**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 8TH MAY 2019 AT 7.00PM**

**PRESENT**

Cllrs Ferriby, Lynch, Hodson, Armstrong, Stapley, Robbins Clark, & Huntington

**FC/1/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies – Cllrs Crouch and Williams

**FC/2/2019 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 10TH APRIL 2019**

Approved and signed as a true record

**FC/3/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/4/2019 EXCLUSION OF PRESS AND PUBLIC**

Item 14 – WBJC Report

**FC/5/2019 PUBLIC PARTCIPATION**

**5/2019/1**  - Mr Magnay asked members if they were aware of the dispute between his family

and the burial committee? Cllr Lynch explained to Mr Magnay that the council are kept

informed but this is not the place to discuss this issue.

Mr Waller asked the council what was happening at the cemetery with the Curator. Cllr Lynch

explained again that we cannot discuss any issues relating to staff.

Anne Jackson informed the council that she would like to become a councillor. The Clerk

explained that the vacancies would be advertised in due course.

**5/2019/2** To receive reports from Borough and County Councillors in attendance – None

**5/2019/3** To receive reports from the Police – Report previously circulated via email.

The Clerk to ask for response times to the emergency call on 12th April and where officers

had been deployed from. Also if there had been reports to police regarding vandalism to the

Ice Cream shop on King Street as a councillor had been informed that this would not be

reopening due to the amount of vandalism at the back of the shop.

**FC/6/2019 FINANCE MATTERS**

**6/2019/1** To receive and authorise payments for April 2019 previously circulated –

received and authorised

**6/2019/2** To receive the monthly financial statement for April 2019 previously circulated

– received and authorised

**FC/7/2019 CCTV**

3 quotes had been received for installation/monitoring of CCTV cameras.

Cllr Hodson recommended that we go with the police system as this would be monitored as

well as installed by them. Vote taken – Unanimous decision to go with Police System

**FC/8/2019 CUMBRIA COUNTY COUNCIL – TRAFFIC REVIEW**

Members happy with the new traffic review for Lowmoor Road – No comments

**FC/9/2019 TOWN MAYORS ANNOUNCEMENTS**

Town Meeting

**FC/10/2019 CLERKS REPORT**

The following was noted

* Resignation of 3 Councillors since we received our election results. We now have 5 vacancies which I will advertise and co-opt at the next meeting.
* Welcome to old and new councillors and look forward to working with you all and our new borough councillor Elaine
* Pinfold – Small unveiling on 13th May at 5.00pm Members invited
* Cumbria In Bloom Evening at Allerdale House on Tuesday 14th May – Members invited
* Barton Laws Project – Meeting tomorrow with Cumberland FA to secure funding

**FC/11/2019 SOLICITORS**

Members agreed to appoint Burnett’s Solicitors in Carlisle.

**FC/12/2019 PLANNING APPLICATIONS**

Planning Application – **FUL/2019/0112**

Consider and submit observations on planning application for Stoneswood Development –

Proposed residential housing development for 77 dwellings at Land to West of Nonsuch, Syke

Road, Wigton

Cllr Ferriby – We should support the archaeological report

Cllr Armstrong – Observations regarding potential noise issues with the businesses being

so close to the new estate. Need to look at a sound barrier/bank?

Cllr Hodson pointed out that we may need a better distribution of houses with regard to the

housing survey created in 2016 by ABC

**FC/13/2019 MEMBERS REPORTS**

Town Meeting – CS, DF, MH, MC and SH

**FC/14/2019 REPORTS FROM COUNCILLORS/COMMITTEES**

None

**FC/15/2019 WBJC – CONFIDENTIAL**

**FC/16/2019 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 12th June 2019

Meeting Closed 8.40pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 12TH JUNE 2019 AT 7.00PM**

**PRESENT**

Cllrs Ferriby, Lynch, Hodson, Armstrong, Stapley, Robbins, Williams, Crouch, Clark, & Huntington

**FC/17/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies – None

**FC/18/2019 CO-OPTION**

John Hamblin and Anne Jackson had both expressed an interest to join the Council. A vote was taken and it was unanimous. They were both co-opted on to the council. The Chair invited them to sit at the table.

**FC/19/2019 ELECTION OF TOWN MAYOR**

Cllr Lynch proposed John Crouch as Mayor, seconded by Cllr Clark.

No other nominations – Vote taken, unanimous. Cllr Crouch was duly elected as Mayor and read and signed the declaration of office.

**FC/20/2019 ELECTION OF DEPUTY MAYOR**

Cllr Clark proposed Cllr Ferriby, seconded by Cllr Huntington

Cllr Armstrong proposed Cllr Hodson, no seconder

Vote taken to elect Cllr Ferriby as Deputy Mayor. 8 – Yes / 2 - Abstentions

Cllr Ferriby was duly elected as Deputy Mayor and read and signed the declaration of office.

