**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 10th MAY 2017 AT 7.00PM**

**PRESENT**

Cllrs Pitcher, Williams, Lynch, Clark, Hodson, Stafford, Scott, Keaveney, Stabler, Ferriby, Bryceson, Thomason, Cowell & Armstrong.

**FC/1/2017 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr Webster

**FC/2/2017 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 12TH APRIL 2017**

**APPROVED** and signed as a true record.

**FC/3/2017 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllrs Cowell and Pitcher – Members of ABC

**FC/4/2017 EXCLUSION OF PRESS AND PUBLIC**

Item 10 - Staffing

**FC/5/2017 PUBLIC PARTCIPATION**

**5/2017/1** To receive comments and representations from members of the public – Mary

Huntington asked if there could be better signage in the car parks that offer 2 hours free parking

and also signs at the entrance and exit. Also can we have the income for Water St Car Park?

Clerk to ask ABC as a public enquiry and to get itemised costs for each ticket issued.

**5/2017/2** To receive reports from Borough and County Councillors in attendance – Cllr Cowell

had attended ABC Corporate Scrutiny in April. Looking at grounds maintenance on next

agenda and have expressed an interest for WTC to complete the work.

**5/2017/3** To receive reports from the Police – PCSO Irving and PC Young were in attendance.

Police report sent via email to members.

**FC/6/2017 ANTI SOCIAL BEHAVIOUR**

A discussion took place to discuss the antisocial behaviour problems in Wigton.

Cllr Lynch – We need to look at how we can tackle the behaviour and suggested a meeting between the following organisations – Police, WTC, NADT, WYS, NTS, Boxing Club etc)

The Police reported on how a dispersal order is obtained and what it achieves. It applies to everyone not just young people. They are also looking at ASD within the town.

TC – Clerk to look into costs for CCTV

PC Young – Needs to be a joint approach.

SK – Needs to be sustainable and a community response and engagement.

**AGREED** that the Clerk set up a meeting with organisations.

**FC/7/2017 REPORTS FROM COMMITTEE MEETINGS**

**7/2017/1** WBJC – The Chair of the Burial Committee reported that grave spaces are going to be changed to back to back headstones and larger spaces (recommendation from ICCM)

Memorial Garden/Wall has been given the go ahead.

Headstone inspections are been carried out at present. Headstones will be staked and repaired as per our headstone policy.

Building/refurbishment works to be carried out at the Vestry.

**7/2017/2** Festivals Committee – Spring Fling – Art Exhibition and Wiza Words 27th May

Carnival – struggling with funding.

Christmas lights – quote for repairs to bolts etc. on building – £4k (last years budget)

Blue lights – some beyond repair. Can be used for Christmas tree in St Marys and trees on Water Street.

Quote for new icicle lights – approx. £3k plus erecting cross st lights - £1.6k

Approx cost each year for erecting and dismantling lights will be £8k

Members **AGREED** to purchase new lights and agreed costs

Switch on Day – Sunday 3rd December 2017

SK thanked members

**FC/8/2017 FINANCE MATTERS**

**8/2017/1** To receive and authorise Payments for April 2017 - Received and approved

**8/2017/2** To receive the monthly financial statement for April - Received and approved

**FC/9/2017 TOWN MAYORS ANNOUNCEMENTS**

The outgoing Mayor had attending the following

Paul Pearson memorial evening

The incoming Mayor asked members to remember that statements to the press should come

out of the office as per our press policy.

**FC/10/2017 CLERK’S REPORT**

The Clerk reported the following:

**Future Flood Risk Management Meeting**

7th June Meeting now cancelled. Looking at a date in July

**Meeting at The Royal Oak**

I met with Police, ABC Licencing Officer and residents on Friday 5th May.

Residents are concerned about the British Legion opening again due to all the trouble that was ongoing when open.

Police will be meeting with new DPS and will explain about problems. Residents urged to report any problems once it opens to the Police.

