**FC/82/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies

SH – Chatty Van

EL – WBJC and Success Regime meeting

PW – WBJC and Success Regime meeting

JC – WBJC, Success Regime meeting and allotment meeting with tenant.

MC – WBJC, Success Regime meeting, Allotment Inspection with tenant, Fairtrade and Civic Society

GS – Solway Community Care Alliance

MB – Chatty Van

JW – None

PS – None

SK – Solway Community Care Alliance, Success Regime meeting and Chatty Van

BA - Solway Community Care Alliance, Success Regime meeting

**FC/83/2016 STAFF ISSUES - CONFIDENTIAL**

**FC/84/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 14th December 2016

Meeting Closed at 8.10pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 14TH DECEMBER 2016 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Hodson, Stafford, Scott, Keaveney, Stabler, Cowell and Webster

**FC/85/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Bryceson, Armstrong & Pearson

**FC/86/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 9TH NOVEMBER 2016**

**APPROVED** and signed as a true record.

**FC/87/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Pitcher Agenda Item 7 Wigton Baths Trust

**FC/88/2016 EXCLUSION OF PRESS AND PUBLIC**

None

***The Chair asked if anyone had any objections to moving Agenda Item 7 to before public participation – No objections***

**FC/89/2016 WIGTON BATHS TRUST**

Robin Swindells Treasurer for WBT was welcomed to the meeting.

WBT took over the running of the baths in April 2015.

There has been lots of maintenance work undertaken over the last 18 months including the purchase of solar panels supplied through grant money.

The pool is now open 6 days per week, Good Manager in place.

Money received so far – WTC, ABC, CCC and Innovia, as well as grant money.

They are very pleased with the increase in income due to the activities on offer and also more schools are using the facility. They are now looking at bridging the gap between income and expenditure.

Robin Swindells asked members to help in any way they can in supporting them getting better access to the baths from future developers and with ABC. Members agreed to do this.

Robin was thanked for his time.

**FC/90/2016 PUBLIC PARTCIPATION**

**90/2016/1** To receive comments and representations from members of the public –

Mr Sam Northwood (Head of The Nelson Thomlinson School) was in attendance to receive a

certificate from Wigton TC for the schools participation the GWR Attempt. Mr Northwood

thanked the members.

A member from Wigton residents Group commented that he would like to see the development

of a plan.

**90/2016/2** To receive reports from Borough and County Councillors in attendance –

 Cllr Cowell – Nothing to report

 Cllr Pitcher – Allerdale Council Meeting – Discussions took place about ABC not being transparent. Pre Success Regime meeting – Consultation ends on 19th December 2016.

 Complaint – Water on West Road, CCC to investigate.

**90/2016/3** To receive reports from the Police – PCSO K Irving in attendance. Police report emailed previous to the meeting. Cllrs happy with reporting and actions taken on crimes. Cllr Clark asked PCSO to see her at the Oxfam Shop tomorrow regarding stolen gas meters. Members thanked PCSO Irving for attending.

**FC/91/2016 NEIGHBOURHOOD PLAN**

The Clerk read out the following summary of meetings held between Wigton Residents

Group and ABC Planning Dept.

A Wigton Residents Group have approached The Town Council to consider implementing a neighbourhood plan for Wigton.

A member of the planning committee had previously requested a meeting with representatives of Allerdale Borough Council to explain the rationale behind the Local Plan for the borough, and in particular for Wigton.

Prior to that meeting, representatives of the Residents Group were invited to meet with the Clerk in order to obtain their views and understand what a neighbourhood plan could deliver.

In summary the group highlighted the perceived “piecemeal” development of sites for housing and the increased flood risk downstream of developments, as well as the view that an undue amount of housing is allocated to Wigton in the Local Plan. They wish to see a reduction or slowing down of development.

On 16th November, councillors met with the Head of Development Services, Kevin Kerrigan, and Julie Ward, principal planning officer of Allerdale Borough Council. Mr Kerriganexplained the rigorous process and evidence base that goes into preparation of the plan. Most importantly any neighbourhood plan must generally conform to the Local Plan.

In the New Year, Allerdale Borough Council will be consulting on the “preferred options” for the Local Plan (Part 2) – sites for development.

In spring 2017, it is envisaged the Environment Agency will consult on their initial appraisal package for Wigton which will involve updated flood mapping and develop a strategic outline case of various options to alleviate flooding.

