

**WIGTON TOWN COUNCIL**  
**A VIRTUAL MEETING OF THE FULL COUNCIL WAS HELD ON**  
**TUESDAY 30<sup>TH</sup> JUNE 2020 AT 7.00PM**

For future public record, this Town Council meeting was held using the Zoom video conferencing facility. In March 2020 following a pandemic outbreak of Coronavirus, (Covid 19), on the 23<sup>rd</sup> March, the UK government announced a national lockdown on UK citizens. One restriction was to ban public meetings of more than 2 people and those participants must maintain a social distancing of 2 metres between them. The government in early April brought in legislation which permitted Local Authorities, including Town and Parish Councils, to meet using a video conferencing facility. This system will continue in use until such time as the government allows the return of public gatherings and meetings in community buildings.

**PRESENT**

Cllrs Lynch, Crouch, Jackson, Hamblin, Williams, Hodson, Armstrong, Robbins, Scott, Clark & Ferriby

**FC/1/2020 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies –Cllrs Stapley and Huntington

**FC/2/2020 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING AND COMMITTEE MEETINGS**

Town Council meeting held on 11<sup>th</sup> March 2020 - Approved and signed as a true record

**FC/3/2020 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/4/2020 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/5/2020 PUBLIC PARTICIPATION**

**5/2020/1** - To receive reports from the public – None

**FC/6/2020 STANDING ORDERS – ADDITIONAL**

The Clerk had circulated by email prior to the meeting a copy of the amendment that required adding to cover how video meetings would be conducted. Councillors resolved to accept the amendment and its insertion into the Town Council’s standing orders.

**Resolved** – To accept the amendment and add to the Town Council Standing Orders

**FC/7/2020 BARTON LAWS**

The Clerk had circulated by email prior to the meeting all information in relation to the Barton laws Project to date. This included the 5 tenders received by Day Cummins for the works.

The Tenders were as follows –

Postlethwaites	- £485,636.81
Roland Hill	- £520,557.00
Cubby	- £533,932.72
Thos Armstrong	- £539,016.00
Stobbarts	- £555,189.00

The Chair asked if any members had any questions regarding the tenders and prices.

Assistant Clerk Julia Webster let members know that within the tender price there was a £40k contingency fund (on the lowest tender). Support from main funders has been secured, and smaller pots of funding will be looked at in the next few weeks.

An application to the Public Loan Board for the balance is required for the project to move Forward.

Cllr Armstrong asked if the contingency fund could be taken off and therefore less money would have to be loaned. The Clerk explained that we require approval for the loan and we would need to ask for the maximum amount and hopefully we could reduce it as time goes on and after we speak with the contractor.

It was also explained that the Football Foundation are unable to formally approve their Contribution until the Council demonstrates that the project is fully funded.

The Chair asked if there were any motions to take forward.

Cllr Williams moved we accept the lowest priced Contractor. Cllr Clark seconded the motion.

Cllr Hodson suggested the decision could be deferred until September. The Chair asked for the reasoning behind this. Cllr Hodson explained she was concerned with the current situation regarding Covid and the ability of the council to afford loan payments.

**A Vote was taken – 10 votes for and 1 abstain. Postlethwaites to be awarded the Contract.**

The Chair asked the Clerk which loan would be the best to take out. Either Annuity or EIP.

It

was explained that this was a decision for the council to make. The Chair asked if there were

any comments on this.

Cllr Crouch asked if the Finance Committee should make the decision. The Clerk explained this was for full council to decide

Cllr Armstrong asked if we had time to discuss costs with the contractors before applying to The PLB. The Clerk explained that we would need the approval of a loan from the Secretary of State (as it will take a number of weeks) but we could enter into discussions with the contractor as soon as possible.

Cllr Jackson – Surely we should accept the payment method that costs the least.

The Chair asked if there were any motions to put forward.

Cllr Williams moved to agree an Annuity loan of £163,500 over 25 years, Cllr Clark seconded the motion.