**FC/21/2019 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 8TH MAY 2019**

Approved and signed as a true record

**FC/22/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Lynch – Item 10 Planning applications as on the ABC planning committee

Cllr Crouch – Any items relating to ABC

**FC/23/2019 EXCLUSION OF PRESS AND PUBLIC**

Item 13 – WBJC Report

**FC/24/2019 PUBLIC PARTCIPATION**

**24/2019/1** - Mr Magnay asked the council ‘Who had ordered the re turfing of their grave?’

He also asked why nobody had answered the 2 emails his sister had sent.

Cllr Lynch stated again that this is being dealt with by Solicitors and please refer any questions

To us via them.

Kathryn Berwick asked if the Council could postpone these new housing developments. There

are a lot of empty houses up for sale in Wigton? The developers are also cramming them in.

Do you think this is reasonable to say?

Cllr Hodson responded by saying it is reasonable to say all of this but it’s not government

policy to stop housing and the above are not reasons to stop housing developments.

Kathryn Berwick went on to say they do not allow room for cars with the houses

Cllr Armstrong commented that we are mindful that ABC have set out 550 homes for Wigton

from 2011-29 and the 77 homes discussed takes us over this figure.

Cllr Jackson agreed with Kathryn Berwick and stated that schools, GP surgeries etc. would

struggle to cope.

The Clerk was asked to invite a planning officer to a TC meeting.

Lisa Hodgson asked if there could be more free parking in the town. Cllr Ferriby reported that

a small working group had been discussing options and that this would be sent to Cumbria CC

(On Street) and Allerdale (Car Parks) with recommendations for some limited free parking in

the town.

Clerk to write to Cumbria CC for extra patrols of the on street parking in the town.

Lisa Hodgson also commented on the rise in Council Tax and not getting anything for it. She

discussed the police part and asked if we have police presence at meetings? The Clerk informed

the council that the PCSO was off sick and unable to attend and no other officers were available.

Cllr Armstrong asked if we could invite the PCC to attend a meeting. The Clerk to also invite

the Community Sergeant.

Lisa Hodgson commented on the unkempt areas in the town, weeds etc. The park, bowling

green etc. look good but other areas are not. The Clerk explained that the Town Council look

after the park and blowing green but not the streets/estates or roadside verges.

Cllr Crouch has been talking with ABC about the state of some areas where grass had not been

cut at all as ABC having undertaken an audit of the town and certain areas are not theirs to do

even though they have cut them in the past. They are trying to resolve this by talking to the

landowners.

Cllr Williams stated that there are 3 councils and private contractors that cut grass and maintain

areas in the town and we are looking at making it easier by fewer contractors being involved

but this would result in monetary support.

Cllr Crouch informed everyone that the new leader of ABC Marion Fitzgerald has been told.

Cllr Clark had been asked by Mr Newcombe if he could have an update on progress on flooding

from the Environment Agency. The Clerk to follow up.

**24/2019/2** To receive reports from Borough and County Councillors in attendance –

Cllr Crouch reported that there had been no meetings of the new council as yet, they had all

Been postponed.

Cllr Pitcher reported that a new administration was in place and no coalition had been formed.

The Full council meeting had been set for 27th July.

Cllr Lynch had attended induction training and was a member of the development panel and

licencing committee.

**24/2019/3** To receive reports from the Police – No report received to date.

The Clerk reported she had emailed for response times to the emergency call on 12th April and

where officers had been deployed from.

Also if there had been reports to police regarding vandalism to the Ice Cream shop on King

Street. The Clerk had received the following email –

*I have spoken to  my Sgt regarding the questions that councillors have asked and am afraid due to data protection I am unable to divulge the information to them, we only pass information to members of the public that would be within the public interest.*

*Kind Regards*

***Police Community Support Officer 5326***

Cllr Armstrong asked if we could obtain the Council Tax contribution for the whole of Wigton. The Clerk to follow up.

**FC/25/2019 FINANCE MATTERS**

**25/2019/1** To receive and authorise payments for May 2019 previously circulated –

received and authorised

**25/2019/2** To receive the monthly financial statement for May 2019 previously circulated

– received and authorised

**25/2019/3** To agree new bank signatories due to resignations – **AGREED** David Ferriby,

Heather Robbins and Pat Williams

**FC/26/2019 GOVERNANCE MATTERS**

**FC/26**/**2019/1** To receive and respond to the Internal Auditor’s Report for Year Ending 31st March 2019- Previously circulated. No outstanding points to be discussed. The Clerk was thanked for the good report received.