The Residents Group have indicated they are to hold a public meeting at the end of January.

**Recommendation by the Clerk to FC:-**

* **That councillors discuss the Local Plan (part 2) consultation at full council.**
* **That the Wigton Residents Group develop and set out their objectives in detail.**

Members discussed the options in detail and **AGREED** to go with the recommendations from the Clerk.

The Clerk to write to the residents group and ask them to develop and set out their objectives in detail.

**FC/92/2016 REPORTS FROM COMMITTEE MEETINGS**

Wigton Burial Joint Committee – Budget set for 2017/18 Very cost effective budget for the coming year. Reserves in bank to be used for repairs to walls etc. Looking into a Memorial Garden for 2017.

**FC/93/2016 SUCCESS REGIME**

Members had received a letter from the Chair of West Cumbrians’ Voice for Health Care

asking them to sign a statement about the future of health care in Cumbria.

The Template letter was discussed by members and **AGREED** to send.

It was also **AGREED** to send a letter to the CCCG about Wigton separately.

**FC/94/2016 FINANCE MATTERS**

**94/2016/1** To receive and authorise Payments for November 2016 - Received and approved

**94/2016/2** To receive the monthly financial statement for November - Received and approved

**94/2016/3** The Chair of Finance discussed with members the budget for 2017/18 Recommendation from the Finance Committee to accept the budget for 2017-18 - **AGREED**

**94/2016/4** The Chair of Finance discussed the charges set for Bowling, Football and Allotments for 2017/18. No changes were made for the coming year.

Recommendation from the finance committee to accept the charges - **AGREED**

**FC/95/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attended the following –

Success Regime Briefing – ABC

Community Overview and Scrutiny Panel – ABC

Remembrance Service

Wigton Lights

Greenhill Hotel Lights Switch On

Sports Cumbria Awards

Option 5 Meeting

Opening of Bar

**FC/96/2016 CLERK’S REPORT**

Work has started on fencing at Allotments.

Nothing back form Hopes re: re siting kissing gate so work will commence over Christmas

Tender document received for St Cuthbert without Parish Council

Pest Control – ABC can no longer carry out works due to new legislation

Footpaths and Parks Committee to discuss

Library Consultation ends on 23rd December – Email sent

**FC/97/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies

SH – Remembrance Service and Christmas Lights

EL – Remembrance Service, Christmas Lights, WBJC and Success Regime meeting

PW – WBJC and Success Regime meeting

JC – WBJC, Success Regime meeting and Remembrance Service

MC – Remembrance Service, WBJC and Success Regime meeting,

GS – Solway Community Care Alliance meetings and Christmas Lights

CS – Christmas Lights

JW – Christmas Lights and Wigton Infants (Governor)

PS – Remembrance Service and Christmas Lights

SK – Solway Community Care Alliance meetings, Christmas Lights Thanks to all Cllrs involved and special thanks to Clare and Alison

**FC/98/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 11th January 2017

Meeting Closed at 8.20pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 11th JANUARY 2017 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Hodson, Stafford, Scott, Keaveney, Stabler, Cowell and Webster, Bryceson & Armstrong.

**FC/99/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

None

**FC/100/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 14TH DECEMBER 2016**

**APPROVED** and signed as a true record.

**FC/101/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Pitcher Agenda Item 7.1

**FC/102/2016 EXCLUSION OF PRESS AND PUBLIC**

None

***The Chair spoke of the recent sad loss of Cllr. Paul Pearson. Paul joined the council in 2008 serving on many committees. He represented Woodside Parish Council as a councillor, was a member of the Wigton Burial Joint Committee, and represented Wigton Town Council on CALC. His knowledge, experience, guidance and help will be sorely missed. A minutes silence was held.***

**FC/103/2016 PUBLIC PARTCIPATION**

**103/2016/1** To receive comments and representations from members of the public –The Clerk was asked to chase up the works to the High Street Zebra Crossing. Cllrs are welcome to attend the next business group meeting – The Glass House on Tuesday 17th January at 7pm

**103/2016/2** To receive reports from Borough and County Councillors in attendance –

 Cllr Cowell – Scrutiny Committee, ABC – main agenda item being budgets

 Cllr Pitcher – a couple of local issues highlighted to Allerdale

**103/2016/3** To receive reports from the Police – PCSO Kelly & Irving had sent their apologies. Police report emailed previous to the meeting. Cllr Lynch expressed her concern that following the Crime Commissioners attendance, promised follow up action had not taken place. Cllr Lynch asked that the police inspector be invited to the next meeting and that we understand the powers the PCSOs have.