**It was RESOLVED to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £163,500 over the borrowing term of 25 years for the purpose of demolishing existing changing rooms and standalone public toilets and construction of new facilities at our sports field Barton Laws, Wigton. The annual loan repayments will come to around £8,800 per annum**

**A vote was taken – 10 votes for and 1 abstain.**

#### **FC/8/2020 DATE OF NEXT MEETING**

The next virtual meeting will be held on Wednesday 8<sup>th</sup> July 2020

Meeting Closed 8.05pm

**WIGTON TOWN COUNCIL**  
**A VIRTUAL MEETING OF THE FULL COUNCIL WAS HELD ON**  
**WEDNESDAY 8<sup>TH</sup> JULY 2020 AT 7.00PM**

For future public record, this Town Council meeting was held using the Zoom video conferencing facility. In March 2020 following a pandemic outbreak of Coronavirus, (Covid 19), on the 23<sup>rd</sup> March, the UK government announced a national lockdown on UK citizens. One restriction was to ban public meetings of more than 2 people and those participants must maintain a social distancing of 2 metres between them. The government in early April brought in legislation which permitted Local Authorities, including Town and Parish Councils, to meet using a video conferencing facility. This system will continue in use until such time as the government allows the return of public gatherings and meetings in community buildings.

**PRESENT**

Cllrs Lynch, Crouch, Jackson, Huntington, Williams, Hodson, Armstrong, Robbins, Scott, Clark & Ferriby

**FC/9/2020 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies –Cllrs Stapley and Hamblin

**FC/10/2020 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING AND COMMITTEE MEETINGS**

Town Council meeting held on 30<sup>th</sup> June 2020 - Approved and signed as a true record

**FC/11/2020 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

## **FC/12/2020 EXCLUSION OF PRESS AND PUBLIC**

None

## **FC/13/2020 PUBLIC PARTICIPATION**

**13/2020/1** - To receive reports from the public – None

**13/2020/2** – To receive reports from Borough and County Councillors in attendance – Cllr Pitcher reported that 80% of ABC staff were working at home. They are upgrading their IT system to accommodate this. Moving from a server to the cloud. Customer account running smoothly. Allerdale Focus Hub running weekly. ASB has increased during lockdown. They have been having Exec meetings twice per week.

Assistant Clerk Julia Webster asked when the front office is likely to be open as we are taking many calls/complaints that it is not open yet. Cllr Pitcher has been told that it will open as soon as safety measure have been put in place.

Cllr Armstrong asked if the Local Plan Part 2 is on the Allerdale FC agenda for 22<sup>nd</sup> July.  
Cllr

Lynch said it is.

Cllr Lynch has attended 3 virtual meetings – Devt Panel and Licencing. Also a meeting regarding the reopening of the town centre. Cllr Lynch had also mentioned to ABC the importance of having the Links Office open as soon as possible.

**13/2020/3** – To receive report from the Police- None

## **FC/14/2020 FINANCE MATTERS**

**14/2020/1** - To receive and authorise payments for June 2020 – received and authorised

**14/2020/2** - To receive the monthly financial statement for June 2020 – received and authorised

### **FC/15/2020 BAILEY BRIDGE**

Cllr Hodson reported that due to lockdown the bridges for sale site had been closed. It is now back up and running and has a few bridges for sale but would require office staff help to put it on line. The Clerk offered to sort this out. Cllr Hodson to forward photos taken of the bridge in situ.

The Clerk reported there had been an expression of interest from Kirby Stephen Cricket Club.

### **FC/16/2020 PLANNING APPLICATIONS**

**VAR/2020/0009** – Variation of Condition 6 of application 2/2016/0249 to remove the reference to the mini roundabout at Land at Lowmoor Road

**RESOLVED** to refer to previous comment made by Town Council that we would prefer the option of a mini roundabout. Also a sensibly signed and prominent roundabout.

**VAR/2019/0016** - Variation of Condition 2 - approved plans; submission of details for conditions 11 – Landscape, 12 – boundary treatment, 14 – play equipment, 15 – management of public open spaces, 16 management/maintenance of private roads/parking and 21 – travel plan. Amendment of condition 13 and 18 - split development into 2 phases. Removal of conditions 20 – school link and 25 – emergency vehicular access restrictions at the Former Auction Mart

**RESOLVED** to make the following comments

Condition 11 – To ask who is responsible for the repairs/maintenance of the wall in the long term.