Letter of support from Town Council to Police and ABC Licencing Officer – ***Members agreed that a letter of support to be sent to ABC Licencing Dept. and Cumbria Police***

**Paul Pearson Sportsman Evening**

Letter from Paul Radcliffe thanking Councillors for support. So far they have raised £4,000

**FC/11/2017 MEMBER REPORTS**

DF - None

SH – Festivals

CS – Paul Pearson Memorial Evening

SK – Care Alliance

BA – Care Alliance (Hospital) and Paul Pearson Memorial Evening

GS – Care Alliance – Group have one year to come up with 2/3/4 proposals that would suit ICC. SK – Business case to be completed by June 2018 and CCG will look at options.

MB – Paul Pearson Memorial Evening and Dalston Male Voice Choir

PW – WBJC

EL – WBJC

MC – WBJC, Civic Society. Meeting held to discuss heritage report. Mostly covers wetlands and National Park. Group are very disappointed. Meeting with ABC last Friday heard nothing yet. EL- Can we say that we are not happy with document and that Wigton is not a major part in the bid. SK – TC need to be more proactive and not wait for ABC. SH – Can AP speak with Bill Jefferson. JC – Will look at report and will pursue it with ABC.

PS – None

AP - None

**FC/12/2017 STAFFING**

**12/2017/1** Appointment of new member of staff – Unfortunately Mr Longcake decided after 3 weeks to resign from TC. New member appointed on 8th May – Mr Paul Walker.

**12/2017/2** Apprenticeship course has started on 24th April for Callum Hodgson

**FC/13/2017 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 12th June 2017

Meeting Closed at 8.30pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 14th JUNE 2017 AT 7.00PM**

**PRESENT**

Cllrs Webster, Pitcher, Williams, Lynch, Hodson, Stafford, Keaveney, Stabler, Ferriby, Bryceson & Armstrong.

**FC/14/2017 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr Clark, Cowell and Scott

**FC/15/2017 APPROVE THE MINUTES OF THE AGM AND TOWN COUNCIL MEETING HELD 10TH MAY 2017**

**APPROVED** and signed as a true record.

**FC/16/2017 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Pitcher – Clerks Report (Baths Trust)

**FC/17/2017 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/18/2017 PUBLIC PARTCIPATION**

**18/2017/1** To receive comments and representations from members of the public – Mary

Huntington asked if the town planters would be planted before the Carnival. The Clerk reported

that they would be planted in time for the Carnival. Clerk to check with ABC when

hanging baskets would be in place.

**18/2017/2** To receive reports from Borough and County Councillors in attendance – Cllr

Pitcher informed members that he had attended Allerdale AGM. Committees have been

elected and larger committees will have a joint chair. (One from each party)

**18/2017/3** To receive reports from the Police – PCSO Irving was in attendance.

Police report sent via email to members. PCSO Irving reported on the ASB – Police have now

dedicated staff for Wigton. The outreach work and education in schools is ongoing.

The Clerk read out a complaint letter received from Mrs A Robinson who had tried to contact

the Police by calling 101 and had great difficulty. Ended up contact 999 to pass on her

complaint about 2 men verbally abusing her on King Street. Police contacted her at 11.45pm

and came to see her at 2.00am. Members felt this is unacceptable and not happy that there has

been no response from the PCC who knows that there has been and still is a problem with 101.

The PCSO has passed this complaint on to her Sergeant and Inspector to look into.

Cllr Keaveney asked if people can legally drink alcohol in public places? PCSO Irving said

that there are designated public places ie. Beer gardens but as long as they are not being drunk

and disorderly for which they can be arrested then no. Clerk to contact ABC and find out which

areas in Wigton are designated no consumption of alcohol areas.

**FC/19/2017 ALLERDALE BOROUGH COUNCIL – 10K FUNDING**

The Clerk informed members that ABC were giving £10k to each town again this year.