County Councillor Roger Liddle’s correspondence concerning the success regime was read out

and circulated to members. Cllrs RESOLVED that the clerk write to County Officers in

support of their current stance.

**FC/104/2016 BARTON LAWS CHANGING ROOMS**

A brief report was given to members of progress on the project to date. Councillors **RESOLVED**

1. To begin initial pre-planning application talks with Allerdale Borough Council

Planning Department.

1. That the Finance Committee look at the budget, in detail, for the scheme.

**FC/105/2016 FINANCE MATTERS**

**105/2016/1** To receive and authorise Payments for December 2016 - Received and approved

**105/2016/2** To receive the monthly financial statement for December - Received and approved

**FC/106/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had visited several establishments prior to Christmas.

He had met with Graham Wilson, ABC “Town Champion” for Wigton who will attend a future

Town Council meeting to explain his role.

**FC/107/2016 CLERK’S REPORT**

Work continues on fencing at Allotments.

Allotment rents due by beginning of February.

Two vacancies on Town Council –

2 enquiries to the office - David Ferriby and Fiona Lambert

Closing date – 20th January 2017

Local Plan Part 2 – Goes to Allerdale Executive this evening. I will put this on the February Agenda to discuss. There will be a public consultation.

Email received from Wigton Residents Group – Public meeting on 30th Jan at Wigton Methodist Church 7pm

Acknowledgement received from NHS CCG – Attached

**FC/108/2016 MEMBER REPORTS**

To receive reports from any Town Councillors who have attended meetings or represented the Town Council on outside bodies – The majority of councillors had attended the funeral of Cllr. Paul Pearson

**FC/109/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 8th February 2017

Meeting Closed at 7.45pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 8th FEBRUARY 2017 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Hodson, Stafford, Scott, Keaveney, Stabler, Webster, Bryceson & Armstrong.

**FC/110/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr Cowell

**FC/111/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 11TH JANUARY 2017**

**APPROVED** and signed as a true record.

**FC/112/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/113/2016 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/114/2016 PUBLIC PARTCIPATION**

**114/2016/1** To receive comments and representations from members of the public – Clerk

asked to contact ABC with regards to the weeds on the footpath leading to Water Street, it is

very slippy underfoot when walking.

Dog Fouling on West Road

**114/2016/2** To receive reports from Borough and County Councillors in attendance – Cllr

Pitcher reported on ABC full council meeting – budgets to be signed off.

Still pursuing water leak on West Road

**114/2016/3** To receive reports from the Police – PCSO’s Harris and Crome were in attendance.

Police Report previously emailed to members.

Cllr Armstrong mentioned speeding on West Road had been particularly bad over the last few

weekends. PCSO Harris reported that they had informed traffic and they are looking at setting

up an operation over a weekend to tackle this problem. A number of vehicle/drivers have had

warning notices issued and cars have been taken away. They recognise that this is a problem.

Cllr Keaveney asked for informal numbers of antisocial driving reports.

Cllr Bryceson – We should have fixed speed cameras in the town.

Cllr Scott reported that tractors with slurry tanks have been driving through the town and he

was nearly knocked over. Police asked to warn local farms etc. that they should not be coming

through the town.

PCSO Crome – This can be reported to the Police and you can ask for something to be done.

Officers were thanked for their time.

**FC/115/2016 ADMINISTRATION & GOVERNANCE**

**115/2016/1** To receive updated General/Financial Risk Assessment – Agreed and signed off by the Chair

**115/2016/2** Councillors Code of Conduct - To remind councillors of their obligation to update

their ‘Pecuniary & Other Registrable Interest Form’ following changes in employment,

ownership or renting property, membership of society’s, etc. within 28 days of any changes

taking place – All members present checked/amended/dated and signed code of conduct forms

**FC/116/2016 REPORTS FROM COMMITTEE MEETINGS**

**116/2016/1 Wigton Burial Joint Committee** – Cllr Lynch reported the following:-

3 members of the committee looking at Chapel Survey

Meeting with Ruth Carr and ISS

Meeting with Ruth Carr to look at options in the future on positioning graves in Wigton Cemetery