Condition 12 – 172 metres of fencing along boundary. Could it be a sandstone wall or railings in keeping with the conservation area it sits in?

Condition 14 – Who will be responsible for the Play Park?

Condition 21 – Travel Plan – Concern regarding no dropped kerbs at the entrance for disabled access across the road. Also height of the road and the wall is a major concern.

Replacing of the box culvert with a French Drain – Agree with Highways letter.

### **FC/17/2020 PLAYGROUNDS**

From 4<sup>th</sup> July, Children’s play areas are permitted to reopen. Members to consider implications – Attached risk assessment and notice to consider with a view to reopening

**RESOLVED** to open all Town Council playgrounds on Monday 13<sup>th</sup> July 2020 using the risk assessment and guidelines.

### **FC/18/2020 CLERKS REPORT**

Numerous complaints from residents regarding the Allerdale office not being open.

Health & Safety – We have completed a Covid 19 risk assessment for the depot and office.

Meeting with Architects next week regarding Barton Laws.

CCTV – Met with Telemachus and Police yesterday. Survey will be completed and we will need to agree the costs before cameras will be built. Approx. 6 weeks build time.

We are checking all contract sites with football pitches due to information received from FA regarding burning lines on pitches being an H & S issue.

## **FC/19/2020 MEMBERS REPORT**

Cllr Lynch reported that WBJC had carried out an inspection of the Cemetery grounds and Buildings. Cllrs Huntington, Clark, Robbins and Williams also in attendance. They will be holding a virtual meeting at the end of the month. Judged Fancy Dress at Springfields Carnival. A great day had by all.

Cllr Crouch helping plant flowers at Cemetery. Helpers needed to continue the good work.

Cllr Williams reported that the house was nearly ready for the rental market.

## **FC/20/2020 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 9<sup>th</sup> September 2020

Meeting closed at 8.15pm

**WIGTON TOWN COUNCIL**  
**A VIRTUAL MEETING OF THE FULL COUNCIL WAS HELD ON**  
**TUESDAY 21<sup>ST</sup> JULY 2020 AT 7.00PM**

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**PRESENT**

Cllrs Lynch, Jackson, Huntington, Williams, Hodson, Armstrong, Scott, Clark, Ferriby, Robbins and Crouch

**FC/21/2020 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies –Cllrs Stapley and Armstrong

**FC/22/2020 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING AND COMMITTEE MEETINGS**

Town Council meeting held on 30<sup>th</sup> June 2020 - Approved and signed as a true record

**FC/23/2020 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

## **FC/24/2020 EXCLUSION OF PRESS AND PUBLIC**

None

## **FC/25/2020 FINANCE MATTERS**

Cllr Crouch entered the meeting room.

**25/2020/1** - To approve the Accounts for the Year Ended 31 March 2020 – **APPROVED**

Cllr Ferriby commented that we had approx. £40k in bank at end of year.

**25/2020/2** - Annual Governance and Accountability Return 2019/20 Part 3: To review and approve Section 1 (Annual Governance Statement) & Section 2 (Accounting Statements) of the AGAR for 2019/20 – **CERTIFIED AND APPROVED** Cllr Lynch to come to office on Wednesday 22<sup>nd</sup> July to sign the AGAR

**25/2020/3** - To note/comment upon the year-end report by Internal Auditor – **AGREED** that the content of the year-end report be noted. No matters arising.

Cllr Williams commented that it was a very complimentary report from the Auditor.

Cllr Lynch commented that we have a very good record of financial record keeping.