Cllr Armstrong did a presentation on an information board for the pinfold at South End. The

cost would be around £1,400. Members supported this project. Planning Committee would

put all details together and come back to Council with the final plan.

Cllr Keaveney asked that money be set aside for the Christmas Lights. Agreed 50% be

Allocated.

Cllr Ferriby asked about a bus shelter/canopy outside Fairview Court. Clerk to speak with

CCC.

Cllr Keaveney discussed free parking for events in the town ie. Spring Fling, Christmas Lights.

Agreed in principal that £1,000 is ring fenced but a true cost needed for the car park from ABC.

Cllr Stabler asked that if there was money left in the pot it could go towards the maintenance

of Christmas lights, also discussed was the lack of provision for youth in the town.

**FC/20/2017 REPORTS FROM COMMITTEE MEETINGS**

**20/2017/1 Planning Committee – 17th May 2017**

House Extension Syke Road – No objection by TC

**20/2017/2 Wigton Burial Joint Committee – 24th May 2017**

Wall repairs – contractor appointed.

Cemetery Inspection 28th June

Sale of mini digger – no longer required

**20/2017/3 ASB Meeting – 25th May 2017**

Productive meeting.

Community based solution needed rather than a police based one.

All ASB is not just young people

There is a core group of 6 to 10 young people causing disruption.

NADT/YS/Police continue to do outreach work

TC to look into CCTV

NADT are here to help but are not the main provision for youth in the town

Looking at a youth orientated project – BMX track which is already established in the park although overgrown at present

Letter received from Tracey Noble – Members felt a little misjudged and ill timed. Was not representational of the meeting as all that attended felt it was a productive meeting.

Cllr Webster has concern about the BMX track in the park. Cllr Keaveney stated that it was only an idea that needed looked into further.

Cllr Stabler reported she had been out on detachment work. Majority of children are happy to be on the street and the only problem being is the intimidation of the public.

**20/2017/4 Footpaths and Parks Committee – 7th June 2017**

Allotment inspection – overall good

New allotments – problem with wind, some trees to be limbed

Pest Control – Park staff to deal with this

Rise Project – given go ahead to have raised beds near entrance to new allotments. TC to level path

Bowling Club – No work considered until after barton laws project complete

Future planting – Flowers will be planted for Spring Fling next year

Looking at a bench for Market Hill and we are asking Lidl to put a bench in their garden near entrance

Barton Laws – Willow spiling excellent work

Himalayan balsam a problem at Speet Gill – Looking in to this

Cllr Armstrong asked that we cut the grass on entrance into Wigton (Kirkland Estate)

It was noted that CCC are responsible for this and the Clerk to contact them

**FC/21/2017 FINANCE MATTERS**

**21/2017/1** To receive and authorise Payments for May 2017 - Received and approved

**21/2017/2** To receive the monthly financial statement for May - Received and approved

**21/2017/3** To receive and approve the Asset Register – Received and Approved. Signed by the Chair.

**21/2017/4** To receive and respond to the Internal Auditor’s Report for Year Ending 31st March 2017 – Received and to be passed to Finance Committee to act upon any recommendations. Members felt that it was a good audit report.

**21/2017/5** To approve the Statement of Assurance and authorise the Chairman to

sign the Annual Return for the year ended 31st March 2017 – Received and Approved and signed by the Chair and RFO.

**21/2017/6** To receive and approve the accounts for year ended 31st March 2017 – Received and Approved.

**FC/22/2017 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attending the following

Allerdale AGM and Mayor Making

Workington Mayor Making

Spring Fling and Wiza Words Exhibition

**FC/23/2017 CLERK’S REPORT**

The Clerk reported the following:

Unfortunately Civic Society would not be attending the Town Meeting on 20th June. The Clerk to ask ABC Heritage Officer to come and discuss the heritage bid.