3 members looking at a memorial garden

Waiting for quotes to refurbish vestry

Memorial Inspection to be carried out this year

Looking to part exchange Mower

Now holding bi-monthly meetings

**116/2016/2 Festivals Committee** – Cllr Keaveney reported the following:-

Christmas lights to come down week commencing 13th Feb

Looking into new ways/other areas to erect lights

2 new electric points to be considered this year

Request from Chamber of trade to erect lights at the Cornmarket

Spring Fling well underway with Cate Haste opening the art exhibition

Wiza words over the bank holiday weekend

Chamber of trade to look at a Happy Gardener event.

Cllr Williams asked that the lights switch on event needs to be more family orientated. More traditional – brass band/carol singing.

Cllr Stabler reported that the stage bring the people into Wigton from all over the county.

**116/2016/3 Footpaths and Parks Committee** – Cllr Clark reported the following:-

Allotments – 3 year plan

Year 1 – left hand side to be complete, Year 2 right hand side to have raised beds and starter allotments. Fenced are to have wild flowers and trees/shrubs. Year 3 to review what we have done.

Speet Gill – Forestry commission been and it is in a good state overall. Some trees need to be thinned, plant some new and tidy up. The Himalayan balsam needs to be removed.

Planters have been ordered for the car park.

**FC/117/2016 FINANCE MATTERS**

**117/2016/1** To receive and authorise Payments for January 2017 - Received and approved

**117/2016/2** To receive the monthly financial statement for January - Received and approved

**FC/118/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attending the following

ABC – Full Council meeting

WBJC – Meeting with ABC

**FC/119/2016 CLERK’S REPORT**

The Clerk reported the following:

Work should be complete on fencing at Allotments this week.

New gate to be in place at Barton Laws this week.

Drop In Session regarding ABC’s Local Plan Part 2 (Site Allocations Development plan Document) is on Friday 24th February 2017 in the Market Hall from 2.00pm to 7.00pm. You can discuss sites with Council Officers.

Closing Date for comments is Friday 24th March at 4.00pm. I will add this to the March Agenda for town council response.

Locality Meeting to discuss consultation

Wigton Market Hall – Tuesday 28th Feb 6.00pm to 7.30pm

Sportsman Evening in memory of Paul Pearson to be held on Friday 28th April at the Greenhill Hotel

Open day at Loveday House on Monday 20th Feb 10.00am to 4.00pm – All members welcome to pop in anytime.

**FC/120/2016 MEMBER REPORTS**

SH – None

CS – None

SK – None

BA – None

GS – None

MB – None

PW – WBJC

EL – WBJC

MC – WBJC

JW – Wigton Infants School Governors

PS – Wigton Residents Group Meeting

**FC/121/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 8th March 2017

Meeting Closed at 8.10pm

David Ferriby and Craig Thomason had been invited along to the meeting as they had expressed an interest on coming onto the Council.

Members asked them what skills etc. they felt they could bring to the council.

Craig Thomason was a local businessman and also newly appointed Chair of Wigton Boxing Club and stated that his interests lay with trying to get businesses more involved in the town and also Youth as there seems to be some antisocial behaviour.

David Ferriby explained that he had been a Councillor before and his work duties had lightened in the last few months and he would like to re-join and help carry on the good work that members had been doing.

They were both thanked for coming and the Clerk would be in touch in due course.

Members voted on both candidates and unanimously agreed that they both join the Council.

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 8th MARCH 2017 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Hodson, Stafford, Scott, Keaveney, Stabler, Ferriby, Bryceson, Thomason, Cowell & Armstrong.

**FC/122/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr Webster

***The Clerk reported and apologised that the wrong agenda had been sent to members and that due to the amended agenda not being sent out until Monday this week, were members happy to discuss items 6 and 7 on the agenda? All AGREED that they were happy to discuss agenda items 6 and 7***

**FC/123/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 8TH FEBRUARY 2017**

**APPROVED** and signed as a true record.

**FC/124/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllrs Cowell and Pitcher – Item 6 ABC Local Plan

**FC/125/2016 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/126/2016 PUBLIC PARTCIPATION**

**126/2016/1** To receive comments and representations from members of the public – Mary

Huntington asked that on behalf of the Chamber of Trade would Wigton TC write to ABC for

free parking days for events in the town such as Wigton Spring Fling. Mrs Huntington was

asked to write to ABC members Cllrs Pitcher and Cowell.