## **FC/26/2020 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 9<sup>th</sup> September 2020

Meeting closed at 7.35pm

**WIGTON TOWN COUNCIL**  
**A VIRTUAL MEETING OF THE FULL COUNCIL WAS HELD ON**  
**WEDNESDAY 9<sup>TH</sup> SEPTEMBER 2020 AT 7.00PM**

For future public record, this Town Council meeting was held using the Zoom video conferencing facility. In March 2020 following a pandemic outbreak of Coronavirus, (Covid 19), on the 23<sup>rd</sup> March, the UK government announced a national lockdown on UK citizens. One restriction was to ban public meetings of more than 2 people and those participants must maintain a social distancing of 2 metres between them. The government in early April brought in legislation which permitted Local Authorities, including Town and Parish Councils, to meet using a video conferencing facility. This system will continue in use until such time as the government allows the return of public gatherings and meetings in community buildings.

**PRESENT**

Cllrs Lynch, Jackson, Huntington, Williams, Hodson, Armstrong, Hamblin, Scott, Clark, Ferriby, Robbins and Crouch

In Attendance – Cllr Pitcher and Gareth Cavanagh (Times & Star)

**FC/27/2020 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies – Cllr Stapley

**FC/28/2020 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING AND COMMITTEE MEETINGS**

Town Council meeting held on 21<sup>st</sup> July 2020 - Approved and signed as a true record  
Footpaths & Parks meeting held on 26<sup>th</sup> August 2020 - Approved and signed as a true record

**FC/29/2020 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/30/2020 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/31/2020 PUBLIC PARTICIPATION**

**31/2020/1** To receive reports from the Public – Letter received regarding various issues.  
Dog Fouling on streets – Clerk to ask ABC to spray ‘No fouling’ signs on pavements

Himalayan Balsam – A discussion took place and a voluntary group have been set up to tackle this near to the Baths. It was agreed that this should wait until spring next year and the council would need to do a risk assessment.

The Clerk to respond to the resident.

**31/2020/02** To receive reports from Borough and County Councillors in attendance  
Cllr Pitcher reported that ABC have received funds from Government to help residents who are having issues with paying Council tax. There are approx. 4,000 people entitled to this.

3 Questions were asked of Cllr Pitcher

What are ABC's thoughts on becoming a Unitary Authority? Answer - Any changes to be put before all councils. They think Cumbria would be split into 2. Allerdale, Carlisle and Copeland.

Opening of the Wigton Office with appointments only on a Wednesday, what happens the rest of the week?

Answer – Front Office Staff have been told to use common sense on what they can deal with and what needs to be an appointment.

Councillors felt this was not acceptable for an employee to be left to make own decisions. Staff need leadership from Employer. Cllr Pitcher said he would pass on comments.

Why have ABC changed parking times at All Saints Car Park, Cockermouth from 1 hour free parking to 3 hours?

Answer – AP to forward response from ABC

Cllr Crouch – Nothing to report

Cllr Lynch – Had virtually attended 2 Devt panel meetings, Licencing Panel and ABC FC on 16<sup>th</sup>

### **FC/25/2020 FINANCE MATTERS**

To receive and authorise payments for August 2020 – received and authorised

### **FC/26/2020 PUBLIC TOILETS**

Clerk asked if members were happy to continue with the current opening of 1 toilet Monday to Friday 8.00am to 5.00pm and cleaned three times per day.

AGREED to continue with current opening but reduce cleaning to twice per day.

### **FC/27/2020 OFFICE WORKING HOURS**

Cllr Williams to report – Would like to see a better service covering 5 days per week. Some Residents don't know what we do and where we are?

Proposal from PW – To discuss office opening hours with staff. Seconded by MC  
Vote taken 6 For / 5 Against. Policy and Development Committee to meet and discuss options.

### **FC/28/2020 BAILEY BRIDGE**

Cllr Hodson to report – Photos sent to office today. Waiting to hear if there would be a penalty from website if we withdrew the sale. SH also gauging if people wanted to keep the bridge.

Cllr Lynch stated that the decision had been made by FC to sell the bridge.  
The Clerk to add bridge onto Bridges for sale website.

#### **FC/29/2020 WIGTON TRAFFIC REVIEW ORDER**

Cllr Ferriby to report – Disappointed that some of the areas that were questioned at the parking meeting had been ignored. Areas included King Street and the Junior School. An email had been sent to the Traffic Team West and we are waiting a response.