Flood Risk Management meeting for members on Tuesday 11th July in Wigton Market Hall 10.30am. Drop In for Public at Skiddaw Hotel, Keswick on Wed 28th and Friday 30th at Christ Church, Cockermouth 3.00pm to 8.00pm

Cllr Hodson reported that if we want the public to attend our town meeting we need to advertise and we had not advertised it in the notice board or on the website. The Clerk stated that it had been advertised through the press and to all councillors but had failed to advertise on the notice board and on the website. Apologies and that it would be corrected in the morning.

Cllr Pitcher reported that the Managing Director of Hopes had invited him to a board meeting at Hopes as a member of the baths trust and Councillor. He is very aware of the ill feeling between Hopes and WTC and wants to move forward. Cllr Pitcher happy to go to meeting as Town Councillor if members were happy for him to do so.

Cllr Keaveney asked that he discuss the market with them. What are their plans to close the market and then we can move forward with ABC.

Members happy for Cllr Pitcher to attend meeting on behalf of WTC.

**FC/24/2017 MEMBER REPORTS**

DF - None

SH – Planning

CS – CIC Fundraising Event

SK – Art Exhibition and CIC Fundraising event

BA – Planning

PW – WBJC

EL – WBJC, Chrysalis Lunch

PS – Planning, F & P

AP – ASB meeting and WBJC

**FC/25/2017 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 12th July 2017

Meeting Closed at 8.45pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 12th JULY 2017 AT 7.00PM**

Cllr Hodson spoke of the recent sad loss of Cllr. Binky Armstrong. He was a big part of our community and will be sorely missed. A minutes silence was held.

**PRESENT**

Cllrs Pitcher, Clark, Lynch, Hodson, Keaveney, Stabler, Ferriby, Bryceson, Cowell and Scott.

**FC/26/2017 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr Williams and Webster

**FC/27/2017 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 14TH JUNE 2017**

**APPROVED** and signed as a true record.

**FC/28/2017 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/29/2017 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/30/2017 PUBLIC PARTCIPATION**

**30/2017/1** To receive comments and representations from members of the public – The Chair

invited Mr Jonathan Rogers from Natwest Bank to speak. Mr Rogers explained that although

the bank will be closing on 10th October his role is to help customers before this. He will be

having drop in sessions at the library. There will also be the mobile banking. Days/times yet

to be decided but probably once per week for 2 hours. Members asked what will happen to the

night safe? Mr Rogers unsure and would ask the question.

Mr Rogers was thanked for his time and left the meeting.

The Clerk reported the following after a recent FOI request for the income and expenditure

costs for Water Street Car Park

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Gross income** | **Net income** | **Machine costs** | **Service costs** | **NNDR** | **Structural repairs** | **Total expenditure** |
| **2016/17** | £102,920.80 | £85,767.33 | £11,664.00 | £1,002.00 | £16,389.43 | £8,224.00 | £37,279.43 |
| **2015/16** | £99,773.70 | £83,144.75 |  | £1,002.00 | £10,784.53 |  | £11,786.53 |
| **2014/15** | £100,972.60 | £84,143.83 |  | £1,002.00 | £8,490.57 |  | £9,492.57 |

Members asked what happens to the income received. Cllr Cowell reported that the money

goes back in to a central fund.

Cllr Keaveney mentioned the 20 minute car parking spaces that had been promised. Clerk to

write to Head of Parking Services and Cllr Heaslip.

Cllr Ferriby reminded members that the issue of car parks was top of residents agenda on the

TC questionnaire.

Members discussed taking over the car park from ABC but stated that it wouldn’t be a free car

Park.

The Clerk reported the emails received from Mr Stanton (which had been previously circulated

to members). Asked Councillors what they wanted to do on the issues raised over speeding

etc. in the town and his request for a speed survey. Councillors happy for Clerk to speak with

the police/CCC and obtain costs of a speed survey.