Mr Stanton raised questions about the pedestrian safety in Wigton and that it was not good

especially with tractors and trailers coming through the town. The Chair told Mr Stanton that

this would be discussed further at agenda item 7.

Mrs Trish Fallows spoke on behalf of Fairtrade. She reported that Wigtons Fairtrade sign had

been stolen from Water Street Car Park and asked that the Council support them in renewing

the status of being a Fairtrade town – AGREED that the Council support Fairtrade and that we

would put a sign in our notice board.

Mr Hayward spoke on behalf of the Wigton Residents Group and reported that they had a

public meeting on 30th Jan, a pop up shop on the High Street on 17th Feb and also in the Coop

on the 18th Feb. All were very well attended and that the majority of people they spoke to were

against planning. He asked the Town Council to confirm that this would be taken into account

when commenting on ABC consultation. The Chair stated that this would be discussed further

at agenda item 6.

On behalf of a Wigton Resident Mr Hayward asked if anything could be done about the

alleyway at the side of The Kings Arms Hotel. It is in a dangerous state. The Chair confirmed

that ABC had looked into a Section 205 and Cllr Cowell confirmed that ABC are looking in

to this and asked residents to follow up with a letter to TC and ABC Members.

**126/2016/2** To receive reports from Borough and County Councillors in attendance – Cllr

Cowell had been to ABC Full Council meeting along with Cllr Pitcher. Budget had been voted

through for 2017/18. There is a budget consultation that he urged the public to look at.

Allerdale Youth Parliament – Children from various schools come together to discuss what

should be happening in their towns.

**126/2016/3** To receive reports from the Police – PCSO Harris was in attendance.

Police Report previously emailed to members. The Clerk apologised for sending the report

late.

ASD – Complaints about vehicles on Water St Car Park. Some drivers have been spoken to in

front of parents. Also going to NTS later this month to look at driver awareness with Year 11’s

and 6th Form. Cllr Keaveney asked what the response was with parents/drivers. Mostly good,

parents unaware of behaviour and acknowledgement from some drivers.

Cllr Lynch asked about the fireworks that had been set off around the town over the last couple

of weeks. Police aware and are dealing with it.

The Chair asked members if he could change Agenda Items 6 and 7 round to accommodate the

presence of the Police for Item 6 – **AGREED**

**FC/127/2016 PEDESTRIAN SAFETY IN WIGTON TOWN CENTRE**

It had been brought to the attention of the Council the pedestrian safety in Wigton Town Centre.

Cllr Williams asked if the one way system had been looked into further. It had not been looked

into further.

Cllr Lynch recommended that the width restriction be looked at and updated if necessary.

Cllr Keaveney reported that we also have an enforcement issue. Maybe we need to look at a

Press Campaign and look at public awareness. Discuss with the Police to have a blitz on width

restrictions. There’s no point having a restriction if it is not enforced.

Cllr Ferriby mentioned the dangers of people crossing the road from the Fountain to the

Factory Shop.

**AGREED** that The Clerk write to Inspector Smilie to discuss an awareness campaign and to

invite Highways to a site meeting to discuss traffic calming methods.

PCSO Harris was thanked for her time.

**FC/128/2016 ALLERDALE LOCAL PLAN (PART 2)**

It was agreed that further information was required and that another Full Council meeting be called on the 20th March to discuss and agree comments to be sent to ABC by 24th March 2017. The Clerk was asked to send all related documents to members and all members were asked to come back to the meeting with their comments. The Residents Group were asked to send their comments to the Clerk.