DF Proposed that the Council looked into adopting the strip of land in front of the Junior School. Clerk to contact ABC for clarification on ownership.

DF encouraged members to submit a response to the Pavement Parking Survey – closing date 22/11.

#### **FC/30/2020 EMERGENCY PROCEDURES FOR THE TOWN**

Cllr Jackson to report – The Chair asked if Cllr Jackson wanted to combine this agenda item with the Emergency Response Group item? Cllr Jackson happy to do so.

#### **FC/31/2020 WIGTON WHIPPET CLUB**

Cllr Armstrong to report – A report had been circulated prior to the meeting. MA recommended that the strip of land to the left hand side of football pitches at Barton Laws be extended for the use of the Whippet Club as the area they were currently using on the right hand side behind the grandstand was not large enough. There would be the need to remove some of the posts to extend the area in question.

A discussion took place and it was **AGREED** that a meeting be held between the Club and Council members and staff to resolve this issue.

#### **FC/32/2020 CHRISTMAS LIGHTS SWITCH ON EVENT**

Recommendation from the Festivals members that there be no Lights Switch On Event this year due to the situation with Covid 19 – Vote taken all **AGREED** to cancel Event

#### **FC/33/2020 WIGTON EMERGENCY RESPONSE GROUP**

Cllr Jackson is concerned that the TC do not have emergency procedures in place – there is nothing in the current town plan. She feels it's remiss of the Council and this should be addressed.

The Clerk reported that we had been approached by CCC to set up an Emergency Response Group which would cover all aspects of emergencies in the town. It would be a Council led Group but would need to have volunteers from other organisations/groups involved.

All **AGREED** that the Policy and Development Committee look into this with the help of Cumbria CC.

#### **FC/34/2020 TOWN MAYORS ANNOUNCEMENTS**

No engagements

### **FC/35/2020 CLERKS REPORT**

Barton Laws – Confirmation of approval has arrived from the PWLB. Now waiting for Cumberland FA approval to start work, unfortunately Grant Manager is on leave until next week.

CCTV – Official Order has been sent to Telemachus for the build and installation of 3 CCTV cameras. Total cost £20,500 + VAT Ongoing yearly cost of £1,900 pa

Police – Will be deployed out of Community Offices (Wigton Market Hall) from October – Send letter of thanks to PCC

Website – We must be compliant before the end of September so our Website Designers are looking at this now. (Be able to access the website without using a mouse ie Keyboard or screen) All information needs formatting differently.

Wreaths – Brian Warren unable to order these for us. Do you want me to order them direct, if so how many? Not sure if there's to be a church service this year. – Order 3

Staff – National Salary awarded from April 2020 – 2.75% increase.

Play Areas – SF has reported vandalism in the main Wigton Park and Kirkland Park – Damage to litter bins, benches, fencing and graffiti

### **FC/36/2020 MEMBERS REPORTS**

MA – Call from resident regarding flooding at Burnside. Asst Clerk contacted UU on behalf of residents. Clerk to follow up.

EL, MC, MH, HR & MC – Attended a virtual meeting of WBJC – Grounds Maintenance going well, positive comments on how the cemetery looks. Sunken graves to be looked at by Contractor. A tenant secured for the house, will be moving in the next week or so. ABC Contract with their legal dept and should be signed off next week. Meetings to take place every quarter. All going really well.

### **FC/37/2020 CO OPTION**

Due to the eligibility criteria, further questions need to be answered. Defer to next meeting

### **FC/38/2020 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 14<sup>th</sup> October 2020

Meeting closed at 9.00pm

**WIGTON TOWN COUNCIL**  
**A VIRTUAL MEETING OF THE FULL COUNCIL WAS HELD ON**  
**WEDNESDAY 14<sup>TH</sup> OCTOBER 2020 AT 7.00PM**

For future public record, this Town Council meeting was held using the Zoom video conferencing facility. In March 2020 following a pandemic outbreak of Coronavirus, (Covid 19), on the 23<sup>rd</sup> March, the UK government announced a national lockdown on UK citizens. One restriction was to ban public meetings of more than 2 people and those participants must maintain a social distancing of 2metres between them. The government in early April brought in legislation which permitted Local Authorities, including Town and Parish Councils, to meet using a video conferencing facility. This system will continue in use until such time as the government allows the return of public gatherings and meetings in community buildings.