**FC/26/2019/2** To approve the Statement of Assurance (Section 1) and authorise the Chairman to sign the Annual Return for the year ended 31st March 2019 – Received and Approved and signed by the Chair and RFO.

**FC/26/2019/3** To receive and approve the accounting statements for year ended 31st March 2019 (Section 2) – Previously circulated. Received and Approved and signed by the Chair and RFO.

**FC/27/2019 TOWN MAYORS ANNOUNCEMENTS**

In the absence of a Mayor, the Chair had attended and opened the Art Exhibition on Saturday 25th May. Fantastic turnout. The Clerk to send a letter of thanks to Brian Campbell.

**FC/28/2019 CLERKS REPORT**

Nothing to report

**FC/29/2019 PLANNING APPLICATIONS**

**HOU/2019/0109** – Single Storey rear/side extension at 1 Grange Close for Mr and Mrs D

Jackson – **No comments**

**Carry out works to trees** – Removal of Rowan and Hawthorn Tree at Mardale, William St

for Mr D Stanton – Cllr Crouch asked if the trees needed to be replaced. Clerk to follow up

**VAR/2019/0016** - Variation of condition 2, approved plans on application 2/2017/0587 to

Former Auction Mart for Dryden Home Group – Cllr Armstrong discussed the plans now encroaching on to the baths path. Cllr Pitcher stated this was due to drainage works and that they had consulted with the baths and they were happy. **No comments**

Decision Notices – **HOU/2019/0072** and **ADV/2019/0005**

Tree Preservation Order **No. 7** of 2019 at Syke Road

**FC/30/2019 MEMBERS REPORTS**

Art Exhibition – SH, HR, JC and PW

Pinfold – DF, SH and MA

ABC Leader Walkabout – SH, MA, HR, JC, PW and MC

Finance Meeting – Draft minutes circulated prior to the meeting – Cllr Ferriby reported that

we had started the financial year with approx. £75k and ended the year with £39k hence the

increase in precept for this year.

Grants awarded to 3rd Wigton Sea Scouts - £500

Wigton and District Community Responders - £500

Wigton Cricket Club - £100

Wigton Youth Station – Not awarded a grant for their application but happy to consider a

further application regarding a heritage lottery project.

**FC/31/2019 ELECTION OF MEMBERS ON COMMITTEES**

Finance – Cllr Williams

Festivals – Cllr Lynch

Footpaths & Parks – Cllr Jackson and Cllr Hamblin

**FC/32/2019 WBJC – CONFIDENTIAL**

**FC/33/2019 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 10th July 2019

Meeting Closed 8.55pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FULL COUNCIL WAS HELD ON**

**WEDNESDAY 10TH JULY 2019 AT 7.00PM**

**PRESENT**

Cllrs Ferriby, Lynch, Jackson, Hodson, Armstrong, Stapley, Williams, Clark, & Huntington

**FC/34/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Apologies – Cllrs Crouch, Robbins and Hamblin

**FC/35/2019 APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 12TH JUNE 2019**

Approved and signed as a true record

**FC/36/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO**

**GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

Cllr Lynch – Any items relating to ABC

**FC/37/2019 EXCLUSION OF PRESS AND PUBLIC**

Item 13 – WBJC Report

**FC/38/2019 PUBLIC PARTCIPATION**

**38/2019/1** - Trish Fallows (Fairtrade) asked the Council to support and approve the renewal

Of our Fairtrade Town Status. Council agreed to this. Trish asked if the council would support

new wooden signs stating we were a Fairtrade town. Again Council would support this. The

Clerk to as ABC if we would require planning permission to display signs under the Welcome

to Wigton Signs and the Clerk to give Trish a grant form to help with costs of the new signs.

Ms Berwick brought an envelope to the table and explained it was a petition/vote of no

confidence against 4 members of the Town Council. The envelope was given to Cllr Hodson

and she then proceeded to read out what and who the petition was about.

***This is a vote of no confidence against the following Councillors – Elaine Lynch, Mary Clark***

***and Pat Williams and they wish to propose the removal of these councillors from Wigton***

***Town Council and the Burial Board. She then went on to read out the name of the Clerk***

***Alison Dodd but no proposal was given.***

Ms Berwick then told the councillors she would like them to read all the comments/reasons for

the vote of no confidence before it was given to Allerdale BC.

Cllr Lynch stated that the public cannot have a vote of no confidence against councillors but

both Cllr Hodson and Ms Berwick said they could.

Cllr Hodson took control of the petition and said she would pass this on to Allerdale BC.

Ms Berwick then decided that she didn’t want the 4 named to have sight of the petition and

told Cllr Hodson not to let them see it.