 **FC/129/2016 ADMINISTRATION AND GOVERNANCE**

To approve the use of variable direct debits - **APPROVED**

To approve the use of banker’s standing orders - **APPROVED**

To approve the use of BACS or CHAPS payments - **APPROVED**

To receive a Press and Social Media Policy – AGREE, ADOPT and sign off. A vote was taken to agree the policy – **UNANIMOUS**. **Agreed and Adopted**

To receive updated Standing Orders – AGREE, ADOPT and sign off. A vote was taken to agree the standing orders – **UNANIMOUS. Agreed and Adopted**

To receive updated Financial Regulations – AGREE, ADOPT and sign off. A councillor was concerned at the amount that the Clerk could approve in the regulations. He would like the amount changed to £2,000 not £5,000. Members discussed and left the amount of £5,000. A vote was taken to agree the updated financial regulations – **13 for / 1 against**. **Agreed and Adopted**

**FC/130/2016 REPORTS FROM COMMITTEE MEETINGS**

**130/2016/1** Planning Committee – The Chair of the Planning Committee reported that the planning application for 60 dwellings on West Road had been disposed of by ABC. Applications for Lowmoor Road and Innovia had been approved and application from Hopes to demolish Stocksman site – No objections from WTC

**130/2016/2** Festivals Committee – Discussions on option for Christmas Lights – Ongoing. Spring Fling plans all going well, there will be a happy gardener event by Wigton Chamber of Trade on Saturday 27th May. Wigton Carnival needs further (cash) support and the committee are discussing fund raising ideas.

**FC/131/2016 FINANCE MATTERS**

**131/2016/1** To receive and authorise Payments for February 2017 - Received and approved

**131/2016/2** To receive the monthly financial statement for February - Received and approved

**FC/132/2016 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attending the following

ABC – Full Council meeting

**FC/133/2016 STAFFING**

To agree that powers are given to the Chair and Clerk to appoint a new member of staff - The Clerk reported that The Mayor, Deputy and herself were interviewing for a grounds maintenance operative the following day and wanted power to be given to appoint a new member of staff. **AGREED**

**FC/134/2016 CLERK’S REPORT**

The Clerk reported the following:

**Healthcare for the Future Meeting**

The decision had been made earlier that day on the future of Wigton Hospital Beds. Unfortunately the CCG had decided to close all beds at Wigton Hospital. ABC - Councillor Alan Smith, invites members to a meeting on Monday 20th March to discuss any implications of the Healthcare for the Future decision making meeting taking place on 8th March.  The event on 20th March will primarily cover any issues arising for our local communities and how we can work together to address those – ***Cllr Keaveney had read on social media that time limit for losing the beds would be approx. 12 months. Cllr Scott confirmed that the 5th Option hadn’t been discussed. Cllr Keaveney urged Council to contact Cumbria CC and agree what to do next.***

**Local Boundary Commission Consultation**

Closing date for the consultation is 3rd April 2017 if anyone wishes to comment

**Fountain**

Railings to be painted by History Society – ***Members asked the Clerk to contact the History Society and confirm that they will not paint over the names inscribed on the railings.***

**Allotments**

First 6 ready to let now – ***Member would like publicity of the new allotments.***

**FC/135/2016 MEMBER REPORTS**

SH – None

CS – None

SK – None

BA – None

GS – Local Plan

MB – Loveday House

PW – Locality Meeting

EL – Locality Meeting

MC – Locality Meeting

JC – Planning consultation

PS – Loveday House and Locality Meeting

**FC/136/2016 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 12th April 2017

Meeting Closed at 8.40pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 12TH APRIL 2017 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Webster, Hodson, Keaveney, Scott, Stafford & Bryceson.

**IN ATTENDANCE**

Councillor Liddle

**FC/144/2016 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Armstrong, Cowell, Stabler & Ferriby

**FC/145/2016 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 20th MARCH 2017**

**APPROVED** and signed as a true record.

**FC/146/2016 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Hodson – Item no 11

**FC/147/2016 EXCLUSION OF PRESS AND PUBLIC**

Item 10.

**FC/148/2016 PUBLIC PARTCIPATION**

Mrs Huntington reported Rats seen in the Town Centre and requested who is responsible for their control. The Town Clerk is to make enquiries.

County Councillor Roger Liddle reported on the Success Regimes findings. He believes that there is still something to play for in keeping beds at Wigton Hospital. He has made representations concerning the decision making process. Cllr Liddle also reported he had been in contact with the leader of Allerdale Borough Council with regard to planning concerns

Cllr Pitcher reported back from Allerdale Borough Council Scrutiny Committee meeting. Cllr Keaveney explained it was difficult to get support from Allerdale for Events – the main events for Wigton being Spring Fling, The Annual Carnival and The Christmas Festival. Cllr Pitcher will write to Allerdale.