**PRESENT**

Cllrs Jackson, Williams, Hodson, Armstrong, Hamblin, Scott, Clark, Ferriby, Robbins and Crouch

In Attendance – Cllr Liddle and Cllr Pitcher

**FC/39/2020 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies – Cllr Stapley, Lynch and Huntington

**FC/40/2020 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING AND COMMITTEE MEETINGS**

Town Council meeting held on 9<sup>th</sup> September 2020 - Approved and signed as a true record  
Footpaths & Parks meeting held on 17<sup>th</sup> September 2020 - Approved and signed as a true record  
Policy & Development meeting held on 28<sup>th</sup> September 2020 – Approved and signed as a true record  
Finance meeting held on 7<sup>th</sup> October 2020 – Approved and signed as a true record

**FC/41/2020 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/42/2020 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/43/2020 PUBLIC PARTICIPATION**

**43/2020/1** To receive reports from the Public –

2 residents from Kirkland Road wished to speak with regard to the anti social behaviour

happening at the park. Emails received prior to the meeting.

Residents went on to say that there are gangs of youths throwing eggs, stones etc. at cars and houses and it's not acceptable. What can the Council do?

Cllr Hamblin would like to support the residents, there were lots of children in the park over the weekend.

Cllr Hodson Has suggested that residents keep a diary of issues and report it to the police via 101.

Cllr Crouch told residents that we have reported this to the police but were told that they had very little complaints from residents. Cllr Crouch urged residents to report.

Cllr Hamblin suggested Signage.

Resident asked if signs could be put up with opening and closing times.

Cllr Crouch thanked residents.

**43/2020/02** To receive reports from Borough and County Councillors in attendance

Cllr Pitcher reported that they had voted to go ahead for Workington Town to press on with the sports village. Unitary plans – members briefing.

Cllr Williams asked about the council offices opening times and still only appointments on a Wednesday – Not practicable.

Cllr Robbins thought at the last meeting it was said that ABC would be looking to increase this?

Cllr Pitcher informed members that this times/appointments would be staying as it is.

Cllr Liddle had 3 points to make –

1. Covid – Cumbria has above average children attending school (92%)

However the national position of the virus is very worrying.

2. Unitary Authority – Cumbria have been selected to put forward proposals on how local government can be improved. Powers of town and parish council will be extended and with that would have to come the funding.

3. Borderlands Project – Held up due to Covid but it is now looking likely to be signed off in February 2021. £3 million over 10 years for Wigton. Consultation will start soon.

Cllr Crouch – ABC Full Council Meeting on the 16<sup>th</sup> September 2020

### **FC/44/2020 FINANCE MATTERS**

To receive and authorise payments for September 2020 – received and authorised

### **FC/45/2020 WIGTON WHIPPET CLUB**

Report circulated by the Clerk from Cllr Armstrong earlier today.

Proposal – That for Organised National Club Events, Wigton Whippet Club could run on the football side of the fence during the football off season (June – August). Usually only one event per year.

Vote taken – Unanimous

### **FC/46/2020 FOOTPATHS, PARKS AND ALLOTMENTS COMMITTEE**

A report was previously circulated to members via email.

Four tree planting projects are proposed for Wigton:

- Speet Gill
- Allotments Nature Reserve
- Barton Laws Cycle Path
- East End Play Park

**Proposal No. 1** - To improve the Speet Gill site by planting around 200 trees during the forthcoming winter season, and developing a management plan for the woodland to make it an even more attractive and enjoyable nature park for all Wigton residents.