**30/2017/2** To receive reports from Borough and County Councillors in attendance – Cllr

Pitcher had attended Scrutiny training in Birmingham. Also met with Richard Cain (Env

Health Officer ABC) and Mary Huntington to discuss the increase in rats in the town. Areas

found to have signs of rodent activity were Manor Court/Kings Arms Hotel and Meeting House

Lane. A report to follow.

Cllr Keaveney asked if the ABC Local Plan will be reviewed following the Lake District

becoming a World Heritage Site for areas on the periphery of the Lakes?

ABC Members will ask and it was agreed that the Policy and Development Committee would

look at this further.

**30/2017/3** To receive reports from the Police – Apologies received from Police. Report

emailed prior to the meeting.

The Clerk reported criminal damage at Barton Laws where a vehicle had been driven across

the football pitches on two separate occasions. It had been reported to the police.

Cllr Keaveney reported that there had been a drop off in ASB and that the partnership working

wasn’t going very well but they would be doing an evaluation report before the next meeting

is called.

**FC/31/2017 PLANNING APPLICATION**

2/2017/0343 – Reserved matters for 79 dwellings – Land adjacent to Station Hill

**No comments from members**

**FC/32/2017 REPORTS FROM COMMITTEE MEETINGS**

**32/2017/1 Planning Committee – 5th July 2017**

Application for Court House, Station Road. Good news that they are keeping the frontage of the Old Court House – No objections on application from TC

**32/2017/2 Wigton Burial Joint Committee – 3rd July 2017**

Headstones have all been checked and a total of 212 are unsafe. Cemetery have agreed to make safe/refix headstones at the cost of the committee. We will also set up a reserve account for future repair works.

**FC/33/2017 FINANCE MATTERS**

**33/2017/1** To receive and authorise Payments for June 2017 - Received and approved

**33/2017/2** To receive the monthly financial statement for June 2017 - Received and approved

**FC/34/2017 TOWN MAYORS ANNOUNCEMENTS**

The Mayor had attending the following

Town Meeting -20/6

Wigton Carnival – 24/6

Keswick Civic Service – 25/6

Planning Meeting – 5/7

Future Flood Risk Management meeting – 11/7

**FC/35/2017 CLERK’S REPORT**

The Clerk reported the following:

Vehicle NX06 BTV involved in an accident on the A596 on Tuesday 4th July. Waiting for report from Insurance Company but looks like vehicle will be written off.

NTS have asked if we could take a pupil on works experience from September to December this year – Thursday every week. Stephen happy for this up to October half term and then we will review this. ***Clerk to check insurance***

Flying the Flag for the Merchant Navy – 3rd September 2017. ***Cllr Cowell happy to organise this. Clerk to purchase flag.***

Wigton Enews letter – Seems to be going well. Are you happy for me to send information to him? ***Yes***

CCTV – Working group required to discuss what the council want. ***Cllrs Pitcher, Lynch, Cowell and Hodson***

Carnival – Letter of thanks to TC and Staff

Ladies Bowls Festival at Park Bowling Club – 26th and 27th July. Facilities offered free of charge.

**FC/36/2017 MEMBER REPORTS**

GS – Wigton and Solway Care Alliance Meeting

DF – Carnival and will be attending Chrysalis AGM

SH – Town Meeting, Flood meeting and Carnival

CS – Town meeting and Carnival

SK – Town Meeting, Carnival, Flood meeting and Wigton and Solway Care Alliance. Looking at business plan and what to go forward with. Looking at options ie new build. It is key that the proposal is deliverable within the parameters of the CCG.

EL – WBJC, Town Meeting, Flood meeting, Carnival and Hopes Board Meeting – Hopes happy to meet with ABC/TC to discuss future of Market. They have sold 10 acres of land for housing.

AP – Town meeting and Wigton and Solway Care Alliance

MC – Flood meeting

JC – Town Meeting

**FC/37/2017 DATE OF NEXT MEETING**

Next meeting will be held on Wednesday 13th September 2017

Meeting Closed at 8.55pm