PCSO Harris was in attendance on behalf of the police. Councillors were in receipt of the monthly report. Cllr Keaveney requested that the inspector be made aware of a member of the public feeling unsafe on Saturday evening between the hours of 7 & 9 pm where the police were present but did not intervene. Cllr Pitcher expressed a concern that incidents appear to be escalating.

**FC/149/2016 TO CONSIDER AND SUBMIT OBSERVATIONS ON THE FOLLOWING PLANNING APPLICATIONS**

**149/2016/1** Proposal for the development of 74 dwellings including access roads, engineering works, drainage and landscaping to Land adjoining King Street, Wigton for Genesis Home Limited. **No Objections** – subject to flood Risk and drainage as detailed.

**149/2016/2 Variation** of condition 2 for a new site layout to land adjacent to Station Hill, Wigton for Story Contracting Ltd - **No Objections**

**FC/150/2016 REPORTS FROM COMMITTEE MEETINGS**

Cllr Lynch briefed members on the outcome of the latest Finance Committee meeting. The committee recommended to Full Council the underwriting of costs to the Barton Laws Changing rooms project. A vote was taken **UNANIMOUS - AGREED**

Cllr Williams briefed members on the latest WBJC meeting. The creation of a memorial garden will be discussed at the next meeting. A bat survey has been commissioned for an old shed prior to demolition.

Cllr Lynch reported on the latest planning meeting, and in particular the proposed demolition of the old magistrates court which was objected to.

Cllr Keaveney reported on the Festivals Committee meeting and updated members on Spring Fling 2017 events. A contractor has been appointed for the installation of Christmas Lights which will be within budget. The Christmas Lights festival will be held on Sunday 3rd December and will include a Farmers Market.

**FC/151/2016 FINANCE MATTERS**

To receive and authorise Payments for March 2017 – Received and Authorised

To receive the monthly financial statement for March 2017 – Received

**FC/152/2016 TOWN MAYORS ANNOUNCEMENT**

Cllr Pitcher had attended the Flood Planning results meeting.

**FC/153/2016 CLERKS REPORT**

**Clerk’s Report – April 2017**

**Environment Agency Meeting**

Pre-meeting by invitation only to discuss options for future flood risk management options

Wednesday 7th June 10.30 am in Wigton Market Hall. Wider public meetings to follow.

**Width Restriction/20 mph request for Town Centre**

20mph cannot be progressed for a number of reasons – extensive legal consultation and advertisement, large no of signs (expensive) that create visual clutter and maintenance liability. Highways believe any benefit may be negligible or non-existent, and conflict of 30mph on side streets and residential areas.

Chicanes and “build outs” – unlikely option for Wigton. Lack of KSI statistics and relatively low traffic speeds make justification difficult.

**Allerdale Borough Council Town Champion**

We have met with Graeme Wilson, the ABC Town Champion for Wigton. We have passed on “issues” for him to look into. We have agreed to have regular meetings with him.

**Better Highways Allerdale**

We have liaised and met with Laura, Traffic Management, Allerdale this last year. Beacon has been repaired on High Street, Lion and Lamb Gully repaired, dropped kerbs have been completed, Wigton to Red Dial works and West Street, Wigton resurfaced. We continue to report problems we are advised/know of to Highways. Looks like King Street to be resurfaced soon. Road markings at the crossing by the Medical Centre are also scheduled in.

**Wigton Residents Group.**

Letter received from Wigton Residents Group, outlining their concerns requesting that they work with WTC to produce a neighbourhood plan. The correspondence was emailed to you all this morning. How do you wish to progress?

Cllr Williams proposed that we look at once Allerdale publish their response to the Consultation document. **Members AGREED**. Some members expressed their concerns that the letter received unfairly criticised councillors with some comments being offensive. Cllr Lynch advised the Town Plan is to be reviewed. The Town Clerk & Mayor are to respond to the letter.

**Wigton CCTV**

I have had confirmation that the CCTV equipment that was located in The Old Police Station on Station Road has been disposed of.

Cllr Hodson suggested we approach the Crime Commissioner regarding a possible replacement.

**FC/154/2016 MEMBERS REPORTS**

Cllr Webster – Governors, Wigton Infant School

Cllr Bryceson, Keaveney, Webster and Hodson – Flood Report meeting.

**FC/153/2016 STAFFING – CONFIDENTIAL**

Next meeting will be held on Wednesday 10th May, 2017

Meeting Closed at 8.30pm