**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**MONDAY 8TH OCTOBER 2018 AT 6.30PM**

**PRESENT**

Councillors Keaveney, Pitcher, Stabler and Hodson

**FES/9/2018 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

D Graham, J Crouch and M Huntington

**FES/10/2018 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 6TH JUNE 2018**

Minutes approved & signed.

**FES/11/2018 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/12/2018 CHRISTMAS EVENT 2018**

Update from C Stabler

Market – 15 Stalls booked so far. They will bring own generators, lighting etc. Will need some volunteers to help with gazebos. Market will run from 12.00pm to 5.00pm

Street Entertainment booked. Ask J Higgins if Fire Show can go on stage if not then room behind the barriers is required.

Update from Clerk

Premises and Market Licence sorted.

Road Closure form completed

Risk Assessment and EAF Form completed

Generator, Barriers and Portaloo – Ordered

Tree for St Marys – Ordered

Lights going up 18th to 20th November

Trees for Shops – Agreed 12th to 18th November – Clerk to email Abbey Electrical to confirm

Letter to go to businesses in town 14 days prior to event. M Huntington to deliver. SH asked to let businesses know that we will be judging the shop windows this year. Winners to be announced at Town Council meeting on 12th December.

MH to ask businesses if they would kindly donate a raffle prize.

Lights Switch On – Agreed to invite Caden Watters and the Mayor to switch lights on. Caden has worked very hard on the Communities Together Project.

Poster – CS and SK to sort out details for poster

Fun Fair – Clerk to contact Taylors to find out if there will be a fun fair on the car park this year.

 **FES/13/2018 WIGTON CARNIVAL 2019**

**fes/14/2018 WW1 EVENTS**

Date of next meeting – Thursday 1st November 2018

Meeting Closed 7.20pm