A councillor asked if there was a closing date/time limit on the petition. Ms Berwick answered

yes obviously but how long is a piece of string? She stated that the petition had only been

going for a week.

Ms Mattinson read out a letter addressed to Wigton TC from Rachel Barwiss regarding Wigton

Cemetery. She then handed the letter to the Clerk.

**38/2019/2** To receive reports from Borough and County Councillors in attendance –

The council were informed that Allerdale members found out about the cut in bin services at

the same time as the public.

Cllr Pitcher had attended a members briefing at Allerdale House last night and informed

members that he had been to an Allerdale briefing. The contract was negotiated 2 years ago,

FCC were the only contractor to quote. (FCC were the existing contractor). ABC purchased

20 vehicles (a cut of 5 to the previous contact)

The way forward – ABC have said it will last no longer than 2 months and they are working

with the contractor to sort this out.

Cllr Hodson asked who pays for the tax and insurance of the new refuse vehicles. Cllr Pitcher

would clarify this but everything had been done following council procedures.

Cllr Lynch said we need to give ABC/FCC time to sort this out.

Cllr Pitcher has already started the ball rolling with an investigation but agreed that they need

time to sort this out.

Cllr Lynch told members that it would be on the September Agenda for further discussion.

Cllr Pitcher reported that the Scrutiny committee has met and they have a work programme set.

This will include Waste Management/Housing. The next meeting is Friday 26th July.

Cllr Lynch had attended 2 development panel meetings regarding the new water pipe from

Thirlmere to Cockermouth. Expected to be completed by early 2021. She also attended a

licencing panel meeting.

**38/2019/3** To receive reports from the Police – No report received to date.

**FC/39/2019 BARTON LAWS**

To consider and the FA’s recommendation as per report – **Council are asked:**

1. To decide whether to go ahead with a 4 changing room build, or reduce to 2.
2. Agree that Day Cummings proceed with the amendments to the design.

Our architects have quoted for this work - £1575.00

Before a vote was taken Councillor Armstrong raised concerns regarding the FRA. The clerk was asked to pass this on to the architects to check before proceeding.

Proposal made by DF and seconded by PW to accept the recommendations above. A vote was taken – Unanimous.

**FC/40/2019 WCF ALLOTMENTS**

To consider footpaths and parks recommendation that we proceed with the acquisition of the

Site – Cllr Clark reported to members WCF approached the council 18 months ago and wanted

to donate the allotments (near to ATS) to us. They would require a demarcation fence put up

between allotments and the store. We asked for the allotments to be cleared of rubbish and

scrap before we would enter into the sale. They have now more or less been cleared. We

would have to have a legal contract drawn up at our expense.

Recommendation to go ahead with the acquisition. A vote was taken – Unanimous.

**FC/41/2019 FINANCE MATTERS**

**41/2019/1** To receive and authorise payments for June 2019 previously circulated –

received and authorised

**41/2019/2** To receive the monthly financial statement for June 2019 previously circulated

– received and authorised

**FC/42/2019 TOWN MAYORS ANNOUNCEMENTS**

None

**FC/43/2019 CLERKS REPORT**

* New employee has started work with us on Monday 8th July
* Speet Gill – some work carried out over the weekend and will remove rest of trees week commencing 22nd July
* Circus was here 4th to 7th July – a great success
* Lorraine Murphy – September meeting (No response from PCC) Questions beforehand please
* Cumbria In Bloom – 2nd July Visited park, barton laws, phoenix park and St Marys. They were very impressed.
* Emailed EA – Report is due but no response as yet
* Planning Officer – Do members want him to come to the October meeting - Yes

**FC/44/2019 MEMBERS REPORTS**

SH, AJ, EL – Carnival (Cllr Lynch asked that a letter of thanks be sent to Wigton Carnival for

a fantastic show this year)

DF – Chrysalis AGM

Footpaths & Parks – Cllr Clark reported allotment judging will take place 31/7/2019. Speet

Gill requires a replanting schedule before 2022. The committee have identified some park

equipment that needs repaired/replaced.

Barton Laws User Group – Cllr Lynch reported on the annual meeting. She updated users on

the barton laws project. Feedback from the users was regarding the poor quality of the pitches.

FA are coming to look at pitches and any work required will be part of the project.

Finance Meeting – Budget monitoring for the first 3 months going according to plan.

Donations granted to the following – Wigton Whippet Club, John Peel Theatre and Cumbria

Speaks Oral Archive.

**FC/45/2019 GOVERNANCE MATTERS**

To receive and note the updated Risk Register and to consider any mitigating measures – Received and noted by members

**FC/46/2019 WBJC – CONFIDENTIAL**

**FC/47/2019 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 11th September 2019

Meeting Closed 8.55pm