**Vote Taken – Unanimous**

**Proposal No. 2** - To plant around 500 trees comprising a wide mix of natives, with some evergreen pockets to provide winter protection for wildlife. The aim is to plant trees that will encourage wildlife of all forms, and around the edges there should be pockets of trees which will provide nectar and year round interest (eg cherry for blossom in spring, red leafing trees for autumn, crab apple, dog wood, dog rose, hazel, Guelder rose). Space could be set aside for bee hives to be established in the coming years so there is a steady supply of pollinators to visit (and help out) in the neighbouring allotments.

**Vote taken – Unanimous**

**Proposal No. 3** - To plant approximately 3000 trees on the site, comprising mainly native Trees (oak, birch, ash, elm, holly, hawthorn etc) across the higher part of the site (approx. 2/3 of the site) with appropriate trees for the lower, wetter section (including willow, alder, aspen etc). Willow from the Wiza Beck can be coppiced to provide the trees to be planted.

**Counter Proposal** - Cllr Hodson put forward a proposal to hold off on this decision until we have talked to the EA and ABC Planning department and heard the ideas from another project for the site. Seconded by Cllr Armstrong

**Vote taken – 5 Yes and 5 No. Cllr Crouch casting vote – vote not carried.**

**No vote took place on the original proposal**

Discussions took place on the other project. Cllr Armstrong stated he was looking at a

Himalayas putting green.

Nick Robson suggested that we plant some trees at the bottom end of the field before Christmas and maybe a small group can get together to discuss what we can use the land for.

**Proposal No. 4** - To plant about 200 mixed trees, including native trees (hawthorn, blackthorn, holly, hazel, beech etc) and some conifers (to provide year round cover), to provide adequate screening and deter children from climbing the fence. The trees would be planted two abreast, slightly staggered, which should provide adequate screening.

**Vote taken - Unanimous**

#### **FC/47/2020 WIGTON PARK BOWLING CLUB**

Report received via email previous to meeting.

Do nothing – continue to subsidise and budget for repairs/replacement of machinery and buildings

Approach the club with a view to an asset transfer

Identify another use for the site

Cllr Clark proposed Option 2 above – Approach the club with a view to an asset transfer.  
Seconded by Cllrs Williams

Vote taken - Unanimous

The Clerk to write to the club.

#### **FC/48/2020 MACHINERY GRANT**

Report received via email previous to meeting.

Recommendation – That Council approve the purchase of new machinery, subject to the Confirmation of 75% of the cost being met by the Football Foundation, and that the Parks Supervisor decide between Quote 1 & 2 for the Tractor and equipment.

Vote taken - Unanimous

#### **FC/49/2020 KICKSTART SCHEME**

An email was previously circulated to members.

The Kickstart Scheme provides funding to employers to create new 6-month job placements for young people who are currently on Universal Credit and at risk of long-term unemployment. This is part of the government's Plan for Jobs and aims to create hundreds and thousands of new, fully funded jobs across England, Scotland and Wales.

It was **AGREED** to ask for 2 placements (One admin and One Groundsman)

## **FC/50/2020 TOWN MAYORS ANNOUCEMENTS**

Chrysalis AGM on Zoom

## **FC/51/2020 CLERKS REPORT**

Barton Laws – Still waiting confirmation from Cumberland FA.

Play Areas – SF has reported vandalism in the main Wigton park again

Flags will be erected week commencing 2<sup>nd</sup> November

Damage to the public toilet door over the weekend – reported to the police

New storage – Old Chapel at Cemetery

ABC – Not opening the other face to face contact centres

WCF Allotments – Trying to establish water supply

Allotments - Willow tree to be removed, dangerous

Dog fouling stencils have been done around various sites, also dog fouling signs for posts etc. in office if members wish to collect.

Emergency Response Group have met. It will be separate from the council

## **FC/52/2020 MEMBERS REPORTS**

DF – Chrysalis AGM on Zoom. Remembrance Sunday – 8<sup>th</sup> November at 11am. Small group from Church will go up to Cemetery. Roger Liddle is looking into the legal side of the Goose Market. Clerk to email traffic team again regarding parking and traffic issues.

SH – Poppies will be put round the Fountain again. Clerk to email ABC regarding missing railings.

MA – Whippet Club – Send thank you for help with removal of posts.

## **FC/53/2020 CO OPTION**

Mr Nicholas Robson was co-opted onto the Council. The Chair welcomed Nick

## **FC/54/2020 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 11<sup>th</sup> November2020

Meeting closed at 8.35pm

**WIGTON TOWN COUNCIL**  
**A VIRTUAL MEETING OF THE FULL COUNCIL WAS HELD ON**  
**WEDNESDAY 11<sup>TH</sup> NOVEMBER 2020 AT 7.00PM**

For future public record, this Town Council meeting was held using the Zoom video conferencing facility. In March 2020 following a pandemic outbreak of Coronavirus, (Covid 19), on the 23<sup>rd</sup> March, the UK government announced a national lockdown on UK citizens. One restriction was to ban public meetings of more than 2 people and those participants must maintain a social distancing of 2metres between them. The government in early April brought in legislation which permitted Local Authorities, including Town and Parish Councils, to meet using a video conferencing facility. This system will continue in use until such time as the government allows the return of public gatherings and meetings in community buildings.

**PRESENT**

Cllrs Lynch, Robson, Huntington, Jackson, Williams, Hodson, Armstrong, Scott, Clark, Ferriby, Robbins and Crouch

In Attendance – Cllr Pitcher

**FC/55/2020 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies – Cllr Stapley and Hamblin

**FC/56/2020 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING AND COMMITTEE MEETINGS**

Town Council meeting held on 14<sup>th</sup> October 2020 - Approved and signed as a true record

**FC/57/2020 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/58/2020 EXCLUSION OF PRESS AND PUBLIC**

Item 12

**FC/59/2020 PUBLIC PARTICIPATION**

**59/2020/1** To receive reports from the Public – None

**59/2020/2** To receive reports from Borough and County Councillors in attendance

Cllr Pitcher reported that ABC will be having a FC meeting next week to discuss ideas for a Unitary Authority. ABC Lottery launched this week.

Cllr Lynch had attended training via zoom on local govt. Finances and an Allerdale Devt and Licencing Panel.

### **FC/60/2020 FINANCE MATTERS**

To receive and authorise payments for October 2020 – received and authorised

To receive and authorise Bank Statement for October 2020 – received and authorised

### **FC/61/2020 WIGTON TRO**

Cllr Ferriby reported that we have asked Cumbria CC for costs relating to a SIDS machine to be placed on the approach to South End but at this time we have had no response.

It was **AGREED** that the Clerk contact Kirkbride and Kirkbampton who both have a device fitted and see what process they had to follow.

### **FC/62/2020 WIGTON PARK BOWLING CLUB**

Letter received from the Club emailed to members prior to the meeting. After a discussion it was **AGREED** that a working group be set up to look at options available to us.

Cllrs Ferriby, Robson, Jackson and Armstrong to report back to Footpaths and Parks Committee and to FC at the February meeting. Clerk to inform the Bowling Club.

### **FC/63/2020 TOWN MAYORS ANNOUCEMENTS**

Cllr Crouch attended a Remembrance Service outside St. Mary's Church

### **FC/64/2020 CLERKS REPORT**

Barton Laws – Work started on Monday 9<sup>th</sup> November.

WCF Allotments – Trying to establish water supply.

Complaint received regarding disabled toilet not in use with radar key. To be an agenda item once we are out of the second national lockdown.

Big thanks to Cllr Armstrong for erecting new sign at Kirkland Park.

### **FC/65/2020 MEMBERS REPORTS**

EL – PCC Media Event with local Police Officers who are now deployed from Wigton, Remembrance Service and Emergency Response Group.

DF – Remembrance Service

JC – Emergency Response Group

CS – Emergency Response Group

### **FC/66/2020 PREMISES – CONFIDENTIAL**

**FC/67/2020 DATE OF NEXT MEETING**

To discuss a new date for the December Council meeting due to the absence of the Chair and Mayor who will be attending an Allerdale FC meeting on 9<sup>th</sup> December. **AGREED** that the next meeting will be held on Wednesday 16<sup>th</sup> December 2020

Meeting closed at 8.00pm